

**MINUTES**  
**DIXON REGIONAL WATERSHED**  
**JOINT POWERS AUTHORITY (JPA)**  
**JUNE 25, 2025**

**1. Call to Order**

The Board Meeting of the Dixon Regional Watershed Joint Powers Authority was called to order by Chairman Bird at 6:00 p.m. at the Dixon Resource Conservation District Office Conference Room, 1170 N. Lincoln Street, Dixon, California, on June 25, 2025.

Present: Steve Bird (Mayor), City of Dixon – Voting  
 Spencer Bei, Dixon Resource Conservation District - Voting  
 Eric Schene, Dixon Resource Conservation District – Voting  
 Kevin Simonis, Reclamation District 2068 – Voting  
 Mort Triplett, Maine Prairie Water District – Voting  
 Gene Robben, Maine Prairie Water District – Voting  
 Pat Negroni, At-Large Member - Voting  
 Dale Crossley, Reclamation District 2068 – (virtual)\*

\*Director Crossley arrived to the meeting (remotely) after consent calendar approval (6:10).

Absent: Jim Ernest, City of Dixon

Member Agencies Staff: Kelly Huff, Dixon Resource Conservation District  
 Chris Fong, City of Dixon Engineer  
 Meda Benefield, Maine Prairie Water District  
 Justin Noutary, Reclamation District 2068

Guests: Misty Kaltreider, Solano Co Resource Mgmt (virtual)

**2. Public Comments – None**

**3. Approval of Agenda**

There was no discussion on this item.

A motion was made by Director Bei, seconded by Director Negroni, to approve the agenda. The motion passed as follows:

Ayes: Bird, Bei, Schene, Simonis, Triplett, Robben, Negroni  
 Nays: None

Abstain: None  
Absent: Ernest, Crossley

#### **4. Consent Calendar (ACTION)**

- a. Approve JPA Board Meeting Minutes for January 29, 2025
- b. Fund 062, Division 9620, General & Administration – Review projected year end budget
- c. Fund 063, Division 9631, Lateral 1 Operation and Maintenance – Review projected year end budget
- d. Fund 064, Division 9641, Project Development – Review projected year end budget.

A motion was made by Director Bei, seconded by Director Triplett, to approve the consent calendar (4a-4d). The motion passed as follows:

Ayes: Bird, Bei, Schene, Simonis, Triplett, Robben, Negroni  
Nays: None  
Abstain: None  
Absent: Ernest, Crossley

#### **5. Presentations – None**

#### **6. Old Business – None**

#### **7. New Business**

- a. Highway 113 Culvert Replacement – Receive report from Maine Prairie Water District regarding Highway 113 culvert failure and ongoing discussion with Caltrans related to the culvert replacement and provide direction to staff regarding JPA's potential financial commitments. - **ACTION by Supermajority**

Meda Benefield provided the following information at the board meeting:

##### *Notes for Dixon Regional Watershed-JPA*

*The pipe at mile post 13.8 on highway 113 south of Dixon failed on June 4, 2025, when a Recology refuse truck broke through the asphalt at Jang's Shop 6399 Rio Dixon Road (aka Woody's shop). Cal-trans was immediately notified by MPWD and the irrigation water for approximately 3,000 acres was cut off. MPWD notified Dixon Resource Conservation District (Manager Kelly Huff) of the situation. MPWD reported the incident as an emergency repair/failure.*

*The district was working with Cal-Trans, who were less than helpful, in considering the situation as an emergency. After a week of getting nowhere with Cal Trans, Manager Don Holdener (with President Gene Robben's*

*permission) contacted Vaca Valley Excavating to proceed with getting the emergency repairs/replacement project started. VVE worked with Cal-Trans and with the proper permits etc. started the process of trenching across highway 113, removing what was left of the old spiral pipe and replacing it with a 48" concrete pipe and repaving highway 113. The project took three days from the start of construction to finish (June 18-20, 2025). Irrigation water began to flow on June 21st.*

*The approximate cost is \$225,000.00.*

*Background on the site: the original installation was completed in 1954 prior to the formation of MPWD. The installation was to convey winter drain water from the Dixon RCD's Main Drain and Westside Drain to the east.*

*This site was abandoned but not removed when the Dixon Regional Watershed-JPA/City of Dixon's Pond A/Lateral 1 Project was constructed in 2004 to move storm water from Pond A to the North along the west side of Highway 113 (DRW-JPA Lateral1) south to Ulati Channel.*

*This brings the installation to the present time. MPWD uses the system to transport irrigation water to approximately 3,000 acres of irrigated fields during the summer months (April to October) and storm water in the wet months. The bulk of the winter water moves from north to south using the DRW-JPA Lateral 1 project but occasionally when there is a heavy run-off storm water enters the system under highway 113 and moves to the east.*

*Ms. Huff shared the history of the JPA's involvement at the culvert location photos of the 2004 JPA project and the patch installed in the Caltrans right of way at that time. And explained how a similar situation was handled in 2018.*

*Ms. Benefield reported that 42" culvert was planned, but Caltrans required 48". Caltrans has indicated that their contribution to the project will be to not charge for their time for traffic control and road closure. Director Bird stated that we need to allow time for member agencies to take this back to their respective boards before moving forward on the cost-share decision. The directors and staff moved through questions and ideas for additional financial support. The JPA will need to schedule a meeting in July to revisit this. The directors agreed that Wednesday July 30<sup>th</sup> would work for the next meeting.*

*A motion was made by Director Schene, seconded by Director Crossley, to table the decision on cost-share to the next JPA meeting and direct staff to submit formal financial requests to the Solano County Water Agency, the Solano Subbasin Groundwater Sustainability Agency and Solano County and a request for regular inspections from Caltrans.*

*The motion passed as follows:*

*Ayes: Bird, Bei, Schene, Simonis, Triplett, Robben, Negroni,  
Crossley*

Nays: None  
Abstain: None  
Absent: Ernest

b. Fiscal Year 2025-26 Budget Approvals – Receive Staff Report on Proposed Budgets and Consider Approval – **ACTION by Supermajority**

- i. Fund 062, Department 9620, General & Administration
- ii. Fund 063, Division 9631, Operation & Maintenance – Lateral 1
- iii. Fund 064, Division 9641, Project Development

Director Bei highlighted that, for the first twenty years, the operation and maintenance costs for Lateral 1 were well below the estimated costs of \$10,000 per year and the last few years of cleaning work have improved the City's ability to drain.

A motion was made by Director Robben, seconded by Director Schene, to approve the 2025-2026 budgets as presented. The motion passed as follows:

Ayes: Bird, Bei, Schene, Simonis, Triplett, Robben, Negroni, Crossley  
Nays: None  
Abstain: None  
Absent: Ernest

8. **Secretary's Report-** Ms. Huff reported that the first draft of the Solano County One Water Framework is under review by steering committee members, which includes staff from JPA member agencies. Misty Kaltreider, Solano County described the opportunity with this plan to address drainage and water supply challenges and that it will lead to a Countywide Master Utility Plan that will inform the Solano County General Plan Update in 2028.

9. **Announcements**

- a. **Please remember to keep the 4<sup>th</sup> Wednesday of each available should a JPA Board Meeting be called. The next meeting of the JPA was scheduled for Wednesday July 30<sup>th</sup> at 6:00 p.m.**

10. **Adjournment**

The Dixon Regional Watershed Joint Powers Authority Board meeting adjourned at the hour of 6:40 p.m.

Attest:

Kelly Huff  
Secretary

Steve Bird  
Chairman