

**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)
MINUTES FOR
OCTOBER 9, 2019**

DIRECTORS

DAVID VIGUIE

SAM BEUKELMAN

SPENCER BEI

CHOPE GILL

DIXON RCD STAFF

BROOK ROSENBERGER, OFFICE MANAGER

JOHN CURREY, DISTRICT MANAGER

OTHER ATTENDEES

1. Call the Meeting to Order

Director Viguie called the October 9, 2019, Regular Board meeting to order at 12:10 p.m. at 1170 North Lincoln Street, Suite 110, Dixon, CA.

Present: Bei, Gill, Viguie, Beukelman
Nays: None
Abstain: None
Absent: Schene

2. Establish a Quorum

A quorum was established.

3. Approve the Agenda

There was no discussion on this item.

A motion was made by Director Bei, seconded by Director Gill, to approve the agenda. The motion passed as follows:

Ayes: Bei, Gill, Viguie, Beukelman
Nays: None

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Abstain: None
Absent: Schene

4. **Comments from the Public – None**

5. **DRCD Consent Calendar**

- a. Approval of Minutes from the Board Meeting dated **August 14, 2019**
- b. Approval of Minutes from the Financial Committee Meeting dated **September 11, 2019**
- c. Approval of Expenses from **September 12 to October 9, 2019**, and review of the 2019 / 2020 Budget
- d. Office Management – Approval of Expenses from **September 1 to September 30, 2019**

A motion was made by Director Gill, seconded by Director Bei, to approve the Consent Calendars items 5a - 5d as presented. The motion passed as follows

Ayes: Bei, Gill, Viguie, Beukelman
Nays: None
Abstain: None
Absent: Schene

6. **Natural Resources Conservation Service (NRCS) Report** – Ms. Rash reported status on all current reports and projects at this time. Please refer to the provided status report for further detail.

7. **Presentations – None**

8. **Old Business – None**

9. **New Business**

- a. 2019/20 Budget Adjustment – Review and Consider Budget Adjustment for Dixon RCD Fund 024.

Mr. Currey discussed the fiscal impact of not proceeding with the CDFA demonstration grant and requested that a corresponding budget adjustment be made.

A motion was made by Director Bei, seconded by Director Gill, to approve the 2019/2020 Budget Adjustment to decrease in revenues by \$63,452 and decrease expenses by \$57,577, which results in a decrease in the net position of \$5,875 for Dixon RCD Fund 024, Department 9423. The motion passed as follows

Ayes: Bei, Gill, Viguie, Beukelman
Nays: None
Abstain: None
Absent: Schene

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b. Final 2018 / 2019 Dixon RCD Budget Report.

Mr. Currey discussed the Final 2018/19 budget reports. He asked the board to review the reports and let him know if there are any questions. It was noted that the final net position in the staff report was incorrect and John will correct it for the file.

No action needed by the Board.

c. 2019 Outstanding Ditch Maintenance Fees – Review and consider outstanding Ditch Maintenance Fee accounts for possible adjustments.

A motion was made by Director Viguie, seconded by Director Bei, to authorize waving the accrued interest for the identified 7 owners, whose accounts were otherwise paid in full. Staff will continue to attempt contact the 1 sole chronic non-payer. The motion passed as follows

Ayes:	Bei, Gill, Viguie, Beukelman
Nays:	None
Abstain:	None
Absent:	Schene

d. 2020 Ditch Maintenance Fee – Review and consider schedule for the Voter Approved Ditch Maintenance Fee Increase and accept the Ditch Assessment Roll.

Mr. Currey discussed the current financial position of the Ditch Maintenance cost centers as it compares to rate study projections. After a slight discussion the board stated that we will stick to the already previously approved schedule for fee increase and allow the rate to increase from \$3.50 per acre to \$3.75 per acre.

No action required at this time.

e. West Yost Proposal – Receive staff report and consider approving a Scope of Work with West Yost to develop a pond sizing spreadsheet.

Director Viguie stated that he was not excited because as he calculates, it appears one would have to complete 6+ projects for it to be worthwhile.

The Board decided to take no action at this time. They encouraged staff to continue to engage West Yost on an individual project basis.

f. Natural Resources Conservation Services Memorandum of Agreement (MOA) – Receive staff report and provide input regarding a MOA between USDA, Natural Resources Conservation Service and Dixon RCD.

Just an informative explanation of the MOA

No action required at this time.

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- g.** Ag Innovations Memorandum of Understanding (MOU) – Receive staff report regarding a MOU between the Dixon RCD and Ag Innovations to provide facilitation services for the Dixon / Solano RCD Sub watershed.

Mr. Currey discussed the MOA that he executed with Ag Innovation for \$2,500 to help facilitate a grower meeting for the Dixon/Solano RCD Water Quality Coalition. Mr. Currey stated that the funds were in the Coalition budget and the District will be reimbursed for the cost.

No action required at this time.

- h.** Solano County Conservation Partnership Recognition Dinner – Consider partnering in the Conservation Partnership Recognition Dinner.

A motion was made by Director Gill, seconded by Director Bei, to approve that we participate in the Dixon / Solano partnership annual holiday dinner. Mr. Currey stated that the cost should not exceed \$1000.00.

The motion passed as follows

Ayes: Bei, Viguie, Beukelman, Gill
Nays: None
Abstain: None
Absent: Schene

10. DRCD District Manager’s Report –

- a.** District Manager Report - Mr. Currey gave status of all current reports at this time. Please refer to the staff report for further detail.

No questions from the Board at this time.

- b.** Project Manager Report – Ms. Huff submitted her monthly status report. Please refer to the report for further details.

No questions from the Board at this time.

11. Director’s Report – None

12. Communications – None

13. Upcoming Events – None

14. Announcements –

- a.** A Reminder that the Board meeting on November 13, 2019 will be canceled and then rescheduled as a Special meeting to be held on Wednesday November 20th, 2019 @ noon.

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15. **Adjourn Meeting**

The Dixon RCD Board meeting adjourned at the hour of 12:53 p.m.



**John Currey
District Manager
Dixon Resource Conservation District**