

DIXON RESOURCE CONSERVATION DISTRICT (DRCD) MINUTES FOR FINANCIAL COMMITTEE MEETING SEPTEMBER 09, 2025

DIRECTORS

DAVID VIGUIE

DANIEL JONES

DIXON RCD STAFF

KELLY HUFF, DISTRICT MANAGER

OTHER ATTENDEES

NONE

1. Call the Meeting to Order

Director Viguie called the September 9, 2025, Financial Committee Special Meeting to order at 3:02 p.m. at 1170 North Lincoln Street, Suite 109, Dixon, CA.

Present: Viguie, Jones
Nays: None
Abstain: None
Absent: None

2. Approve the Agenda

There was no discussion on this item.

A motion was made by Director Jones, seconded by Director Viguie, to approve the agenda. The motion passed as follows:

Ayes: Viguie, Jones
Nays: None
Abstain: None
Absent: None

3. Comments from the Public – None

MEETING MINUTES

4. DRCD Consent Calendar

- a. Approval of DRCD Expenses from **August 14, 2025 to September 9, 2025**, and review of the 2025 / 2026 Budget
- b. Office Management - Expenses from **August 1, 2025 to August 31, 2025**, and review of the 2025 / 2026 Budget

A motion was made by Director Jones, seconded by Director Viguie, to approve the Consent Calendars items 4a - 4b as presented. The motion passed as follows

Ayes: Viguie, Jones
Nays: None
Abstain: None
Absent: None

5. Old Business – None

6. New Business –

- a. Evaluate 5-Year Financials (Prior Review and Financial Plan) and Make Recommendations for Board Consideration

Ms. Huff explained that a Five-Year Financial Plan needs to be developed as one of the first steps of the 2026 Rate Study and she presented the plan that was developed for the 2016 rate study, with draft updates for 2026. The committee members reviewed the materials and recommended meeting again as a financial committee to review newly requested information prior to the October Board Meeting.

A motion was made by Director Jones, seconded by Director Viguie, to recommend:

- Hold another financial committee meeting prior to the October Board meeting and present annual cost allocation information with a new category of “Response to development”.
- Conduct rate analysis in the same format and for target reserve levels to adjust for 2015-2025 inflation as a starting point for discussions with the full board.

The motion passed as follows:

Ayes: Viguie, Jones
Nays: None
Abstain: None
Absent: None

7. Adjourn Meeting –

The Dixon RCD Board meeting adjourned at the hour of 4:05 p.m.

Kelly Huff
District Manager
Dixon Resource Conservation District

