



**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)  
MINUTES FOR MARCH 08, 2023**

**DIRECTORS**

**DAVID VIGUIE**

**SPENCER BEI**

**ERIC SCHENE**

**DANIEL JONES**

**SAM BEUKELMAN**

**ASSOCIATE DIRECTOR**

**LEO SOUKERIS (Virtual)**

**JIM CAMPBELL**

**DIXON RCD STAFF**

**KELLY HUFF, DISTRICT MANAGER**

**JOANNA YAC, OFFICE MANAGER**

**MARTHA MCKEEN, PROGRAM COORDINATOR**

**OTHER ATTENDEES**

**DAGOBERTO OSORIO, NRCD (Virtual)**

## **MEETING MINUTES**

### **1. Call the Meeting to Order**

Director Viguie called the March 08, 2023 Board meeting to order at 12:10 p.m. at 1170 North Lincoln Street, Dixon, CA for DRCD staff and Board Members.

Roll call was taken:

Present: Viguie, Schene, Bei, Jones, Beukelman

Absent: None

### **2. Establish a Quorum**

A quorum was established.

### **3. Approve the Agenda**

There was no discussion on this item.

A motion was made by Director Jones, seconded by Director Schene, to approve the agenda. The motion passed as follows:

Yeas: Viguie, Schene, Bei, Jones, Beukelman

Nays: None

Abstain: None

Absent: None

### **4. Presentations – None**

### **5. Comments from the Public- None**

### **6. DRCD Consent Calendar**

- a. Approval of Minutes from the Board Meeting dated **February 08, 2023**
- b. DRCD- Approval of Expenses from **February 09 to March 08, 2023**, and review of the 2022-2023 budget
- c. Office Management - Approval of Expenses from **February 1 to February 28, 2023**, and review of the 2022 / 2023 Budget
- d. Dixon/Solano RCD Water Quality Coalition – **None**

## **MEETING MINUTES**

A motion was made by Director Beukelman, seconded by Director Jones, to approve the Consent Calendar items 6a-6d. The motion passed as follows:

Yeas:       Viguie, Schene, Bei, Jones, Beukelman  
Nays:       None  
Abstain:   None  
Absent:     None

### **7. Natural Resources Conservation Service (NRCS) Report –**

Joanna Yac reported that Ms. Teri Knight informed us that she will be on detail to the Fresno Office for 120 days. In the meantime, James Booth from the Hollister Office will be Acting in Vacaville for the near future. Mr. Booth was not able to attend the meeting due to extensive job duties, but sent in a couple bullet points to be included as his report.

- NRCS is completing its first major round of ranking for FY23 EQIP projects. This round is anticipated to allocate 70% or more of all FY23 EQIP funds.
- NRCS is currently taking applications for a second round of FY23 EQIP: Deadline to apply is **April 3<sup>rd</sup>**
- The deadline to apply for final the Conservation Stewardship Program (CSP) batching period of FY23 is: **April 14<sup>th</sup>**
- I anticipate an announcement in the first or second week of March from NACD about TA grant opportunities.

Mr. Dagoberto Osorio from the NRCD office attended the meeting virtually, he mentioned that the report Mr. Booth sent in is what he would have stated as well. Director Viguie asked what kind of projects EQIP is funding. Mr. Osorio explained the different land use types that are being funded. Those land use types include: forestry, row crops, tractor replacement, livestock, solar, post fire practices, range and pasture.

### **8. Old Business – None**

## MEETING MINUTES

### 9. New Business-

- a. Fiscal Year 2022/23 Budget – Review and consider budget adjustments for Dixon RCD Fund 024 **(ACTION)**

There was no discussion on this item. Ms. Huff explained the budget adjustment recommended would result in no changes to the projected net position. This is due to the additional anticipated county tax and grant revenue categories.

A motion was made by Director Bei, seconded by Director Schene, to approve the staff's recommended budget adjustment to allocate \$27,410. The motion passed as follows:

Yeas:       Viguie, Schene, Bei, Jones, Beukelman  
Nays:       None  
Abstain:   None  
Absent:     None

- b. CARCD WCB Block Grant – Receive Update and Provide Direction on Grant Award and Individual RCD Subcontracts **(ACTION)**

Ms. Huff went over the important terms of the CARCD WCB Block Grant. It included that Dixon RCD was awarded \$250,000 that will be dispersed over 4 years starting February 2023 through February 2027. Potential projects have to get confirmed and be CEQA approved. Our priority project is to rehabilitate the Casey Road vegetated ditch project. This would be in combination with working alongside Solano RCD to help facilitate this project with us. Director Viguie thought the invasive vegetation management sites along Tremont 1 and Tremont 3 would be great if they fit within the grant terms.

A motion was made by Director Schene, seconded by Director Bei, to receive staff update and offer input. The motion passed as follows:

Yeas:       Viguie, Schene, Bei, Jones, Buekelman

## MEETING MINUTES

Nays: None  
Abstain: None  
Absent: None

- c. Regional Drainage Update – Receive staff update and provide direction regarding further Dixon RCD input (**ACTION**)

Ms. Huff went over updates regarding Regional Drainage, which included not being ready to move forward with an alternative option just yet. Ms. Huff continued to explain that things are looking positive and moving in a good direction. In addition to that Ms. Huff, Directors Bei and Schene, Jim Ernest and Jim Lindley (City Manager) met to discuss regional drainage and options for working with the JPA and the County. Director Viguie confirmed that Dixon RCD's preferred options regarding the Tremont 3 regional drainage are 1. Putah creek canal 2. Ponding and metering out to Dixon RCD channels. Associate Director Campbell mentioned that the State is no longer allowing restrictions on growth, like those in Measure B, so there is even more potential for increased development. Director Viguie liked the consideration that was brought up which mentioned asking other agriculture representatives to provide ag representative input to the Solano County Ag Commissioner. He recommended Ms. Huff reach out to the Ag Commissioner to support their efforts to work with agriculture on land use planning.

A motion was made by Director Bei, seconded by Director Schene, to approve recommendations to Dixon RCD staff on the next steps regarding regional drainage and offer support with Ag commissioner. The motion passed as follows:

Yeas: Viguie, Schene, Bei, Jones, Buekelman  
Nays: None  
Abstain: None  
Absent: None

### 10. DRCD Staff Reports:

## **MEETING MINUTES**

- a. **District Manager's Report**- There was no discussion on this item. Ms. Huff explained that she submitted an additional letter for the proposed Agromin Project to confirm that the analysis was only on the 5.25-acre portion and that there will be a separate drainage analysis for future phases. See District Manager's Report for more details.
  
- b. **Water Quality Coalition Update**- Ms. McKeen explained that farm reporting for the 2022 year finished at 94% complete, she will continue to make calls in the days to come. Director Viguie mentioned he would like to know what that percentage is in acres, Ms. Mckeen said she would look into it. Lastly, she explained that the new groundwater question did not have a good response rate and was wondering if anyone has any ideas to make it better for next year. Director Viguie's input was to have a drop-down feature and don't give them the option to not answer. See Program Coordinator's Report for more details.

### **11. Director's Report –None**

### **12. Communications – None**

### **13. Upcoming Events –None**

### **14. Announcements – A Reminder that the next board meeting will be Wednesday, April 12, 2023 at 12:00pm.**

### **15. Adjourn Meeting**

A motion was made by Director Bei, seconded by Director Beukelman, to close the meeting. The motion passed as follows:

Yeas:           Viguie, Schene, Bei, Jones, Beukelman

**MEETING MINUTES**

Nays: None

Abstain: None

Absent: None

**The Dixon RCD Board meeting adjourned at the hour of 1:29 p.m.**



**Kelly Huff, District Manager  
Dixon Resource Conservation District**