

**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)
POLICY COMMITTEE
MINUTES FOR
May 21, 2020**

DIRECTORS

DAVID VIGUIE

SAM BEUKELMAN

DIXON RCD STAFF

KELLY HUFF, DISTRICT MANAGER

1. Call the Meeting to Order

Director Viguie called the May 21, 2020, Policy Committee meeting to order at 10:10 a.m. at 1170 North Lincoln Street, Suite 110, Dixon, CA.

Present: Beukelman, Viguie
Nays: None
Abstain: None
Absent: None

2. Approve the Agenda

There was no discussion on this item.

A motion was made by Director Beukelman, seconded by Director Viguie to approve the agenda. The motion passed as follows:

Ayes: Beukelman, Viguie,
Nays: None
Abstain: None
Absent: None

3. Approve Minutes

No minutes to approve

MEETING MINUTES

4. Comments from the Public – None

5. Old Business – None

6. New Business

- a. DRCD Grading Permit Reviews – Receive staff report and provide direction regarding County’s Public Works staff requests for DRCD review of grading permit applications.– (Action)

Ms. Huff presented the grading permit review letters from West Yost for the Dutra and Runge Road grading permit applications. In both cases, West Yost concludes that the basin designs are sufficient and outflows **can be** managed to meet Dixon RCD’s drainage standards for the 2 and 5 year storm events. Ms. Huff explained that the County provides the grading permit applications to Dixon RCD as a courtesy, however they are not under any obligation to incorporate our comments into their reviews.

Director Viguie recommended that we request standard recommendations from West Yost that can be provided quickly to landowners during the design phase. In addition, Dixon RCD should continue to review all grading permit applications for their impact on DRCD facilities. When needed, the District Manager should continue to get engineering support in permit application reviews.

Ayes: Beukelman, Viguie,
Nays: None
Abstain: None
Absent: None

- b. DRCD Encroachment Permits – Receive staff report and provide direction regarding requiring and administering encroachment permits. – (Action)

Ms. Huff explained that Dixon RCD adopted an encroachment permit policy and accompanying application form in March 2019. Directors Viguie and Beukelman made suggested changes to the grading permit review procedure to present to the Ditch Committee and DRCD Board Members.

Ayes: Beukelman, Viguie,
Nays: None
Abstain: None
Absent: None

7. Announcements –

- a. Future committee meetings will be scheduled as necessary.

8. Adjourn Meeting

The Dixon RCD Board meeting adjourned at the hour of 12:10 p.m.

Kelly Huff, District Manager, Dixon Resource Conservation District

