

**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)
DITCH COMMITTEE
MINUTES FOR
March 30, 2021**

DIRECTORS

SAM BEUKELMAN

SPENCER BEI

DIXON RCD STAFF

KELLY HUFF, DISTRICT MANAGER

1. Call the Meeting to Order

Director Bei called the February 25, 2021, Ditch Committee meeting to order at 5:00 p.m. at 1170 North Lincoln Street, Suite 110, Dixon, CA.

Present: Beukelman, Bei
Nays: None
Abstain: None
Absent: None

2. Approve the Agenda

There was no discussion on this item.

A motion was made by Director Beukelman, seconded by Director Bei to approve the agenda. The motion passed as follows:

Ayes: Beukelman, Bei,
Nays: None
Abstain: None
Absent: None

3. Approve Minutes

No minutes to approve

4. Comments from the Public – None

MEETING MINUTES

5. **Old Business – None**

6. **New Business**

- a. Review DRAFT Letter to Ditch Adjacent Landowners Regarding Spoils Management (Action) –

The committee members reviewed the draft letter and offered a few minor edits and recommended that the letter go before the full Board at the April meeting for discussion and approval.

- b. DRCD 2020-2021 Ditch Maintenance – Review planned maintenance activities for remainder of 2020-2021. (Action)

The Committee Members reviewed the remaining planned projects through June 30th and offered recommendations for the District Manager.

- c. DRCD 2021-2022 Ditch Maintenance – Review plans for maintenance July 1, 2021 – June 30, 2022. Provide direction and recommendations to the Board. (Action)

The Committee Members reviewed the three estimates received through the informal bid process for excavation services and requested that the District Manager confirm what the options are under our purchasing / contracting policies. The District Manager will provide recommendations to the full Board at the April meeting.

7. **Announcements –**

- a. **Future committee meetings will be scheduled as necessary.**

8. **Adjourn Meeting**

The Dixon RCD Ditch Committee meeting adjourned at the hour of 6:45 p.m.

Kelly Huff, District Manager, Dixon Resource Conservation District

