

MINUTES
DIXON REGIONAL WATERSHED
JOINT POWERS AUTHORITY (JPA)
JUNE 22, 2022

1. Call to Order

The Regular Board Meeting of the Dixon Regional Watershed Joint Powers Authority, was called to order by Chairman Pederson at 6:01p.m. on June 22, 2022. The meeting was held in person and through Zoom online.

Present: Scott Pederson, City of Dixon – Voting
 Steve Bird (Mayor), City of Dixon - Voting
 Spencer Bei, Dixon Resource Conservation District – Voting
 Sam Beukelman, Dixon Resource Conservation District – Voting
 (Remote)
 Eric Schene, Dixon Resource Conservation District Alt.- Not Voting
 Dale Crossley, RD2068 District – Voting
 Gene Robben, Maine Prairie Water District – Voting
 Pat Negroni, Member At Large – Voting
 Sean Favero, Maine Prairie Water District -- Voting
 Pat Negroni, Member At Large – Voting (Remote)

Absent: Jim Ernest (V-Mayor), City of Dixon Alt.
 Luke DeTar, RD2068 District

Member Agencies Staff: Kelly Huff, Dixon RCD
 Joanna Yac, Dixon RCD

Guests: Deborah Barr, City of Dixon (Remote)
 Alex Ravidoux, SCWA (Remote)
 Gustavo Cruz, SCWA (Remote)
 Meda Benefield, Maine Prairie
 Kevin Young-Lai. Solano RCD (Remote)

NOTE: Dale Crossley and Sean Favero arrived during Agenda Item 5: Presentations.

2. Public Comments – None

3. Approval of Agenda

There was no discussion on this item.

A motion was made by Director Bei, seconded by Director Robben, to approve the agenda. The motion passed as follows:

Ayes: Pederson, Bird, Bei, Beukelman, Robben, Negrone
Nays:
Abstain:
Absent: Ernest, Crossley, DeTar, Favero

4. Consent Calendar (ACTION)

- a. Approval of JPA Minutes for February 23, 2022.
- b. Fund 062, Department 9620, General and Administration – Review projected year-end budget
- c. Fund 063, Division 9631, Lateral 1 Operation and Maintenance – Review projected year –end budget
- d. Fund 064, Division 9641, Project Development – Review projected year – end budget
- e. Biennial Notice for 2022 Conflict of Interest Code – Review and file Notice for 2022.

A motion was made by Director Spencer, seconded by Director Robben, to approve the consent calendar (5a-5e). The motion passed as follows:

Ayes: Pederson, Bird, Bei, Beukelman, Robben, Negrone
Nays:
Abstain:
Absent: Ernest, Crossley, DeTar, Favero

5. Presentations –

- a. City of Dixon Update – Deborah Barr, City Engineer / Director of Utilities
During Deborah Barr’s presentation she spoke about the new development that is happening currently and will happen in the future in Dixon including: in process work in the east and west drainages for Southwest Dixon (Homestead) Drainage Systems: west and east drainage is in process, potential developments in the DRCD’s Tremont 3, Lateral 2 and 3 Watersheds. In addition, the City updated it’s Drainage standards. Director Bei asked about the runoff number comparison between Ag (40cfs) versus commercial (72cfs). Director Bei’s is concerned that they are off and believes that Ag runoff is much less than commercial, more than 2:1, which is stated in the presentation and it is important to be accurate as there is going to be a lot more development with impervious surface leading to more runoff. Ms. Barr assured mentioned that the estimates reflect an average.

- b. Solano County Water Agency Update – Alex Rabidoux, Principal Water Resources Engineer
 Alex Rabidoux presented on the ongoing and future projects SCWA has related to water supply and flood control including the small grant program, med/large flood projects, general flood awareness, and engineered flood channels. Discussion started with Director Favero asking about SCWA’s potential Alternate Intake Project having implications with salt water intrusion for people in the Delta. Mr. Rabidoux mentioned that yes there would be some implications, but nothing major that would cause a problem. Director Bei also asked if it was possible for agencies such as Maine Prairie and Solano Irrigation District to swap water sources to would help alleviate problems using existing infrastructure. Mr. Rabidoux that yes it is possible and a great idea, but that it would have to be approved and looked into further.

6. Old Business – None

7. New Business-

- a. Fiscal Year 2022-23 Budget Approvals – Receive Staff Report on proposed Budgets and consider Approval – **ACTION by Supermajority**
 - i. Fund 062, Department 9620, General & Administration
 - ii. Fund 063, Division 9631, Operation & Maintenance – Lateral 1
 - iii. Fund 064, Division 9641, Project Development

Director Pederson asked the condition of the system, Ms. Huff mentioned that the upper Northern part needed some attending to. SID had some sediment build up that they were going to clear. This FY there is need to do spot cleaning in the system which the expenses will come from Fund 063. Fund 062 is for General Administration of the JPA including audits, insurance, and legal and professional services including Dixon RCD staff time. Fund 064 is the balance from the city that has been used by West Yost for the NE Quad engineering planning. The Directors all agreed on approving the three budgets for FY 2022-2023.

A motion was made by Director Bei, seconded by Director Crossley, to approve the Fiscal Year 2022-23 Budgets. The motion passed as follows:

Ayes: Pederson, Bird, Bei, Beukelman, Crossley, Robben, Favero, Negrone
 Nays:
 Abstain:
 Absent: Ernest, DeTar

- b. Audits for Fiscal Years 2021 and 2022 – Approve Agreement with Perry, Bunch & Johnston, Inc. to provide Audit Services to the Dixon Regional Watershed JPA – **ACTION by Supermajority**
 Director Pederson asked how many transactions are made in a Fiscal Year within the JPA and why the JPA needed to pay \$5,000 dollars for a

two year audit. Ms. Huff responded that, especially in years that we do not have an active project, there are not many transactions and she has asked many questions to the JPA's auditor about why and if there are ways to make the audit less expensive. All audits, regardless of the number of transactions have to include specific analyses and the auditor is only conducting the required work. Director Crossley believed it was too much money for the agency to pay since the agency is so small. The directors also mention seeing if seeking out other companies to do the audit would be cheaper. This process would also take time and money, but we can conduct a new RFP for the next audit. Director Pederson mentioned that from his experience and knowledge, the \$5,000 dollar audit for two years is not a lot and we will not find anything cheaper elsewhere. With that information the Directors agreed to go ahead with the audit for FY 2021 and 2022 and the attached agreement with PB&J.

A motion was made by Director Crossley, seconded by Director Robben, to approve the Audit for Fiscal Years 2021 and 2022. The motion passed as follows:

Ayes: Pederson, Bird, Bei, Beukelman, Crossley, Robben, Favero, Negrone

Nays:

Abstain:

Absent: Ernest, DeTar

- c. Dixon Regional Watershed JPA – Receive staff report and provide direction to staff regarding the JPA's future roles and duties

Ms. Huff wanted to bring up the structure and future for the JPA. In 2017, after the Tremont 3 project had been terminated the board evaluated whether to continue with the JPA or come up with another agreement. At that time they said no due to the legal and staff time it would take to do. The current agreement goes through 2029 so the question was asked about where does the JPA board want to go from here. There hasn't been any major project in place therefore the JPA's activity has been low. Director Crossley mentioned that the County is the reason why we can't go anywhere until we get their help. He also mentioned that the City is doing a better job at handling their drainage and believes we should keep it at a minimal level. Ms. Benefield mentioned that the City's lack of drainage control is what started this in the first place so doesn't believe the JPA should be dissolved after all the hard work that was put into starting it. Director Pederson also believes the JPA should continue at a minimal level. Director Bei input that Ms. Huff has done a great job at having better communication with the County therefore continuing on the path we are now is good. In all the board agreed on directing staff to implement a minimal operations strategy.

A motion was made by Director Crossley, seconded by Director Bei, to approve the direction of the JPA's future roles and duties. The motion passed as follows:

Ayes: Pederson, Bird, Bei, Beukelman, Robben, Negroni
Nays:
Abstain:
Absent: Ernest, DeTar

8. Secretary's Report-

a. 062222 Secretary's Report

There wasn't much discussion about the Secretary's Report. The only thing that Ms. Huff wanted to mention was that our attorney at BBK, Harriet Steiner, has retired and she is waiting for more information from our new attorney. It was brought to Ms. Huff that the Dixon RCD's attorney, Ann Siprelle may be the JPA's new attorney as well. Ms. Huff asked if this would cause any issues. The board did not seem to have an issue with it, since BBK stated that it would not be a conflict of interest.

9. Announcements

a. Please remember to keep the 4th Wednesday of each available should a JPA Board Meeting be called.

b. The next JPA Board Meeting is TBD


10. Adjournment

The Dixon Regional Watershed Joint Powers Authority Board meeting adjourned at the hour of 7:13 p.m.

Attest:



Kelly Huff
Secretary



Chairman