



**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)  
POLICY COMMITTEE MINUTES FOR  
FEBRUARY 26, 2019**

**DIRECTORS**

**DAVID VIGUIE**

**SAM BEUKELMAN**

**DIXON RCD STAFF**

**BROOK ROSENBERGER, OFFICE MANAGER**

**JOHN CURREY, DISTRICT MANAGER**

**OTHER ATTENDEES**

**NONE**

**1. Call the Meeting to Order**

Director Viguie called the February 26, 2019, Policy Committee meeting to order at 11:10 a.m. at 1170 North Lincoln Street, Suite 110, Dixon, CA.

Present: Viguie, Beukelman  
Noes: None  
Abstain: None  
Absent: None

**2. Approve the Agenda**

There was no discussion on this item.

A motion was made by Director Beukelman, seconded by Director Viguie, to approve the agenda. The motion passed as follows:

Ayes: Viguie, Beukelman  
Noes: None  
Abstain: None  
Absent: None

**3. Comments from the Public – None**

## MEETING MINUTES

### 4. Old Business – None

### 5. New Business

#### a. **Policy Organization – Review, discuss and consider recommending for Board consideration the proposed policies, structure and organization.**

##### i. **Consider recommending the re-adoption of existing policies for the proposed structure.**

Mr. Currey asked that the policy committee review and define what “Employing Authority” means. Is it District Manager or Board?

Mr. Viguie noted per his review that policy # 3121 and 3415 are the same exact policy. Agreed resolution is for staff to review policies, retain one of the policies in the correct section and eliminate the other, once completed they are ready to be brought to the Board for review and approval at the March 13, 2019 Board Meeting.

Mr. Viguie noted per his review that policy # 4235 still denoted the “old” Board Meeting time schedule. Agreed resolution is for staff to review policies, make the correction, once completed this policy will be ready to be brought to the Board for review and approval at the March 13, 2019 Board Meeting.

Mr. Viguie questioned policy # 3110 and why did we add the word “Compensation”. Per Mr. Currey it is now a state requirement.

Mr. Viguie noted per his review that the last policy in the “Minor Changes” packet did not match the # Table of Contents (TOC said #4105, was actually #4100). Upon investigate Mrs. Rosenberger identified that policy #4100 was accidentally attached to the “Minor Changes” packet and omitted policy #4105. However policy #4100 was also attached in the “Existing Policy” packet so the Policy Committee did review and approve policy #4100 to be presented to the Board. Policy #4105 has yet to be reviewed at all, So this policy will be presented to the Policy Committee meeting at the next meeting on March 8<sup>th</sup>, 2019 @ 10:00 am.

#### b. **Policy Updates – Receive new and edited policies for review and schedule future committee meeting.**

After discussion on these items; A motion was made by Director Beukelman, seconded by Director Viguie, to bring all policies reviewed at the February 26, 2019 to the Board Meeting on March 13, 2019 for approval and adoption. The motion passed as follows:

Ayes:	Viguie, Beukelman
Noes:	None
Abstain:	None
Absent:	None

## **MEETING MINUTES**

### **6. Adjourn Meeting**

The Dixon RCD Board meeting adjourned at the hour of 11:46 a.m.



**John Currey  
District Manager  
Dixon Resource Conservation District**