



**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)  
MINUTES FOR  
July 8, 2020**

**DIRECTORS**

**DAVID VIGUIE**

**SAM BEUKELMAN**

**SPENCER BEI**

**DIXON RCD STAFF**

**KELLY HUFF, DISTRICT MANAGER**

**BROOK ROSENBERGER, OFFICE MANAGER**

**OTHER ATTENDEES**

**JOHN REITAN – ASSOCIATE DIRECTOR**

**LEO SOUKERIS – ASSOCIATE DIRECTOR**

**CHRIS ROSE – SOLANO RESOURCE CONSERVATION DISTRICT**

**JACK BATCHELOR – CONGRESSMEN GARAMENDI'S OFFICE**

**DEBBIE – CONGRESSMEN GARAMENDI'S OFFICE**

**IAN HART – CONGRESSMEN GARAMENDI'S OFFICE**

**CONGRESSMEN JOHN GARAMENDI**

**WENDY RASH – NRCS**

**DANNY ADAMO - GUEST**

**1. Call the Meeting to Order**

Director Viguie called the July 8, 2020 Regular Board meeting to order at 12:00 p.m. at 1170 North Lincoln Street, Suite 110, Dixon, CA for DRCD staff and via Teleconference for all other attendees.

Roll call was taken:

Present: Viguie, Beukelman, Bei  
Absent: Schene

**2. Establish a Quorum**

A quorum was established.

## MEETING MINUTES

### 3. Approve the Agenda

There was no discussion on this item.

A motion was made by Director Beukelman, seconded by Director Bei, to approve the agenda. The motion passed as follows:

Yeas:	Viguie, Beukelman, Bei
Nays:	None
Abstain:	None
Absent:	Schene

### 4. Presentations – Congressman John Garamendi, CA-03

- Mr. Garamendi attended our Board Meeting to talk about some local issues and items of concern for his office. He then opened up the discussion for questions. One issue that was brought up was “employee equality / Labor force vs employee” for large Ag business. Mr. Garamendi had an unstable internet connection, so he encouraged his staff member Ian to reach out to the individual that brought up the issue. He then encouraged our Board Members to come to or join the Agriculture Advisory Board – this is where these things are discussed in great detail.

### 5. Comments from the Public – None

### 6. DRCD Consent Calendar

- a. Approval of Minutes from the Board Meeting dated **June 10, 2020**
- b. Approval of **Prior Year Expenses from June 11 to June 30, 2019**, and review of the 2019 / 2020 Budget (To be distributed)
- c. Approval of **New Year Expenses from July 1 to July 8, 2020**, and review of the 2020 / 2021 Budget (To be distributed)
- d. Office Management - Approval of **Prior Year Expenses from June 1 to June 30, 2020** (To be distributed)
- e. Dixon/Solano RCD Water Quality Coalition – Approval of **Prior Year Expenses from May 16 to June 30, 2020**, and review of the 2019 / 2020 Budget (To be distributed)

A motion was made by Director Beukelman, seconded by Director Bei, to approve the Consent Calendar Items 6a-6e. The motion passed as follows:

Yeas:	Viguie, Beukelman, Bei
Nays:	None
Abstain:	None
Absent:	Schene

## MEETING MINUTES

- f. Biennial Notice for 2020 Conflict of Interest Code – Review and file Notice for 2020.

A motion was made by Director Beukelman, seconded by Director Bei, to the proposed Conflict of Interest for 2020. The motion passed as follows:

Yeas:	Viguie, Beukelman, Bei
Nays:	None
Abstain:	None
Absent:	Schene

7. **Natural Resources Conservation Service (NRCS) Report –**

Ms. Rash reported status on all current reports and projects at this time. Please refer to the provided status report for further detail. Ms. Rash also reported that their office is still closed to general public, however they are offering mission critical site visits, with physical distancing, at this time due to the Covid-19 requirements in place.

8. **Old Business – NONE**

9. **New Business**

a. **West Yost Proposal – Receive staff report and consider approving a scope of work with West Yost to develop a pond sizing spreadsheet (ACTION)**

Mrs. Huff gave an overview of the proposed tool to help assist DRCD with review of future projects.

Mr. Viguie stated that he would like to see this dove tail with NRCS. He is hopefully that we can pull NRCS into any future projects for their input. Mrs. Rash stated that until the tool is developed NRCS can commit to any role in the decision making process, however she would be glad to assess and provide her opinion of possible services and/or benefits. When drafts are created they could definitely be run by NRCS.

A motion was made by Director Viguie, seconded by Director Beukelman, to the authorize staff to accept the West Yost proposal to develop a Basin Sizing Spreadsheet, as proposed (budget is \$7,000). The motion passed as follows:

Yeas:	Viguie, Beukelman, Bei
Nays:	None
Abstain:	None
Absent:	Schene

## **MEETING MINUTES**

- b. City of Dixon NEQ Drainage Evaluation – Receive JPA committee member and staff report on 06-24-20 JPA Meeting and provide direction regarding any further Dixon RCD input (ACTION)**

Mrs. Huff gave a brief overview the outcome from the 06/24/20 JPA meeting. She then turned it over to Director Bei since he attended. Director Bei stated that it went better than he thought. He felt that they were very open to what he had to say and honest about decisions being made or considered up to this point. Director Bei said he walked away from the meeting feeling supportive.

Director Viguie asked Mrs. Huff to give the Board two scenarios;

1. What would an annual fee 4x's current drainage fee look like?
2. What would the one time payment for this look like?

NO ACTION AT THIS TIME – The Board unanimously decided that they would like to gather some additional information and discuss again at the next Board Meeting.

**10. DRCD District Manager's Report –**

- a. District Manager Report - Mrs. Huff gave the status of all current reports at this time. Please refer to the staff report for further detail.

**11. Director's Report – None**

**12. Communications – None**

**13. Upcoming Events – Tentatively our October 14<sup>th</sup> Board meeting will be have a field visit incorporated into the meeting. More details to come.**

**14. Announcements – A Reminder that the next board meeting will Wednesday August 12, 2020 @.noon. It is our hope that this meeting will be in person rather than teleconference. Details to follow.**

**15. Adjourn Meeting**

A motion was made by Director Viguie, seconded by Director Bei, to close the meeting. The motion passed as follows:

Yeas:	Viguie, Beukelman, Bei
Nays:	None
Abstain:	None
Absent:	Schene

The Dixon RCD Board meeting adjourned at the hour of 1:23 p.m.



**Kelly Huff, District Manager  
Dixon Resource Conservation District**