

**MINUTES**  
**DIXON REGIONAL WATERSHED**  
**JOINT POWERS AUTHORITY (JPA)**  
**JANUARY 29, 2025**

**1. Call to Order**

The Special Board Meeting of the Dixon Regional Watershed Joint Powers Authority was called to order by Chairman Bird at 6:06 p.m. at the Dixon Resource Conservation District Office Conference Room, 1170 N. Lincoln Street, Dixon, California, on January 29, 2025.

Present: Steve Bird (Mayor), City of Dixon – Voting  
 Spencer Bei, Dixon Resource Conservation District - Voting  
 Eric Schene, Dixon Resource Conservation District – Voting  
 Kevin Simonis, Reclamation District 2068 – Voting  
 Mort Triplett, Maine Prairie Water District - Voting

Absent: Jim Ernest, City of Dixon  
 Dale Crossley, Reclamation District 2068  
 Gene Robben, Maine Prairie Water District  
 Pat Negroni, At-Large Member

Member Agencies Staff: Kelly Huff, Dixon Resource Conservation District  
 Joanna Yac, Dixon Resource Conservation District  
 Chris Fong, City of Dixon Engineer  
 Jim Lindley, City of Dixon Manager

Guests: Rob White, Harvest at Dixon  
 Scott Petterson, Harvest at Dixon  
 Angelo ?, CBG (virtual)  
 David Greenstein, Brookfield (virtual)  
 Misty Kaltreider, Solano Co Resource Mgmt (virtual)

**2. Public Comments – None**

**3. Approval of Agenda**

There was no discussion on this item.

A motion was made by Director Bei, seconded by Director Schene, to approve the agenda. The motion passed as follows:

Ayes: Bird, Bei, Schene, Simonis, Triplett

Nays: None  
Abstain: None  
Absent: Ernest, Crossley, Robben, Negroni

#### **4. Election of Officers**

##### **a. Oath of Office – New JPA Members (ACTION)**

**Note:** No action was needed for Agenda item 4a since there are no new directors.

##### **b. Election of JPA Officers – Chairman and Vice Chairmen (ACTION)**

Secretary Huff reported that our current Chairman (Mayor Bird) and Vice-chair (Spencer Bei) have been serving in their current positions since 2023. Once a year the JPA agreement requires the board to elect a chair and vice-chair. Chairman Bird asked if anyone wanted to volunteer for any of the positions. No one volunteered. The board members agreed with continuing Mayor Bird as Chairman and Spencer Bei as Vice-Chair, which they were both okay with.

A motion was made by Director Schene, seconded by Director Bei, to approve the election of Chair and Vice-Chair remain the same. The motion passed as follows:

Ayes: Bird, Bei, Schene, Simonis, Triplett  
Nays: None  
Abstain: None  
Absent: Ernest, Crossley, Robben, Negroni

Secretary Huff also explained other positions that are eligible for re-appointment are Board Secretary (Kelly Huff) and Treasurer and Auditor (Solano County Auditor-Controller). These services are required to be selected once a year, but are able to be changed. The board did not see the need to make any changes to the current services of these positions.

A motion was made by Director Bei, seconded by Director Schene, to approve the election of Secretary and Treasurer and Auditor to remain the same. The motion passed as follows:

Ayes: Bird, Bei, Schene, Simonis, Triplett  
Nays: None  
Abstain: None  
Absent: Ernest, Crossley, Robben, Negroni

##### **c. Finance Committee Election – 2 positions (ACTION)**

Secretary Huff reported that the board needed to elect 2 finance committee members in addition to the Chair. The board did not want to make any changes and wanted to keep Spencer Bei and Jim Ernest as the Finance Committee members, along with Chairman Bird.

A motion was made by Director Schene, seconded by Director Triplett, to approve the elected Finance Committee to remain the same. The motion passed as follows:

Ayes:	Bird, Bei, Schene, Simonis, Triplett
Nays:	None
Abstain:	None
Absent:	Ernest, Crossley, Robben, Negroni

#### **5. Consent Calendar (ACTION)**

- a. Approval of JPA Board Meeting Minutes for September 25, 2024
- b. Fund 062, Department 9620, General and Administration – Review budget and approve claims **September 26, 2024** through **January 29, 2025**.
- c. Fund 063, Division 9631, Lateral 1 Operation and Maintenance – Review budget and approve claim **July 01, 2024** through **January 29, 2025**.
- d. Fund 064, Division 9641, Project Development – Review budget. No claims **September 26, 2024** through **January 29, 2025**.

A motion was made by Director Schene, seconded by Director Simonis, to approve the consent calendar (5a-5d). The motion passed as follows:

Ayes:	Bird, Bei, Schene, Simonis, Triplett
Nays:	None
Abstain:	None
Absent:	Ernest, Crossley, Robben, Negroni

#### **6. Presentations – The Harvest at Dixon Proposed Drainage Infrastructure.**

Rob White from the Harvest at Dixon attended the meeting to give a presentation on the proposed development project. He reported that they just received their first round of public comment back and in October they will submit their first round of applications. A lot of agreements are to come following that. Mr. White gave a quick background on the landowner families, Lewis and Karlshoej. He reported that they have resources and are in it for the long haul and are using their own money to pay for city staff time and consultants.

Some changes that are being considered are the location(s) of basin(s). They are still very early in the process, at least 18-24 months out. If all goes well, at the earliest, in 24 months the first decision would be made with the first house being seen in about 6-7 years.

Rob presented 3 potential options for changes of basin locations and the possible consideration of auxiliary conveyance, injection wells. Another possibility is the reuse of City Pond C as a community/recreational center with movies in the park etc.

Some input that has been heard during community events is to keep the small-town feel. It is about people not buildings, a drainage solution is needed at a scale that works.

Director Bei mentioned he appreciates how the Harvest is going about this and allowing the community to share ideas. Mr. White offered that he could return after four months to provide more updates.

## **7. Old Business – None**

## **8. New Business**

- a. Receive Update(s) on Regional Drainage and Provide Member Agency Feedback and Questions. **(NO ACTION)**

Chris Fong, City of Dixon Engineer gave a presentation where he reported that the Dixon Watershed Management Plan Update Tasks 1-4 had been drafted and evaluated and then stopped. Mr. Fong stated that Dixon RCD had gotten a peer review done by MBK using flow hydrographs since they did not have access to XPSWMM. The City maintains that the XPSWMM modeling completed by West Yost results in little to no change to existing flooding conditions downstream.

Mr. Fong went on to discuss the Campus Project – NEQ and some changes that have come about regarding the location of the pond/basin and a change from detention to retention. This project will go to the City Planning Commission in March of this year.

Ms. Huff explained that SCWA is putting Phase III work on hold as they look for synergy from the GSA. In the meantime, SCWA and Dixon RCD have been exploring and conducting outreach to landowners in the Upper Tremont 3 and Upper Tremont 1 watersheds to identify potential beneficial projects. Conversations are being had with landowners regarding their experience with drainage and opportunities. In the Upper Tremont 1 area there are more potential opportunities to get help from above since there is less development pressure and higher infiltration rates.

- b. Audit – Consider Accepting the Independent Auditor's Report of Fiscal Years ending June 30, 2023 and June 30, 2024 **(ACTION)**

Ms. Huff explained Perry, Bunch & Johnston, Inc, audited JPA financial records for Fiscal Year 2023 and 2024. Mr. Rick Johnston from the auditing firm prepared the audit and had discussion with Ms. Huff. There were no issues and agreed no formal presentation was necessary. If the board would like to have Mr. Johnston give a presentation it could be scheduled. The board chose to move forward with approving the audit for Fiscal Years 2023 and 2024 with no presentation needed.

A motion was made by Director Bei, seconded by Director Simonis, to accept the Fiscal Year 2023 and Fiscal Year 2024 Independent Auditor's Report. The motion passed as follows:

Ayes: Bird, Bei, Schene, Simonis, Triplett  
Nays: None  
Abstain: None  
Absent: Ernest, Crossley, Robben, Negroni

- c. Review Lateral 1 Ongoing Maintenance Activities for 2024-2025 and Associated FY 2024-2025 Fund 063 Division 9631, Lateral 1 Operations & Maintenance Budget Adjustments - **ACTION by Supermajority**

Ms. Huff explained that Reclamation District 2068 cleaned the remaining southern portions (3 miles) in January and spoils will be leveled as weather permits. Solano Irrigation District also cleaned from Parkway Blvd to Midway (½ mile) in November and will level spoils as weather permits. In addition, there is a 500-foot section at Woody Brother's Shop that may need to be cleaned with assistance from the City of Dixon with their VacCon. This will require a budget adjustment of \$7,500, which would increase City of Dixon's by \$5,250 and Dixon DRCD and Maine Prairie's shares by \$1,125 each.

Another option would be to have RD2068 clean in front of the culvert and see if that is sufficient to allow storm flows to clean the plug.

The board had no problem with the ongoing maintenance and agreed to continue with the additional activities and approved the corresponding Budget Adjustment.

A motion was made by Director Bei, seconded by Director Triplett, to approve the Additional Activities 2024-2025 Ongoing Maintenance for Lateral 1 and Approve the Proposed Budget Adjustments. The motion passed as follows:

Ayes: Bird, Bei, Schene, Simonis, Triplett  
Nays: None  
Abstain: None  
Absent: Ernest, Crossley, Robben, Negroni

**9. Secretary's Report- None**

**10. Announcements**

- a. **Please remember to keep the 4<sup>th</sup> Wednesday of each available should a JPA Board Meeting be called.**

**11. Adjournment**

The Dixon Regional Watershed Joint Powers Authority Board meeting adjourned at the hour of 7:37 p.m.

Attest:

Kelly Huff  
Secretary

Steve Bird  
Chairman