



**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)
MINUTES FOR
DECEMBER 9, 2020**

DIRECTORS

**DAVID VIGUIE
SAM BEUKELMAN
SPENCER BEI
ERIC SCHENE
JOHN REITAN**

DIXON RCD STAFF

**KELLY HUFF, DISTRICT MANAGER
BROOK ROSENBERGER, OFFICE MANAGER**

OTHER ATTENDEES

**REXI HARRIST, NRCS
DANIEL JONES, POTENTIAL BOARD DIRECTOR
CHRIS GNOS, POTENTIAL BOARD DIRECTOR**

1. Call the Meeting to Order

Director Viguie called the December 9, 2020 Regular Board meeting to order at 12:03 p.m. at 1170 North Lincoln Street, Dixon, CA for DRCD staff, the only onsite/in person attendees were DRCD staff, all other attendees joined via Teleconference/Online.

Roll call was taken:

Present: Viguie, Bei, Schene, Beukelman

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Absent: None

2. Establish a Quorum

A quorum was established.

3. Approve the Agenda

There was no discussion on this item.

A motion was made by Director Schene, seconded by Director Bei, to approve the agenda. The motion passed as follows:

Yeas: Viguie, Beukelman, Bei, Schene
Nays: None
Abstain: None
Absent: None

4. Presentations – None

5. DRCD Consent Calendar

- a. Approval of Minutes from the Board Meeting dated November 12, 2020 (*Director's Prep*)
- b. Approval of Expenses from **November 13 to December 9, 2020**, and review of the 2020 / 2021 Budget (*to be distributed*)
- c. Office Management – Approval of Expenses from **November 1 to November 30, 2020** (*to be distributed*)
- d. Dixon/Solano RCD Water Quality Coalition – None

A motion was made by Director Beukelman, seconded by Director Bei, to approve the Consent Calendar Items 5a-5d. The motion passed as follows:

Yeas: Viguie, Beukelman, Bei, Schene
Nays: None
Abstain: None
Absent: None

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6. Natural Resources Conservation Service (NRCS) Report –

Ms. Rash is now at the State Office and her interim replacement, Rexie Harrist (soil conservationist from Yolo NRCS) attended the meeting. Rexie introduced herself and gave a high level status of NRCS right now during transition. She said the EQIP deadline will most likely be March and that they are extremely busy over there right now. She stated that next month she would have a more complete status for us.

7. Comments from the Public – NONE

8. Old Business – NONE

9. New Business

a. Review of Culvert Inventory – Receive staff summary of critical needs identified in culvert inventory and provide direction regarding maintenance plans (ACTION)

Mrs. Huff went over the summary report of some of the higher priority culverts that need repair. They all are identified as being in “critical” condition. As the Board went through the staff report, Mr. Viguie stated that he really liked the attached pictures for review and would like the reporting to continue with pictures and also requested that a map identifying the location of said culverts would be helpful.

Director Bei also mentioned that DRCD may want to speak with the County on repairs and offer shared costs like they have done in the past.

A motion was made by Director Bei, seconded by Director Schene, to go forward with developing a plan to repair culverts identified in this staff report. The motion passed as follows:

Yeas: Viguie, Beukelman, Bei, Schene
Nays: None
Abstain: None
Absent: None

10. DRCD District Manager’s Report –

a. **District Manager Report –** Mrs. Huff gave a brief status report of all current projects at this time. See DRCD Manager’s Report for details. Some follow up conversations that need to begin are “spoils”

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management – Solidify what position DRCD holds in regards to taking care of district wide spoils created from drainage clean out. The ditch and policy committees will review prior to January Board Meeting.

b. Water Quality Coalition Update – None

11. Director's Report – None

12. Communications – None

13. Upcoming Events –None

14. Announcements – A Reminder that the next board meeting will be Wednesday, January 13, 2020 at 12:00pm.

15. Adjourn Meeting

A motion was made by Director Bei, seconded by Director Schene, to close the meeting. The motion passed as follows:

Yeas:	Viguie, Beukelman, Bei, Schene
Nays:	None
Abstain:	None
Absent:	None

The Dixon RCD Board meeting adjourned at the hour of 12:38 p.m.



**Kelly Huff, District Manager
Dixon Resource Conservation District**