

**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)
MINUTES FOR OCTOBER 13, 2021**

DIRECTORS

DAVID VIGUIE

SAM BEUKELMAN

SPENCER BEI

DANIEL JONES

DIXON RCD STAFF

KELLY HUFF, DISTRICT MANAGER

JOANNA YAC, OFFICE MANAGER

MARTHA MCKEEN, PROGRAM COORDINATOR

OTHER ATTENDEES

TERI KNIGHT, NRCS (Virtual)

BEN WALLACE, THE FRESHWATER TRUST (TFT)

CHRIS ROSE, SOLANO RCD

KATHERINE JARVIS SHEAN, UCCE (Virtual)

1. Call the Meeting to Order

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Director Viguie called the October 13, 2021 Regular Board meeting to order at 12:05 p.m. at 1170 North Lincoln Street, Dixon, CA for DRCD staff and Board Members.

Roll call was taken:

Present: Viguie, Beukelman, Bei, Jones

Absent: Schene

2. Establish a Quorum

A quorum was established.

3. Approve the Agenda

There was no discussion on this item.

A motion was made by Director Beukelman, seconded by Director Jones, to approve the agenda. The motion passed as follows:

Yeas: Viguie, Beukelman, Bei, Jones

Nays: None

Abstain: None

Absent: Schene

4. Presentations

- a. The Freshwater Trust (TFT) - Ben Wallace from the TFT presented on ways to execute future projects focused on (MAR) managed aquifer recharge, more explicitly focusing on RainMAR (source of water is rainfall) and AgMAR (source of water is stream or water conveyance). The goal is to explore the feasibility of these methods in our area to increase the aquifer recharge. DRCD board members provided input on the feasibility, the area and potential for a partnership with TFT. The DRCD Board agreed that due to landscape/topography and soil types of Dixon would not be ideal for these projects. The DRCD did give feedback on reasons why the soil types in specific areas would not be good for infiltration. DRCD board members did give input on specific locations of existing tailwater return systems and low areas that could be better outside of the current area of interest. Other suggestions that DRCD board members had were to reach out to farmers to see if

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the practices that the TFT were interested in is something they were willing to practice. Another suggestion from Katherine Jarvis-Shean was to start off on a small scale research trial project and box off certain areas to test infiltrations rates and gather information first before going forward to reach out to landowners.

5. Comments from the Public – None

6. DRCD Consent Calendar

- a. Approval of Minutes from the Board Meeting dated **August 11, 2021**
- b. Approval of Minutes from the Financial Committee Meeting dated **September 8, 2021**
- c. DRCD- Approval of Expenses from **September 09 to October 13, 2021**, and review of the 2021 / 2022 Budget.
- d. Office Management - Expenses from **September 1 to September 31, 2021**
- e. Dixon/Solano RCD Water Quality Coalition – Approval of Expenses from **July 01 to September 30, 2021**

A motion was made by Director Bei, seconded by Director Jones, to approve the Consent Calendar items 6a-6e. The motion passed as follows:

Yeas: Viguie, Beukelman, Bei, Jones
Nays: None
Abstain: None
Absent: Schene

7. Natural Resources Conservation Service (NRCS) Report –

Ms. Teri Knight gave an update on how the NRCS closed the fiscal year 2021: 19 contracts, 6 funding pool (Catastrophic Fire recovery, Air Quality, Wildlife, EQIP CIC, Locally Led and state level), 3,026 acres in conservation, and \$1,356,725 Farm Bill dollars committed in Solano. That was more in all categories than 2020, therefore they are improving.

8. Old Business –None

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9. New Business

- a. Consider Resolution to Allow Board Participation by Remote Meeting through November 2021. **(ACTION)**

Director Viguie stated that the terms of the resolution make sense. There was no additional discussion on this item.

A motion was made by Director Beukelman, seconded by Director Bei, to approve the resolution. The motion passed as follows:

Yeas: Viguie, Beukelman, Bei, Jones
Nays: None
Abstain: None
Absent: Schene

- b. Receive Solano Subbasin Groundwater Sustainability Plan Development Update. **(NO ACTION)**

Drafts of three additional sections of the GSP were released recently. There is still talk on fees and how those are going to be implemented. Ms. Huff mentioned that the technical team is looking for wells within specific data gap areas and if anyone had ideas they can let Kelly know. She also mentioned the wells that are needed should be the ones that have enough construction information on them.

- c. 2021/22 Budget Adjustments – Review and Consider Budget Adjustments for Fund 024. **(ACTION)**

There was no discussion on this item. Director Viguie confirmed that there were not changes to the net position, just changes within the already adopted budget.

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A motion was made by Director Beukelman, seconded by Director Bei, to approve the budget changes. The motion passed as follows:

Yeas: Viguie, Beukelman, Bei, Jones
Nays: None
Abstain: None
Absent: Schene

- d. Final 2020 / 2021 Dixon RCD Budget Report – Receive Staff Report. **(NO ACTION)**

Ms. Huff mentioned after reviewing the final budget report that last year's numbers were reported lower in the October 2020 staff report due not adding back the money that was in our reserves for Imprest cash. This year's numbers do include the \$25,500 in the 06/30/21 cash balance.

- e. 2021 Outstanding Ditch Maintenance Fees – Review and consider outstanding Ditch Maintenance Fee accounts for possible adjustments. **(ACTION)**

Ms. Huff gave an explanation of the 16 outstanding accounts with a total \$1,030.42 of unpaid fees to be forgiven. One being a chronic outstanding balance of \$660.90. In addition to that one the City of Dixon had an account balance of \$300.25 due to staff turnover and the invoice being paid late, leaving 14 remaining accounts with a balance due of \$69.52. All non-chronic accounts are to be forgiven with the addition of a notification letter stating the outstanding balance to the chronic nonpayer that the District will be pursuing a lien for the unpaid fees.

A motion was made by Director Viguie, second by Director Bei, to approve the outstanding ditch maintenance fees forgiveness for all but the chronic nonpayer. The motion passed as follows:

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Yeas: Viguie, Beukelman, Bei, Jones
Nays: None
Abstain: None
Absent: Schene

- f. 2022 Ditch Maintenance Fee – Review and Consider Current Ditch Maintenance Fee Rate and Accept the 2022 Ditch Assessment Roll **(ACTION)**

Ms. Huff mentioned that the current \$4.00/acre ditch maintenance fee will remain until and if the District completes another rate study and vote of the membership. She asked the Board whether they are interested in starting a new rate analysis at this time. The DRCD board members agreed that due to the excessive time and money it takes to start a new analysis it would be better to keep the current rate for now.

A motion was made by Director Viguie, second by Director Bei, to approve the 2022 Ditch Maintenance Fee. The motion passed as follows:

Yeas: Viguie, Beukelman, Bei, Jones
Nays: None
Abstain: None
Absent: Schene

- g. Long Range Plan Review **(ACTION)**

Ms. Huff proposed to board whether they would want to have a full day planning session for review of the LRP due to the plan coming to end in 2022. Another approach would be to go with her proposal of spending 15 minutes each board meeting to go over the LRP section by section starting at the November meeting. The Board proposed an alternative approach of putting it off until

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the February meeting by pushing aside agenda items to mainly focus on the LRP.

A motion was made by Director Vigue, second by Director Bei, to approve the Long Range Plan Review at the February 2022 meeting. The motion passed as follows:

Yeas: Vigue, Beukelman, Bei, Jones

Nays: None

Abstain: None

Absent: Schene

DRCD Staff Reports:

a. **District Manager's Report**- Ms. Huff reviewed details of her report, adding that the County forwarded plans for a project on Pedrick Road North of Hwy 80 as a potential composting site. She has requested details on the drainage plan for the project. She also mentions she and Joanna spent a morning cleaning trash from Tremont 3, along Hackman Road. See DRCD Manager's Report for details.

b. **Water Quality Coalition Update**- This month, board members received an update from the regional group, Sacramento Valley WQC. See SVWQC update for details.

10. **Director's Report** – Brief reports given by Directors on meetings attended on behalf of DRCD. There was no discussion on this item.

11. **Communications** – None

12. **Upcoming Events** –None

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13. Announcements – A Reminder that the next board meeting will be Wednesday, November 10, 2021 at 12:00pm.

14. Adjourn Meeting

A motion was made by Director Viguie, seconded by Director Beukelman, to close the meeting. The motion passed as follows:

Yeas: Viguie, Beukelman, Bei, Jones

Nays: None

Abstain: None

Absent: Schene

The Dixon RCD Board meeting adjourned at the hour of 1:38 p.m.



**Kelly Huff, District Manager
Dixon Resource Conservation District**