



DIXON RESOURCE CONSERVATION DISTRICT (DRCD) MINUTES FOR OCTOBER 14, 2020

DIRECTORS

**DAVID VIGUIE
SAM BEUKELMAN
SPENCER BEI
ERIC SCHENE
LEO SOUKERIS**

DIXON RCD STAFF

**KELLY HUFF, DISTRICT MANAGER
MARTH MCKEEN, PROGRAM COORDINATOR**

OTHER ATTENDEES

WENDY RASH, NRCS

1. Call the Meeting to Order

Director Viguie called the October 14, 2020 Regular Board meeting to order at 12:02 p.m. at 1170 North Lincoln Street, Dixon, CA for DRCD staff, Board Members and all other attendees via Teleconference.

Roll call was taken:

Present: Viguie, Bei, Schene, Beukelman, Soukeris
Absent: None

2. Establish a Quorum

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A quorum was established.

3. Approve the Agenda

There was no discussion on this item.

A motion was made by Director Beukelman, seconded by Director Bei, to approve the agenda. The motion passed as follows:

Yeas:	Viguie, Beukelman, Bei, Schene
Nays:	None
Abstain:	None
Absent:	None

4. Presentations – None

5. DRCD Consent Calendar

- a. Approval of Minutes from the Board Meeting dated August 12, 2020 (*Director's Prep*)
- b. Approval of Minutes from the Financial Committee Meeting dated **September 09, 2020** (*Director's Prep*)
- c. Approval of Expenses from **September 10 to October 14, 2020**, and review of the 2020 / 2021 Budget (*to be distributed*)
- d. Office Management – Approval of Expenses from **September 1 to September 30, 2020** (*to be distributed*)
- e. Dixon/Solano RCD Water Quality Coalition – Approval of Expenses from **July 1, 2020 to October 14, 2020**, and review of the 2020 / 2021 Budget (*to be distributed*)

A motion was made by Director Bei, seconded by Director Beukelman, to approve the Consent Calendar Items 5a-6e. The motion passed as follows:

Yeas:	Viguie, Beukelman, Bei, Schene
Nays:	None
Abstain:	None
Absent:	None

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6. Natural Resources Conservation Service (NRCS) Report –

Ms. Rash reported status on all current reports and projects at this time. Please refer to the provided status report for further detail. Ms. Rash also reported she will be leaving her current position on December 6, 2020. She has accepted a new position at USDA NRCS at the State Office in Davis as their Water Quality Leader. The November DRCD Board meeting will be Wendy's last meeting.

7. Comments from the Public – None

8. Old Business – NONE

9. New Business

a. Final 2019 / 2020 Dixon RCD Budget Report – Receive Staff Report (NO ACTION / Director's Prep)

Mrs. Huff reviewed the current ending cash position of the Dixon RCD Budget. She reviewed the revenues and expenditures of the district's operations. The Board members made general comments in reference to Mrs. Huff's statements. Director Viguie said his concern was with the negative \$6,000 net position in groundwater. Mrs. Huff explained that this was due to the unreimbursed staff time participating in the groundwater management agency. Director Viguie responded that with grants maybe it could mirror these costs.

b. 2020 Outstanding Ditch Maintenance Fees and Annual Parcel Assessment – Review and consider outstanding Ditch Maintenance Fee accounts for possible adjustments – (ACTION / Director's Prep)

Mrs. Huff reviewed the outstanding Ditch fees accounts and the interest owed and whether or not the Board would like to waive the fees. There was a general discussion from the Board that it was not worth the staff time to continue to pursue the interest owed in these accounts.

A motion was made by Director Viguie, seconded by Director Schene, to waive the Ditch interest fees. The motion passed as follows:

Yeas: Viguie, Beukelman, Bei, Schene
Nays: None
Abstain: None
Absent: None

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- c. **“Virtual Tour” of the Dixon RCD Ditch System – Receive staff presentation and provide input – (NO ACTION / Director’s Prep)**
Mrs. Huff shared the new program that she has been working on with Kevin Young-Lai that maps all of the culverts within the Drainage system of the Dixon RCD Ditches. The virtual tour showed the Board members photos of the culverts and allowed for conversation about maintenance strategies.

Director Bei suggested adding to the map facilities on the ditches and the names of the landowners that have maintenance responsibilities on portions of the Ditch. For example dams on Lateral 3 and who take care of that area of the Ditch? Director Viguie suggested adding these facilities during the next irrigation season.

- d. **Solano Sub basin Groundwater Sustainability Plan (GSP) – Review of Technical Memo 1 Surface Water System Water Budget – (NO ACTION / Director’s Prep)**

Mrs. Huff gave an overview of the General Plan. The Freshwater Trust and Luhdorff and Scalminini will be receiving a grant from DWR to look for potential groundwater re-charge opportunities in the Solano Sub basin and they will start with the Dixon area.

10. **DRCD District Manager’s Report –**

- a. **District Manager Report –** Mrs. Huff gave a brief status report of all current projects at this time. See DRCD Manager’s Report for details.

b. **Water Quality Coalition Update – None**

11. **Director’s Report – None**

12. **Communications – None**

13. **Upcoming Events –None**

14. **Announcements – A Reminder that the next board meeting will be Thursday, November 12, 2020 at 12:00pm. (Due to Veteran’s Day, November 11th) Details to follow.**

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15. **Adjourn Meeting**

A motion was made by Director Bei, seconded by Director Beukelman, to close the meeting. The motion passed as follows:

Yeas:	Viguie, Beukelman, Bei, Schene
Nays:	None
Abstain:	None
Absent:	None

The Dixon RCD Board meeting adjourned at the hour of 1:47 p.m.



**Kelly Huff, District Manager
Dixon Resource Conservation District**