



**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)
MINUTES FOR
NOVEMBER 12, 2020**

DIRECTORS

**DAVID VIGUIE
SAM BEUKELMAN
SPENCER BEI
ERIC SCHENE
LEO SOUKERIS
JOHN REITAN**

DIXON RCD STAFF

**KELLY HUFF, DISTRICT MANAGER
BROOK ROSENBERGER, OFFICE MANAGER**

OTHER ATTENDEES

WENDY RASH, NRCS

1. Call the Meeting to Order

Director Viguie called the November 12, 2020 Regular Board meeting to order at 12:07 p.m. at 1170 North Lincoln Street, Dixon, CA for DRCD staff, Board Members attending in person and all other attendees joining via Teleconference/Online.

Roll call was taken:

Present: Viguie, Bei, Schene, Beukelman
Absent: None

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2. Establish a Quorum

A quorum was established.

3. Approve the Agenda

There was no discussion on this item.

A motion was made by Director Bei, seconded by Director Beukelman, to approve the agenda. The motion passed as follows:

Yeas:	Viguie, Beukelman, Bei, Schene
Nays:	None
Abstain:	None
Absent:	None

4. Presentations – None

5. DRCD Consent Calendar

- a. Approval of Minutes from the Board Meeting dated October 14, 2020 (*Director's Prep*)
- b. Approval of Expenses from **October 15 to November 12, 2020**, and review of the 2020 / 2021 Budget (*to be distributed*)
- c. Office Management – Approval of Expenses from **October 1 to October 31, 2020** (*to be distributed*)
- d. Dixon/Solano RCD Water Quality Coalition – Approval of Expenses from **October 15, 2020 to November 12, 2020**, and review of the 2020 / 2021 Budget (*to be distributed*)

A motion was made by Director Beukelman, seconded by Director Schene, to approve the Consent Calendar Items 5a-5d. The motion passed as follows:

Yeas:	Viguie, Beukelman, Bei, Schene
Nays:	None
Abstain:	None
Absent:	None

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6. Natural Resources Conservation Service (NRCS) Report –

Ms. Rash announced that this meeting would be her last with us. She said the announcements went out for two District Conservationist positions (one in Solano and one in Napa) and they are hoping to fill the positions by the first of the year. Ms. Rash reported status on all current reports and projects at this time. Please refer to the provided status report for further detail. Ms. Rash also reported that her office has been heavily involved in fire recovery, and they have been helping the victims as much as possible. She will be starting her new position on December 6, 2020. The Board said some nice farewell comments to Ms. Rash, while Mrs. Huff played a short video that was put together to highlight just some of Ms. Rash's many contributions to Dixon RCD. Thank you Wendy – and we wish you the best!

7. Comments from the Public – None

8. Old Business – NONE

9. New Business

a. Annual Report (Newsletter) – Review and provide input on the Draft Annual Newsletter – (ACTION)

Mrs. Huff went over our draft newsletter and the Board unanimously agreed that what was in the draft looked good.

A motion was made by Director Viguie, seconded by Director Bei, to use the newsletter as is presented for the annual report to our ditch landowners. The motion passed as follows:

Yeas: Viguie, Beukelman, Bei, Schene
Nays: None
Abstain: None
Absent: None

b. Ditch Maintenance Tremont 1 Lateral A – Review survey data and consider authorizing a culvert replacement project (ACTION)

Mrs. Huff went over the information for the proposed culvert replacement at the Mistler driveway. The current culvert elevation is lower than the ditch which poses an issue. Mrs. Huff recommended that we replace the culvert and install the new culvert at the correct elevation.

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Mr. Viguie stated that the culvert has been there 30+ years and yes we should fix it.

A motion was made by Director Schene, seconded by Director Bei, to authorize staff to proceed with culvert replacement and associated driveway repairs. The motion passed as follows:

Yeas: Viguie, Beukelman, Bei, Schene

Nays: None

Abstain: None

Absent: None

c. Tremont 3 Regional Drainage – Receive JPA committee members' and staff report on 10-21-20 JPA Meeting and provide direction regarding further Dixon RCD input (ACTION)

Mrs. Huff reported an overview of the latest JPA meeting, highlighting the direction of the project and asking for reiteration of DRCD's expected role in this project as it moves forward.

After a lengthy candid discussion with all the Board members, the consensus was that DRCD does need to remain informed and involved in the future of this project. It is clear based on some of the different directions that this project could go there may be significant effects on DRCD's drainage system.

The Board would like Mrs. Huff to have a meeting with the County staff and the County government representatives; talk with the staff and listen to their ideas for alternatives to the project as a whole, reiterate the public safety aspect of this project and procure a meeting with J. Vasquez to talk about impacts to DRCD specifically.

There is no Board action at this time, therefore the Board had no motion.

10. DRCD District Manager's Report –

a. **District Manager Report –** Mrs. Huff gave a brief status report of all current projects at this time. See DRCD Manager's Report for details.

b. **Water Quality Coalition Update – None**

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11. **Director's Report – None**

12. **Communications – None**

13. **Upcoming Events –None**

14. **Announcements – A Reminder that the next board meeting will be Wednesday, December 09, 2020 at 12:00pm.**

15. **Adjourn Meeting**

A motion was made by Director Schene, seconded by Director Beukelman, to close the meeting. The motion passed as follows:

Yeas:	Viguie, Beukelman, Bei, Schene
Nays:	None
Abstain:	None
Absent:	None

The Dixon RCD Board meeting adjourned at the hour of 1:22 p.m.



**Kelly Huff, District Manager
Dixon Resource Conservation District**