

MINUTES
DIXON REGIONAL WATERSHED
JOINT POWERS AUTHORITY (JPA)
JUNE 28, 2023

1. Call to Order

The Regular Board Meeting of the Dixon Regional Watershed Joint Powers Authority was called to order by Chairman Bird at 6:00 p.m. at the Dixon Resource Conservation District Office Conference Room, 1170 N. Lincoln Street, Dixon, California, on June 28, 2023.

Present: Jim Ernest, City of Dixon - Voting
 Steve Bird (Mayor), City of Dixon - Voting
 Eric Schene Alt., Dixon Resource Conservation District - Voting
 Sean Favero, Maine Prairie Water District – Voting
 Gene Robben, Maine Prairie Water District - Voting
 Luke DeTar, Reclamation District 2068 – Voting
 Dale Crossley, Reclamation District 2068 - Voting
 Pat Negroni, At-Large Member - Voting

Absent: Sam Beukelman, Dixon Resource Conservation District
 Spencer Bei, Dixon Resource Conservation District

Member Agencies Staff: Kelly Huff, Dixon Resource Conservation District
 Joanna Yac, Dixon Resource Conservation District
 Deborah Barr, City of Dixon
 Meda Benefield, Maine Prairie Water District
 Justin Noutary, Reclamation District 2068

Guests: Doug Moore, West Yost Associates
 Misty Kaltreider, Solano County Resource Management (Virtual)
 Alex Rabidoux, Solano County Water Agency
 Gustavo Cruz, Solano County Water Agency
 Dominic Dutra – Milk Farm (Virtual)

2. Public Comments – None

3. Approval of Agenda

There was no discussion on this item.

A motion was made by Director Crossley, seconded by Director Favero, to approve the agenda. The motion passed as follows:

Ayes: Ernest, Bird, Schene, Favero, Robben, DeTar, Negroni, Crossley
Nays: None
Abstain: None
Absent: Beukelman, Bei

4. Consent Calendar (ACTION)

- a. Approval of JPA Board Meeting Minutes for March 22, 2023
- b. Fund 062, Department 9620, General and Administration – Review projected year-end budget
- c. Fund 063, Division 9631, Lateral 1 Operation and Maintenance – Review projected year-end budget
- d. Fund 064, Division 9641, Project Development – Review projected year-end budget

Note: Chairman Bird mentioned an error on the Meeting Minutes and wanted it updated. The meeting minutes listed Jim Ernest as Vice Mayor, which was incorrect. The Meeting Minutes were corrected.

A motion was made by Director Crossley, seconded by Director Schene, to approve the consent calendar (4a-4d). The motion passed as follows:

Ayes: Ernest, Bird, Schene, Favero, Robben, DeTar, Negroni, Crossley
Nays: None
Abstain: None
Absent: Beukelman, Bei

5. Presentations

- a. **Deborah Barr, City Engineer / Director of Utilities & Doug Moore, West Yost Associates** – Update of Dixon Regional Watershed Project –

Ms. Barr gave a presentation on the City of Dixon's Northeast Quadrant (NEQ) Drainage and gave an update on what the City was requesting from the JPA at this time. The City of Dixon has multiple potential development projects in the planning phase for the NEQ and they would like to move forward with analyzing an interim drainage plan for the NEQ that would allow the development to proceed before the larger regional drainage solution is in place. The City of Dixon is not requesting approval of any specific project(s) at this time. Once the engineering on the City's proposed interim project(s) is complete, it will be presented to the JPA and JPA member agencies will have the opportunity to evaluate potential impacts. Ms. Barr explained that the City is not asking for approval of the

interim projects until after the engineering efforts are complete. The City is asking that the JPA consider allocating the remaining funds in the project development account Fund (064) toward the City's share of the engineering work. This matter will be formally considered during agenda item 7b.

Regional Project Option 1: The Putah Creek Option was discussed, the red line which indicates the Channel that would go to Putah Creek can be moved, it is not a set location. Director Crossley asked if with this option there would be water quality problems. Ms. Barr explained there would have to be a retention pond and 1/3 of the water would have to be pumped. At large member Negroni asked if Putah Creek would be able to handle this water. Alex Rabidoux from SCWA stated yes due to the ample flood capacity, but some modeling would have to be done. Ms. Barr mentioned a tentative schedule to come back during fall of this year after the engineering has been completed. She also mentioned the Solano County Land Use Committee and Solano County Water Agency (SCWA) have been presented with this information already as well. Director Crossley asked if the County is getting included in all of this as well. Ms. Barr replied with yes, but no written letter of support yet.

An explanation on the idea of The NEQ Interim Drainage Plan was made mentioning the potential for a multi-use channel along the south side of Highway 80. Director Crossley asked if there would be a gate to control the flow into downstream facilities and if the lifespan of the existing pipes throughout the NEQ and surrounding area have been evaluated. Ms. Barr explained that numerous factors will need to be reviewed within the NEQ, including a traffic study that evaluates vehicle mileage traveled (VMT). Director Favero stated that he doesn't think many people would use a path right next to the highway, due to the noise, trash, and safety of it. Ms. Barr explained that is something that will have to be looked into.

b. Alex Rabidoux, Solano County Water Agency – Update on Dixon Regional Watershed Project –

Mr. Rabidoux went over the timeline of the activity that has happened from August 2018 to March 2023. In addition, he explained this is a multi-benefit project that is to allow all the entities (County, City of Dixon, JPA, and SCWA) to work on a project together and any additional problems and concerns. The regional drainage concept can take some time even though some areas of the project may be moving more quickly. Director Crossley wanted to know if this would be something that might not be able to go forward based on the County Board of Supervisors? Ms. Barr mentioned that they have not heard a no from them. Mr. Rabidoux and Director Crossley had discussion on the communication between SCWA and the County. Director Favero asked if the Putah Creek option can be viewed as a multi-benefit project and how? Mr. Rabidoux explained that not every entity will view it as that, but there are aspects of the project that can be.

6. Old Business – None

7. New Business

a. Review Lateral 1 Planned Maintenance Activities for 2023-2024 (ACTION) by Supermajority

Secretary Huff mentioned that the planned work with Yolo County Flood Control in 2022-2023 got postponed until Fall 2023. This work included cleaning and the bank repair project. The 2023-2024 budget that was proposed for operations and maintenance includes completing these planned projects. This does not include the cleaning of 1.75 miles of Lateral 1. Solano Irrigation District (SID) provided an estimate of \$125,000. Over the next two months City of Dixon and Dixon RCD will get additional estimates, including from private contractors. A budget adjustment will likely be proposed at the next JPA meeting. The board had no discussion and agreed to approve the 2023-2024 Planned Maintenance Activities for Lateral 1.

A motion was made by Director Crossley, seconded by Director Schene, to approve the Lateral 1 Planned Maintenance Activities for 2023-2024. The motion passed as follows:

Ayes:	Ernest, Bird, Schene, Favero, Robben, DeTar, Negroni, Crossley
Nays:	None
Abstain:	None
Absent:	Bei, Beukelman

b. Project Development – Provide input on and consider approving JPA cost-share for West Yost’s Proposal to Provide Engineering Services for Stormwater Drainage Planning for the Tremont 3 Watershed Regional Drainage Project (ACTION) by Supermajority

Ms. Huff mentioned that Solano County Water Agency and the City of Dixon are proposing to cost-share the engineering services provided by West Yost. The scope of work would provide hydraulic modeling and analysis for the proposed City of Dixon’s Northeast Quadrant interim drainage project as well as regional drainage project identification for the entire watershed. This includes clarification regarding the downstream impacts to member agency facilities, discharge flows and comparison of project flows to the discharge limits in the 2004 JPA Agreement. The expense of the work done by Doug Moore at West Yost would include cost-share from SCWA to fund \$133,606 and City of Dixon to fund \$116,624. The City of Dixon proposed that the JPA allocate \$65,624 from Fund 064 to offset the City’s \$116,624. Ms. Huff mentioned that the money currently in Fund 064 came from the City of Dixon for Project Development. Director Crossley stated that it is the City’s money, therefore they should have it back. The board members agreed as well.

A motion was made by Director Crossley, seconded by Director Schene, to approve the requested JPA Cost-Share (\$65,624) of West Yost's Proposal to Provide Engineering Services. The motion passed as follows:

Ayes: Ernest, Bird, Schene, Favero, Robben, DeTar, Negroni, Crossley
Nays: None
Abstain: None
Absent: Bei, Beukelman

- c. Fiscal Year 2023-24 Budget Approvals – Receive Staff Report on Proposed Budgets and Consider Approval – (ACTION) by Supermajority
 - i. Fund 062, Department 9620, General & Administration
 - ii. Fund 063, Division 9631, Operation & Maintenance – Lateral 1
 - iii. Fund 064, Division 9641, Project Development

Ms. Huff explained that the Lateral 1 maintenance budget (063) includes the same items from 2022-2023 that were not able to be completed. In addition, we will likely need to do a budget adjustment at the next meeting. This adjustment is dependent on what is needed to re-shape the north end of Lateral 1, where we received the \$125,000 estimate from SID. The board did not have any discussion on this agenda item therefore they agreed to approve all three budgets.

A motion was made by Director Favero, seconded by Director Robben, to approve all of the budgets as presented for Fund 062, Fund 063, and Fund 064. The motion passed as follows:

Ayes: Ernest, Bird, Schene, Favero, Robben, DeTar, Negroni, Crossley
Nays: None
Abstain: None
Absent: Bei, Beukelman

8. Secretary's Report-

- a. 062823 Secretary's Report- None


9. Announcements

- a. Please remember to keep the 4th Wednesday of each available should a JPA Board Meeting be called.
- b. The JPA Financial Committee will meet in early July to finalize the 2022-2023 Year End. The Next JPA Board meeting date will be determined.

10. Adjournment

The Dixon Regional Watershed Joint Powers Authority Board meeting adjourned at the hour of 7:34 p.m.

Attest:



Kelly Huff
Secretary



Steve Bird
Chairman