



**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)
MINUTES FOR
FEBRUARY 13, 2019**

DIRECTORS

DAVID VIGUIE

SAM BEUKELMAN

SPENCER BEI

CHOPE GILL

ERIC SCHENE

DIXON RCD STAFF

BROOK ROSENBERGER, OFFICE MANAGER

JOHN CURREY, DISTRICT MANAGER

OTHER ATTENDEES

WENDY RASH – NRCS (Natural Resource Conservation Service)

AMY KING – SRCD (Solano Resource Conservation District)

1. Call the Meeting to Order

Director Viguie called the February 13, 2019, Regular Board meeting to order at 12:14 p.m. at 1170 North Lincoln Street, Suite 110, Dixon, CA.

Present: Bei, Viguie, Beukelman, Gill, Schene

Noes: None

Abstain: None

Absent: None

2. Establish a Quorum

A quorum was established.

3. Approve the Agenda

There was no discussion on this item.

A motion was made by Director Beukelman, seconded by Director Viguie, to approve the agenda. The motion passed as follows:

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Ayes: Bei, Viguie, Beukelman, Gill, Schene
Noes: None
Abstain: None
Absent: None

4. Comments from the Public – None

5. DRCD Consent Calendar

- a. **Approval of Minutes for the Board Meeting dated January 9, 2019.**
- b. **Approval of Expenses from January 10, 2019 to February 13, 2019 along with review of the 2018 / 2019 Budget Update.**
- c. **Approval of Expenses from January 10, 2019 to February 13, 2019 for Dixon/Solano RCD Water Quality Coalition**

A motion was made by Director Bei, seconded by Director Beukelman, to approve the Consent Calendars. The motion passed as follows

Ayes: Bei, Viguie, Beukelman, Gill, Schene
Noes: None
Abstain: None
Absent: None

6. Natural Resources Conservation Service (NRCS) Report

Mrs. Rash gave a brief update from NRCS – NRCS is still delayed on the Farm Bill, mostly due to the recent Government Shut-down.

Mrs. Rash was notified that NRCS is not going to fly the District Conservationist (DC) position for the Napa office anytime soon, so she will continue to serve as the acting DC in Napa and as DC in Vacaville.

7. Presentations – None

8. Old Business –

- a. **CDFA Healthy Soils Demonstration Grant – Receive staff report to consider design elements and project conditions to determine if Dixon RCD will apply for the Healthy Soils Demonstration Grant to Assist Keith Zucca to establish hedgerows and vegetated ditch (Dixon Main Drain Lateral 3) on his properties APN 0143-020-130 & 140**

Mr. Currey explained in great detail the maps that were distributed to the Board. Mr. Currey said that we have now surveyed the entire area, so now we can go back and do preventative monitoring along with maintaining the whole area now and in the future. Some of the issues that have been identified with the surveying that has been done; road side is lower than field side, road is getting wet – so that will need to be addressed, this project will require excavation, planting, ditch work and basic cleaning. It was noted that this area hasn't been cleaned in at least 7-8 years because up until this point it wasn't necessary.

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Mr. Currey stated that it would be ideal if Mr. Zucca would sign up for the EQUIP program. Then we could enlist Mrs. Colby to mock up a hydraulic model of the project.

Mrs. King from SRCD reported that she has started the applications for both DRCD & SRCD demonstration projects. Mrs. King also stated that if this becomes a demo site, there will need to be outreach events often. Demonstrations require a certain number of people to attend and it will be monitored. She also went on to say that this proposed project fits really well with what the landowner wants to do.

Mr. Viguie asked how much time is DRCD going to have to commit to. Mrs. King said that SRCD is writing it and in summation no matter who is the lead on the project she will be the one spending the time on the project paperwork. If the grant is awarded the DRCD and SRCD staff time will be covered by the grant.

Mr. Currey said that he is going to approach other neighbors to outreach about project and possibly gain other participants.

There were no objections to moving forward. The Board all concurred that DRCD should be the lead on this project and allow SRCD to be complete support. Mr. Bei would like to see the project expanded. Mr. Bei thinks it would be more beneficial if the entire stretch was done – it would provide improved growth and lots of preventative data for the future.

A motion was made by Director Viguie, seconded by Director Bei, to approve the vegetated ditch design and authorize Dixon RCD to submit a CDFA Healthy Soils Demonstration grant application for the Zucca project. The motion passed as follows;

Ayes:	Bei, Viguie, Beukelman, Gill, Schene
Noes:	None
Abstain:	None
Absent:	None

- b. CDFA Healthy Soils Demonstration Grant – Receive staff report to consider design elements and project conditions to determine if Dixon RCD will apply for the Healthy Soils Demonstration Grant to Assist Loretta Fletcher to establish hedgerows and vegetated ditch (Tremont 3) on her property APN 0111-150-030**

Mr. Currey thinks the ditch should be moved west 12 to 14 feet. At minimum it is 30 feet off as is. Mr. Viguie stated that when the original survey was done it presented to be 40 – 50 feet off.

Mr. Currey would like to see Mrs. Fletcher sign up for EQUIP as well, that way we can survey her area to assess if flooding will occur further down. Mr. Currey reported that the owner would like to do habitat.

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Mr. Gill asked if there was a way to fix the ditch to improve flow on the corner, says that water can't move any faster.

Mr. Bei asks what do we really achieve by moving the ditch.

Mr. Gill said it was litigated that the ditch be moved.

Mr. Currey said hydraulic analysis should be done, that there would be PHASE 2 of the project.

Mr. Gill suggested that other neighbors be brought in – example Saragossa.

Mr. Currey said if everything goes right and along will timeline, project would begin Fall of 2020.

Mr. Viguie thinks that more studies need to be done so that we are solid on the corner working.

There were no objections. The Board was in concurrence to move forward for more information before making a motion. **NO ACTION** at this time

c. Board Meeting Schedule – Adopt Resolution 2019-001 to establish new meeting date and time

Mr. Beukelman pointed out a typo on the resolution. Mrs. Rosenberger noted changes and will fix prior to submitting resolution to the newspapers for posting notification.

A motion was made by Director Viguie, seconded by Director Gill, to approve to adopt resolution 2019-001 to establish the 2nd Wednesday of each month at noon as the regular meeting date for the Dixon RCD Board of Directors. The motion passed as follows;

Ayes:	Bei, Viguie, Beukelman, Gill, Schene
Noes:	None
Abstain:	None
Absent:	None

9. New Business

- a. Dixon / Solano RCD Water Quality Coalition – Receive staff report and provided direction on 2018-2019 budget (Fund 017) & program implementation.**

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Mrs. Huff is requesting feedback on the newly implemented Data Management Tool in regards to the NMP Worksheet.

Mr. Viguie had a negative comment – once one fills out the plan in year 1 then in year 2 you have to find it again and again each year following – should have a way to pull up previous years filing.

Mr. Gill thinks keeping it in Excel is easier

Mrs. Huff talked about the Regional Board and asked if we as a district should go and look at previous years?

Mr. Viguie feels like we have probably gotten everyone in the past 16 years.

Mr. Currey says we should do an enrollment map.

Mrs. Huff also reported that the Eastern San Joaquin Order says the western side of the county may be looking for an Irrigated Lands program, and the Board may want to start thinking about that fact that we may be asked to be involved in that.

Mrs. Huff asked the Board if they thought we should send out the publications provided from UC Davis or not.

Per Mr. Viguie he feels the publications are neither informative nor helpful.

The Board all commented and agreed that PCA is where you would gain accurate information therefore they are not interested in sending it out.

Mrs. Huff moved on to the budget. In September she talked with Bruce and guesstimated how much would be spent in November of prior year. As the process works now, we have no way of knowing what the budget will be in advance – therefore we currently have a \$110,000ish credit. Mrs. Huff is open to suggestions on how to better project our future budget.

Mrs. Huff reported that we were only 48 hours away from the Nitrogen Summaries being due and currently we have only received 73%. Mr. Viguie thinks the percentage is low because it is now an online process and they will submit right before deadline. However payment wise we are only 3% off, so not a bad status.

10. DRCD District Manager's Report –

Mr. Currey gave status of all current reports at this time. Please refer to the staff report for further detail.

11. Director's Report - Brief reports given by Directors on meetings attended on behalf of the Dixon RCD.

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12. **Communications - None**

13. **Upcoming Events – None**

14. **Announcements**

The next Dixon RCD Business Meeting will be March 13, 2019, at 12:00 p.m.

15. **Adjourn Meeting**

The Dixon RCD Board meeting adjourned at the hour of 2:10 p.m.



**John Currey
District Manager
Dixon Resource Conservation District**