

**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)
MINUTES FOR January 11, 2023**

DIRECTORS

DAVID VIGUIE

SPENCER BEI

ERIC SCHENE

DANIEL JONES

SAM BEUKELMAN

ASSOCIATE DIRECTOR

LEO SOUKERIS (Virtual)

JIM CAMPBELL

DIXON RCD STAFF

KELLY HUFF, DISTRICT MANAGER

JOANNA YAC, OFFICE MANAGER

MARTHA MCKEEN, PROGRAM COORDINATOR

OTHER ATTENDEES

TERI KNIGHT, NRCS

JANELLE RAMIRES, NRCS (Virtual)

MEETING MINUTES

ANNE SIPRELLE, BBK-ATTORNEY

1. Call the Meeting to Order

Director Viguie called the January 11, 2023 Board meeting to order at 12:07 p.m. at 1170 North Lincoln Street, Dixon, CA for DRCD staff and Board Members.

Roll call was taken:

Present: Viguie, Schene, Bei, Jones, Beukelman

Absent: None

2. Establish a Quorum

A quorum was established.

3. Approve the Agenda

There was no discussion on this item.

A motion was made by Director Beukelman, seconded by Director Bei, to approve the agenda. The motion passed as follows:

Yeas: Viguie, Schene, Bei, Jones, Beukelman

Nays: None

Abstain: None

Absent: None

4. Presentations – None

5. Comments from the Public- None

6. DRCD Consent Calendar

- a. Approval of Minutes from the Board Meeting dated **December 14, 2022**
- b. DRCD- Approval of Expenses from **December 15 to January 11, 2023**, and review of the 2022-2023 budget
- c. Office Management - Approval of Expenses from **December 1 to December 31, 2022**, and review of the 2022 / 2023 Budget

MEETING MINUTES

- d. Dixon/Solano RCD Water Quality Coalition – Approval of Expenses from **December 15 to January 11, 2023**, and review of the 2022-2023 budget
- e. Adopt Resolution to Allow Board Participation by Remote Meeting through **February 2023**

A motion was made by Director Schene, seconded by Director Jones, to approve the Consent Calendar items 6a-6e. The motion passed as follows:

Yeas: Viguie, Schene, Bei, Jones, Beukelman
Nays: None
Abstain: None
Absent: None

7. Natural Resources Conservation Service (NRCS) Report –

Ms. Teri Knight gave a report for NRCS which mentioned that Batch period one closed December 9th. For FY 2022-2023 so far two dozen applications are not obligated, but will roll over. NRCS is looking into a screening tool to help with Batch period one and two, due to the immense amount of money coming in. Letters for those applications selected for funding will be sent. Staffing wise there have been big changes which include hiring 26 full time program specialists to help take over the load of contracts for admin purposes which has been working really well.

8. Old Business – None

9. New Business-

- a. Elections of Board Officers – President, Vice-President, Secretary and Treasurer **(ACTION)Postponed to February Meeting**
- b. Committee Appointments **(ACTION)Postponed to February Meeting**
- c. Tremont 3 Regional Drainage – Receive staff update and provide direction regarding further Dixon RCD input **(ACTION)**

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Ms. Huff mentioned that there is a lot going on right now regarding Regional Drainage. After being on hold for 18 months, the City has requested that the Solano County Water Agency restart work on the Dixon Watershed Management Plan for the Tremont 3 Watershed. This is to allow all parties to consider alternatives to the regional drainage project. Deborah Barr from City of Dixon and Doug Moore from West Yost informed Ms. Huff that the idea they had been working on was not viable and would like to revisit one of the five alternatives. The alternatives are being reviewed again by agency staff at a meeting held by SCWA on January 19th. The City's preferred option is the 4-Basin Alternative. The JPA Board will meet on January 25th and will discuss the alternatives again.

Note: After discussion no action was made.

- d. DRAFT Emergency Action Plan for City Pond A Dam – Review staff summary and provide input (**ACTION**)

Ms. Huff explained that the City has requested Dixon RCD's review of their preliminary draft of their action plan. This plan has been put together in the event of a Dam Failure at City Pond A. This is a new requirement put in place by the California Office of Emergency Services. Ms. Huff reviewed the plan which includes Dixon RCD's role which is to inspect the damage to channels and culverts following an emergency and report it to the city. There will be timelines for notifying Dixon RCD of an emergency release and there will be opportunities to include multiple phone numbers for Dixon RCD. As of now for Dixon RCD they have been given the office number as well as Ms. Huff's cell phone number. Associate Director Campbell asked what this contact person does exactly since we don't notify landowners, the county does. Director Viguie mentioned that he does not mind Dixon RCD offering to help establishing the initial contact list of who they should inform, but then it would be their responsibility to maintain that list. The Board members did not think any additional phone numbers should be given apart from what they already have for Dixon RCD.

Note: After discussion no action was made.

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10. DRCD Staff Reports:

a. **District Manager's Report-** Ms. Huff gave an update on ditch maintenance mentioning that Mike Kett started cleaning Tremont 2 (Bulkley) and will resume when conditions are favorable. The rain events have been spread out enough that flooding we have had in our systems have been resolving. Clearing of debris and monitoring will continue. For project reviews Ms. Huff mentioned that we received a request to review a proposed CEQA negative declaration by the County for a composting facility project that does not yet have a drainage or grading plan. Ms. Huff will send a letter in response stating we cannot review the impacts without a proposed drainage plan. See District Manager's Report for more details.

b. **Water Quality Coalition Update-** None

11. Closed Session

Conference with Legal Counsel-Anticipated Legislation
(Paragraph (4) of subdivision (d) of Gov. Code § 54956.9)
Initiation of Litigation: 1 case

The Board moved into Closed Session at 12:41 p.m. and returned to Open Session at 2:07 p.m. Director Viguie reported that while in Closed Session the Board received information from counsel and No Action was taken.

12. Director's Report –None

13. Communications – None

14. Upcoming Events –None

15. Announcements – A Reminder that the next board meeting will be Wednesday, February 08, 2023 at 12:00pm.

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16. Adjourn Meeting

A motion was made by Director Viguie, seconded by Director Bei, to close the meeting. The motion passed as follows:

Yeas: Viguie, Schene, Bei, Jones, Beukelman

Nays: None

Abstain: None

Absent: None

The Dixon RCD Board meeting adjourned at the hour of 2:08 p.m.



**Kelly Huff, District Manager
Dixon Resource Conservation District**