



**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)
MINUTES FOR
FEBRUARY 13, 2020**

DIRECTORS

DAVID VIGUIE

SAM BEUKELMAN

SPENCER BEI

CHOPE GILL

ERIC SCHENE

DIXON RCD STAFF

BROOK ROSENBERGER, OFFICE MANAGER

JOHN CURREY, DISTRICT MANAGER

OTHER ATTENDEES

JOHN REITAN

JIM CAMPBELL

WENDY RASH

1. Call the Meeting to Order

Director Viguie called the February 13, 2020 Regular Board meeting to order at 12:12 p.m. at 1170 North Lincoln Street, Suite 110, Dixon, CA.

Present: Bei, Gill, Viguie, Beukelman, Schene

Nays: None

Abstain: None

Absent: None

2. Establish a Quorum

A quorum was established.

3. Approve the Agenda

There was no discussion on this item.

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A motion was made by Director Bei, seconded by Director Gill, to approve the agenda. The motion passed as follows:

Present: Bei, Gill, Viguie, Beukelman, Schene
Nays: None
Abstain: None
Absent: None

4. Comments from the Public – None

5. DRCD Consent Calendar

- a. Approval of Minutes from the Board Meeting dated **January 8, 2020**
- b. Approval of Expenses from **January 9, 2020 to February 13, 2020**, and review of the 2019 / 2020 Budget
- c. Office Management – Approval of Expenses from **January 1 to January 31, 2020**
- d. Dixon/Solano RCD Water Quality Coalition – None

A motion was made by Director Beukelman, seconded by Director Bei, to approve the Consent Calendars items 5a – 5c as presented. The motion passed as follows

Present: Bei, Gill, Viguie, Beukelman, Schene
Nays: None
Abstain: None
Absent: None

6. Natural Resources Conservation Service (NRCS) Report – Ms. Rash reported status on all current reports and projects at this time. Please refer to the provided status report for further detail.

Ms. Rash in addition to her status report, stated that although all there are a lot of projects, batching keeps getting pushed out. Also reported that it is workshop season so she is very busy while splitting her duties between Vacaville and Napa.

7. Presentations – None

8. Old Business –

- a. **Committee Assignments for 2020 – Consider Board Members' Assignments to the Policy Review, Ditch Maintenance, Insurance and Safety, Personnel, and Budget Committees and other agencies – Continued from January 8, 2020 – (ACTION)**

Mr. Currey gave a quick overview of the current committee assignments. Per Mr. Viguie he has recommended Director Schene to replace himself on the Dixon/Solano RCD Water Quality Coalition and he has recommended Associate John Reitan to replace John Currey on the Solano County Water Agency Flood Control Advisory Committee.

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A motion was made by Director Beukelman, seconded by Director Bei, to approve the Committee Reassignments as presented. The motion passed as follows

Present: Bei, Gill, Viguie, Beukelman, Schene
Nays: None
Abstain: None
Absent: None

9. New Business

- a. Audits – Review and consider accepting the biennial audit for Dixon Resource Conservation District and Dixon-Solano RCD Water Quality Coalition for Fiscal Years ending June 30, 2019 and June 30, 2018 – (ACTION)**

All Board members agreed with the audit results as presented and no comments or concerns were expressed.

A motion was made by Director Schene, seconded by Director Gill, to accept the biennial audits for both DRCD and WQC.

Present: Bei, Gill, Viguie, Beukelman, Schene
Nays: None
Abstain: None
Absent: None

- b. NRCS Memorandum of Agreement (MOA) – Review and consider approving the New State-Level MOA between the USDA Natural Resource Conservation Service (NRCS), California Association of Resource Conservation Districts (CARCD) and Dixon RCD – (ACTION)**

Ms. Rash that the presented MOA is pretty basic and standard. Ms. Rash also requested that the Board provide any and all feedback that would help folks adopt the concepts better.

A motion was made by Director Bei, seconded by Director Beukelman, to accept the NRCS MOA.

Present: Bei, Gill, Viguie, Beukelman, Schene
Nays: None
Abstain: None
Absent: None

10. DRCD District Manager's Report –

- a. District Manager Report - Mr. Currey gave status of all current reports at this time. Please refer to the staff report for further detail.**
- Highlighting the Ditch Fees – Received 95.4% Dues as of 2/12/20

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No questions from the Board at this time.

11. **Director's Report – None**
12. **Communications – None**
13. **Upcoming Events – None**
14. **Announcements –**
 - a. **A Reminder that the next board meeting will Wednesday March 11th, 2020 @ noon.**

Closed Session

15. Pursuant to California Government Code §54957; **Public Employment:**
Discussion and selection of District Manager applications for the interview process

The Board reported the follow action

A motion was made by Director Bei, seconded by Director Beukelman, to authorize the Personal Committee to interview offer employment to the Committee's selected candidate.

Present:	Bei, Gill, Viguie, Beukelman, Schene
Nays:	None
Abstain:	None
Absent:	None

16. **Adjourn Meeting**
The Dixon RCD Board meeting adjourned at the hour of 1:32 p.m.



John Currey
District Manager
Dixon Resource Conservation District