

**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)
DITCH COMMITTEE
MINUTES FOR
May 26, 2020**

DIRECTORS

**SAM BEUKELMAN
SPENCER BEI**

DIXON RCD STAFF

KELLY HUFF, DISTRICT MANAGER

1. Call the Meeting to Order

Director Bei called the May 26, 2020, Ditch Committee meeting to order at 10:00 a.m. at 1170 North Lincoln Street, Suite 110, Dixon, CA.

Present: Beukelman, Bei
Nays: None
Abstain: None
Absent: None

2. Approve the Agenda

There was no discussion on this item.

A motion was made by Director Beukelman, seconded by Director Bei to approve the agenda. The motion passed as follows:

Ayes: Beukelman, Bei,
Nays: None
Abstain: None
Absent: None

3. Approve Minutes

No minutes to approve

MEETING MINUTES

4. Comments from the Public – None

5. Old Business – None

6. New Business

- a. DRCD Grading Permit Reviews – Receive staff report and provide direction regarding County’s Public Works staff requests for DRCD review of grading permit applications.– (Action)

Ms. Huff presented the DRAFT Dixon RCD grading permit review procedure, with updates from Policy Committee Meeting. Director Bei suggested that we explain to landowners that the drainage system is designed for properties to discharge at an agricultural rate. A motion was made by Director Beukelman to recommend the Draft procedure to the Dixon RCD Board.

Ayes: Beukelman, Bei
Nays: None
Abstain: None
Absent: None

- b. DRCD Encroachment Permits – Receive staff report and provide direction regarding requiring and administering encroachment permits. – (Action)

Ms. Huff presented the updated grading permit review procedure with updates from the Policy Committee. Director Bei said we should make sure that applicants are aware that if their actions cannot impede access for ditch maintenance activities and that any additional costs caused by their activities will be billed back.

A motion was made by Director Beukelman to recommend the Draft procedure to the Dixon RCD Board.

Ayes: Beukelman, Bei
Nays: None
Abstain: None
Absent: None

- c. DRCD 2020-2021 Ditch Maintenance – Review current practices, consider plans for remainder of 2019-2020 and plans for 2020-2021. Provide direction and recommendations to the Board. (Action)

Directors Beukelman and Bei reviewed proposed ditch maintenance activities for the coming months and advised Ms. Huff on potential areas to conduct outreach with landowners.

Directors Beukelman and Bei advised a full system spray in July and spot treatments in September and to sign a new agreement with Washburn Ag Services.

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In addition to the Lateral 1 system, prioritized areas for fall ditch maintenance include Tremont 1 Mace Blvd east to levee. Tremont 2 Hyde Road, East through Bulkley's, and Lateral 4 (between Midway and Sikes).

Ayes: Beukelman, Bei,
Nays: None
Abstain: None
Absent: None

7. **Announcements –**

a. **Future committee meetings will be scheduled as necessary.**

8. **Adjourn Meeting**

The Dixon RCD Board meeting adjourned at the hour of 11:10 p.m.

Kelly Huff, District Manager, Dixon Resource Conservation District

