



**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)
MINUTES FOR
DECEMBER 10, 2014**

DIRECTORS

**MARK HOLDENER, PRESIDENT
SAM BEUKELMAN
RICK MARTINEZ
DAVID VIGUIE**

DIXON RCD STAFF

**JOHN S. CURREY, DISTRICT MANAGER
JANICE BEAMAN, OFFICE MANAGER**

OTHER ATTENDEES

JIM CAMPBELL, ASSOCIATE DIRECTOR

1. Call the Meeting to Order

President Holdener called the December 10, 2014, Regular and Special Board meeting to order at 12:00 noon at 1170 North Lincoln Street, Suite 110, Dixon, CA.

Present: Beukelman, Martinez, Viguie, Holdener
Absent: None

2. Establish a Quorum

A quorum was established.

3. Approve the Agenda

There was no discussion on this item.

A motion was made by Director Martinez, seconded by Director Beukelman, to approve the agenda. The motion passed as follows:

Ayes: Beukelman, Martinez, Viguie, Holdener
Noes: None
Abstain: None
Absent: None

MEETING MINUTES

4. Comments from the Public - None

5. Presentations – None

6. Yolo Bypass Wildlife Area – Monthly Reports

- a. Approval of Expenses – None**
- b. Activities Report – Monthly Summary of Staff's Activities.**

Mr. Currey reported that the Request for Proposals had been distributed, the tours that were required were conducted, and 25 individuals signed in for the tours.

This item was filed.

7. DRCD/Solano RCD Water Quality Coalition (Irrigated Lands Regulatory Program) – Monthly Reports

- a. Approval of Expenses from July 1, 2014, to December 10, 2014, and review of the 2014 / 015 Budget Update.**
- b. Activities Reports – Monthly Summary of Staff's Activities**

Mr. Currey noted the expenses for Solano RCD were added, but will not be paid until January as funds are being received.

A motion was made by Director Martinez, seconded by Director Beukelman, to approve expenses for the Water Quality Coalition. The motion passed as follows:

Ayes:	Beukelman, Martinez, Viguié, Holdener
Noes:	None
Abstain:	None
Absent:	None

8. Natural Resources Conservation Service (NRCS) Report - None

9. DRCD Consent Calendar - (ACTION)

- a. Approval of Minutes for the Board Meeting dated November 19, 2014.**
- b. Approval of Expenses from November 20, 2014, to December 10, 2014, and review of the 2014 / 2015 Budget Update.**

Director Martinez discussed incoming funds relating to property tax, ditch billing, member agency payments, and monitoring costs. He suggested to stop spraying because of the rain and suggested to prepare a bid for the spraying to insure the District is paying the best price.

The Board directed staff to get a cost estimate to prepare a rate study for ditch fees and asked for a report within 6 to 9 months.

MEETING MINUTES

A motion was made by Director Martinez, seconded by Director Viguie, to approve the Consent Calendar. The motion passed as follows:

Ayes: Beukelman, Martinez, Viguie, Holdener
Noes: None
Abstain: None
Absent: None

10. Old Business

a. Office Lease – Receive report and provide direction to staff regarding options for leased office space.

Mr. Currey noted that NRCS is finalizing their arrangements for their move and they are expecting Dixon RCD's decision in January. He discussed meeting with the property owner's representative for the current location and they proposed a flat fee of \$1.25 per square foot. He discussed the expenses with moving to Vacaville would be \$1.75 per square foot and a separate meter. He noted all spaces are calculated differently.

Director Martinez leaned toward staying in Dixon, but noted a comment from a Farm Service Agency employee about what a help Mr. Currey is to them. Director Martinez thought that may be taken into consideration.

Mr. Currey noted options will be scheduled for the next Board meeting agenda and Solano RCD will be discussing near the same time.

This item was filed.

11. New Business

a. Personnel Committee – Receive report and provide direction to staff and the Personnel Committee regarding staffing levels and wages for Fiscal Year 2015-2016.

Mr. Currey discussed staff allocations, 2015 Dixon RCD and Solano RCD staff budget hours, and total hours by project. He discussed the time spent working with the Yolo Bypass Wildlife Area (YBWA) may not be the best use of resources. He told the YBWA Manager and Yolo RCD that the Dixon RCD Board may agree, in which case transition could start in February 2015. He felt YBWA and Yolo RCD could be a good partnership and work on projects together.

Mr. Currey discussed possibly hiring a data management employee in 2016, the initial costs and hours and reallocation of resources for irrigated lands. He noted the data captured will be more important for landowner compliance and more critical for the Coalition.

MEETING MINUTES

Director Martinez expressed concern with the costs and hours associated with the District Engineer and if the position could help with irrigated lands at a lesser rate.

Mr. Currey stated the majority of the District Engineer's time in 2016 will be related to the Joint Powers Authorities (JPA). The time for both JPAs is more than he anticipated.

Mr. Campbell thought whether the time is worth more than \$10,000 should be considered.

This item was filed.

- b. Dixon RCD Newsletter – Review and provide comments to staff relating to the Dixon RCD Newsletter.**

The Board noted they are still reviewing the newsletter. Directors Martinez and Viguie asked that the newsletter be emailed to them.

This item was filed.

12. DRCD Staff Reports

- a. District Manager's Report- None**
- b. District Engineer's Report - None**

13. Directors Report

14. Closed Session

The Dixon Resource Conservation District (DRCD) Board of Directors recessed into Closed Session at 2:00 p.m. for the purpose of meeting in Closed Session pursuant to Government Code Section 54957.6(f):

CONFERENCE WITH LABOR NEGOTIATORS:

District Negotiators: DRCD Board of Directors Mark Holdener, Sam Beukelman, Rick Martinez, and David Viguie

Unrepresented Employees: District Manager, Project Manager, Office Manager and District Engineer

The Board reconvened into Open Session at 3:00 p.m. and announced there was no reportable action.

15. Communications None

MEETING MINUTES

16. Upcoming Events

The next Dixon Regional Watershed Joint Powers Authority will be determined.

17. Announcements

The next Dixon RCD Business Meeting will be on Wednesday, January 14, 2015, at 12:00 noon.

18. Adjourn Meeting

The Dixon RCD Board meeting adjourned at the hour of 3:03 p.m.



Janice Beaman, CMC
Office Manager
Dixon Resource Conservation District