



**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)
MINUTES FOR
NOVEMBER 20, 2019**

DIRECTORS

DAVID VIGUIE

SAM BEUKELMAN

SPENCER BEI

CHOPE GILL

ERIC SCHENE

DIXON RCD STAFF

BROOK ROSENBERGER, OFFICE MANAGER

JOHN CURREY, DISTRICT MANAGER

OTHER ATTENDEES

LEO SOUKERIS

JOHN REITAN

DAG OSORIO – NRCS

WENDY RASH – NRCS

1. Call the Meeting to Order

Director Viguie called the November 20, 2019, Special Board meeting to order at 12:15 p.m. at 1170 North Lincoln Street, Suite 110, Dixon, CA.

Present: Bei, Gill, Viguie, Beukelman, Schene
Nays: None
Abstain: None
Absent: None

2. Establish a Quorum

A quorum was established.

3. Approve the Agenda

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There was no discussion on this item.

A motion was made by Director Bei, seconded by Director Schene, to approve the agenda. The motion passed as follows:

Ayes:	Bei, Gill, Viguie, Beukelman, Schene
Nays:	None
Abstain:	None
Absent:	None

4. Comments from the Public – None

5. DRCD Consent Calendar

- a. Approval of Minutes from the Board Meeting dated **October 9, 2019**
- b. Approval of Expenses from **October 10 to November 20, 2019**, and review of the 2019 / 2020 Budget
- c. Office Management – Approval of Expenses from **October 1 to October 30, 2019**
- d. Dixon/Solano RCD Water Quality Coalition – Approval of Expenses from **July 1 to November 20, 2019**

A motion was made by Director Gill, seconded by Director Schene, to approve the Consent Calendars items 5a - 5d as presented. The motion passed as follows

Ayes:	Bei, Gill, Viguie, Beukelman, Schene
Nays:	None
Abstain:	None
Absent:	None

6. Natural Resources Conservation Service (NRCS) Report – Ms. Rash reported status on all current reports and projects at this time. Please refer to the provided status report for further detail.

Ms. Rash in addition to her status report, introduced their new Soil Conservationist Dag Osorio. Welcome.

7. Presentations – None

8. Old Business – None

9. New Business

a. Annual Newsletter

Mr. Currey discussed the newsletter and reported that it was still a work in progress. He brought a draft to the meeting for the Board to view otherwise he would just continue with the letter and distribute it with the annual invoices set to be sent on 12/4/19.

*Information Only

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- b.** Ditch Maintenance Tremont 2 Lateral E – Review survey data and consider authorizing a rehabilitation project for Tremont 2 Lateral E.

Mr. Currey gave an overview of all the surveying done in Tremont 2 Lateral E. His status is that although the area works it is in need of some definite upgrades. The most prevalent issue is that the culvert is 80% plugged and the bottom 2/3 of the ditch has 18 or more inches of sediment.

This area was able to drain last year so Mr. Currey recommends that the project can be done in spring once the landowner, tenants and district have agreed on the project specifics.

Director Viguie asked about the slope of the ditch, which Mr. Currey assured him that the current slope is typical in the Tremont 2 laterals.

The Board collectively stated that they would like DRCD to move forward with developing a plan to determine for the future.

A motion was made by Director Bei, seconded by Director Gill, to authorize creating a conceptual plan to proceed with the Tremont 2, Lateral E rehabilitation subject to landowners approval. The motion passed as follows

Ayes:	Bei, Gill, Viguie, Beukelman, Schene
Nays:	None
Abstain:	None
Absent:	None

- c.** Ditch Maintenance Dixon Main Drain Lateral 4a – Review survey data and consider authorizing the excavation of DMD Lateral 4a.

Mr. Currey gave an overview of what has been done by staff to investigate the drainage concerns of Mr. Robben. Staff surveyed and assessed the current condition of DMD Lateral 4a. Based on the results Mr. Currey recommends that DRCD excavate the lateral to fix the grade and remove the excess sediment.

A motion was made by Director Schene, seconded by Director Bei, to authorize staff to proceed with the Dixon Main Drain Lateral 4a excavation subject to the land owners' approval. The motion passed as follows

Ayes:	Bei, Gill, Viguie, Beukelman, Schene
Nays:	None
Abstain:	None
Absent:	None

- d.** Fiscal Year 2019/20 Budget – Review and consider budget adjustment for Dixon RCD Fund 024 for Ditch Maintenance.

Mr. Currey explained that the proposed allocation would result in an anticipated negative net position of \$24,938 and a combined ending fund balance of \$531,244.

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This includes the funds held at the County \$505,477 and First Northern Bank \$25,500. This also includes the accrued compensated absences \$9,761.83.

A motion was made by Director Gill, seconded by Director Schene, to approve the Staff's recommended budget adjustment to allocate \$27,500 from fund balance available to ditch maintenance resulting in a projected negative net position of \$24,938 for fiscal year 2019/20. The motion passed as follows

Ayes:	Bei, Gill, Viguie, Beukelman, Schene
Nays:	None
Abstain:	None
Absent:	None

10. DRCD District Manager's Report –

- a. District Manager Report - Mr. Currey gave status of all current reports at this time. Please refer to the staff report for further detail.

No questions from the Board at this time.

- b. Project Manager Report – Ms. Huff submitted her monthly status report. Ms. Huff also went through her overview of the upcoming Sac Valley bill/expenses. Please refer to the report for further details.

No questions from the Board at this time.

11. Director's Report – None

12. Communications – None

13. Upcoming Events – None

14. Announcements –

- a. A Reminder that the next board meeting will be Wednesday December 11th, 2019 @ noon.
- b. The Solano and Dixon RCDs will be hosting the Solano County Conservation Partnership Awards Dinner at 6:00 pm on December 11, 2018 at the Old Vets Halls.

15. Adjourn Meeting

The Dixon RCD Board meeting adjourned at the hour of 12:59 p.m.



**John Currey
District Manager
Dixon Resource Conservation District**