



**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)
MINUTES FOR
MARCH 13, 2019**

DIRECTORS

**DAVID VIGUIE
SAM BEUKELMAN
SPENCER BEI
CHOPE GILL**

DIXON RCD STAFF

**BROOK ROSENBERGER, OFFICE MANAGER
JOHN CURREY, DISTRICT MANAGER**

OTHER ATTENDEES

**WENDY RASH – NRCS (Natural Resource Conservation Service)
JIM CAMPBELL – ASSOCIATE DIRECTOR (DRCD)**

1. Call the Meeting to Order

Director Viguie called the March 13, 2019, Regular Board meeting to order at 12:17 p.m. at 1170 North Lincoln Street, Suite 110, Dixon, CA.

Present: Bei, Viguie, Beukelman, Gill
Noes: None
Abstain: None
Absent: Schene

2. Establish a Quorum

A quorum was established.

3. Approve the Agenda

There was no discussion on this item.

A motion was made by Director Beukelman, seconded by Director Bei, to approve the agenda. The motion passed as follows:

Ayes: Bei, Viguie, Beukelman, Gill



**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)
MINUTES FOR
FEBRUARY 13, 2019**

DIRECTORS

DAVID VIGUIE

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DIXON RCD STAFF

BROOK ROSENBERGER, OFFICE MANAGER

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Noes: None

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A quorum was established.

3. Approve the Agenda

There was no discussion on this item.

A motion was made by Director Beukelman, seconded by Director Bei, to approve the agenda. The motion passed as follows:

Ayes: Bei, Viguie, Beukelman, Gill

MEETING MINUTES

Noes: None
Abstain: None
Absent: Schene

4. Comments from the Public – None

5. DRCD Consent Calendar

- a. **Approval of minutes for the Board Meeting dated February 13, 2019.**
- b. **Approval of expenses from February 14, 2019 to March 13, 2019 along with review of the 2018 / 2019 Budget Update.**
- c. **Approval of Office Management expenses from February 1, 2019 – February 28, 2019.**
- d. **Approval of expenses from February 14, 2019 to March 13, 2019 for Dixon/Solano RCD Water Quality Coalition**

A motion was made by Director Gill, seconded by Director Beukelman, to approve the Consent Calendars. The motion passed as follows

Ayes: Bei, Viguie, Beukelman, Gill
Noes: None
Abstain: None
Absent: Schene

6. Natural Resources Conservation Service (NRCS) Report

Mrs. Rash gave an update about the next batching date and that it will likely be 5/17/2019. She encouraged anyone that is interested should sign up now. There will likely be at least one more batching date in 2019. Previous obligations are still officially on hold however they are progressing with the preliminary steps of approval with anticipation that the funds will be released soon.

April 19 is the tentative deadline for contracts to be obligated for the projects that were selected for funding last fall. Ongoing projects continue to be constructed and completed.

Mrs. Rash also stated the vehicle agreement was set to expire in May so we need to update the agreement on file.

Mrs. Rash also talked about the climate and agriculture local conference. Stating that the impacts of climate uncertainty are becoming more apparent on working lands. Farmers and ranchers need to adapt their operations to deal with a new production environment. Understanding the changes that are here already and the changes that are coming are key to being prepared and resilient.

Mrs. Rash also wanted it noted that the USDA seeks public comments on Conservation Practice Standards – let her know if you have any comments.

7. Presentations – None

8. Old Business – None

MEETING MINUTES

9. New Business

a. Policy Update – Receive Policy Committees recommendation to adopt the revised policies including the new structure.

Mr. Currey gave a brief overview of the Policy Committee meetings held on 2/26/19 & 3/8/19 and explained the process that the staff and the committee went through to deliver the proposed policies for today's approval.

Presented to the Board today are all policies that have been reviewed by the Policy Committee so far. These policies have been determined if they were to remain unchanged and just re-adopted, if they were to be updated then adopted, or were brand new and needed to be added.

Mr. Currey also explained that we still have a handful of policies that are under review and will be submitted for the committees review in the coming months.

A motion was made by Director Gill, seconded by Director Bei, to accept the Policy Committees recommendation to approve existing, revised and new policies subject to staffs grammatical edits and reorganization subject to the board's approval as items on the Consent Calendars. The motion passed as follows

Ayes: Bei, Viguie, Beukelman, Gill
Nos: None
Abstain: None
Absent: Schene

b. 2019/20 Budget Preparations – Wage and Health Benefits – Receive preliminary report on CPI adjustments & health insurance costs. Consider providing directions to staff and personal committee for wage and benefit objectives and a possible meeting of the personnel committee.

Mr. Currey gave a summation of what each option issue that the Board may want to give the personnel committee directions.

Wages:

Based on the April 12, 2017 approved 3 year wage plan for Fiscal Years 2018, 2019, and 2020 the maximum wage increase is 5%. The average of the SF and West CPIs is 3.6% for calendar year 2018. If the Employees meet there evaluation goals they are eligible for up to a 1.4% wage increase. Mr. Viguie stated that he prefers to go with the CPI with the allowance for merits also.

Benefits:

Mr. Viguie asked what the bottom line increase is annually if we stay the course. Mr. Currey replied that it would be an overall increase of \$1,021 for the year.

MEETING MINUTES

A motion was made by Director Gill, seconded by Director Beukelman, to take no action was needed and the increase in wages and benefits would proceed as outlined. The motion passed as follows

Ayes: Bei, Viguie, Beukelman, Gill
Nos: None
Abstain: None
Absent: Schene

c. 2019/20 Budget Preparations – Ditch Maintenance – Receive report for ongoing ditch maintenance activities and consider providing directions to staff and/or ditch maintenance committee for 2019/20 ditch maintenance activities

Mr. Currey stated that he anticipates that we will spend 100% of the ditch maintenance budget this year. One item of uncertainty is the RD 2068 culvert replacement in Etzel Road. RD 2068 has not submitted an invoice. He does anticipate that the district will be billed, \$17,500 has been allocated for the replacement.

Mr. Currey also stated that the Ditch Committee hasn't met in a couple of years – therefore we are interested in if the Board wants us to have meeting to discuss project plans. We are interested if the Board feels that there are areas that have been neglected and some areas that need extra attention. If the Ditch Committee meets he will report back to the Board.

Mr. Bei said that he wanted it on record that over the years he has seen significant change and he believes the system is working better than ever before.

Mr. Viguie said we should leave the maintenance budget the same and move forward.

The Board's consensus was with Mr. Viguie so NO ACTION TAKEN at this time.

10. DRCD District Manager's Report –

Mr. Currey gave status of all current reports at this time. Please refer to the staff report for further detail.

11. Director's Report - Brief reports given by Directors on meetings attended on behalf of the Dixon RCD.

12. Communications - None

13. Upcoming Events – None

14. Announcements

MEETING MINUTES

The next Dixon RCD Business Meeting will be April 10, 2019, at 12:00 p.m.

15. **Adjourn Meeting**

The Dixon RCD Board meeting adjourned at the hour of 1:15 p.m.



**John Currey
District Manager
Dixon Resource Conservation District**