



**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)**

**MINUTES FOR March 09, 2022**

**DIRECTORS**

**DAVID VIGUIE**

**SAM BEUKELMAN**

**SPENCER BEI (Virtual)**

**ERIC SCHENE**

**DANIEL JONES**

**ASSOCIATE DIRECTORS**

**LEO SOUKERIS (Virtual)**

**DIXON RCD STAFF**

**KELLY HUFF, DISTRICT MANAGER**

**JOANNA YAC, OFFICE MANAGER**

**MARTHA MCKEEN, PROGRAM COORDINATOR**

**OTHER ATTENDEES**

**TERI KNIGHT, NRCS**

1. **Call the Meeting to Order**

## **MEETING MINUTES**

Director Viguie called the March 09, 2022 Regular Board meeting to order at 12:07 p.m. at 1170 North Lincoln Street, Dixon, CA for DRCD staff and Board Members.

Roll call was taken:

Present: Viguie, Beukelman, Schene, Jones

Absent: Bei (joined meeting by phone after NRCS's update)

### **2. Establish a Quorum**

A quorum was established.

### **3. Approve the Agenda**

There was no discussion on this item.

A motion was made by Director Beukelman, seconded by Director Jones, to approve the agenda. The motion passed as follows:

Yeas: Viguie, Beukelman, Schene, Jones

Nays: None

Abstain: None

Absent: Bei

### **4. Presentations –None**

### **5. Comments from the Public- None**

### **6. DRCD Consent Calendar**

- a. Approval of Minutes from the Board Meeting dated **February 09, 2022**
- b. DRCD- Approval of Expenses from **February 10, 2022 to March 09, 2022**, and review of the 2021 / 2022 Budget.
- c. Office Management - Expenses from **February 1 to February 28, 2022**
- d. Dixon/Solano RCD Water Quality Coalition – Approval of Expenses - **None**
- e. Adopt Resolution to Allow Board Participation by Remote Meeting through April 2022

## **MEETING MINUTES**

Note: There were adjustments made to agenda item 6b. Changes were documented on the financial report.

A motion was made by Director Beukelman, seconded by Director Schene, to approve the Consent Calendar items 6a-6e. The motion passed as follows:

Yeas:       Viguie, Beukelman, Schene, Jones  
Nays:       None  
Abstain:   None  
Absent:     Bei

### **7. Natural Resources Conservation Service (NRCS) Report –**

Ms. Teri Knight gave an update on NRCS and brought their new pollinator posters to give out to anyone interested. Finished batch 3 period, out of all of them applications only 6 were accepted. The 4<sup>th</sup> batch period has started and will end April 1<sup>st</sup>, so far there have been 10 applications submitted. No application has been submitted in cover crop conservation. The board brought up that cover cropping in non-orchard is difficult in this region and wouldn't be very cost effective.

### **8. Old Business – None**

### **9. New Business-**

- a. July 2022 – June 2027 Strategic Long Range Plan – Adopt 2022-2027 Strategic Long Range Plan (**ACTION**)

The board would like to continue seeing the tracked changes for the upcoming changed documents, but agreed upon approving the Long Range Plan as is with the new updated changes and additions from the February meeting.

A motion was made by Director Schene, seconded by Director Jones, to approve the adoption of the Long Range Plan. The motion passed as follows:

Yeas:       Viguie, Beukelman, Bei, Schene, Jones

## **MEETING MINUTES**

Nays: None  
Abstain: None  
Absent: None

**b. Fiscal Year 2021/22 Budget – Review and consider budget adjustments for Dixon RCD Fund 024 (ACTION)**

Adjustments to the budget are needed due to the increased need in ditch maintenance due to storm damage. Increases also have to do with having the summer spray invoice from 2021 being received after July 2021, so 3 sprays will be included in this fiscal year. In addition, spray costs are increasing. There are \$12,000 worth of changes both ways therefore the overall budget balance will remain unchanged.

A motion was made by Director Beukelman, seconded by Director Schene, to approve the budget adjustments. The motion passed as follows:

Yeas: Viguie, Beukelman, Bei, Schene, Jones  
Nays: None  
Abstain: None  
Absent: None

**c. CA Association of Resource Conservation Districts Block Grant to Department of Conservation Multibenefit Land Repurposing Program (ACTION)**

Ms. Huff recommended that Dixon RCD participate in the grant application believing this grant could be beneficial to the District. It offsets time on things that are already going to be worked on. It will help bring funds for the region, create a partnership with Solano County/ Solano Groundwater Sustainability Agency, and better interactions with landowners. In addition, it will allow the Irrigated Land Regulatory Program data management to assist

## **MEETING MINUTES**

with information for the groundwater sustainability plan (GSP). The grant funds would be for 4 years. The Dixon RCD board authorized staff to continue with the grant application process.

A motion was made by Director Schene, seconded by Director Jones, to approve the grant application participation. The motion passed as follows:

Yeas:       Viguie, Beukelman, Bei, Schene, Jones

Nays:       None

Abstain:   None

Absent:     None

- d. DRCD 2021-2022 Ditch Maintenance – Review planned maintenance activities for remainder of 2021-2022 **(ACTION)**

Note: Updates were made to the agenda item 9d MAR and attachments. There was a Ditch Committee Meeting held March 07, 2022 which led to the updates to the MAR and excavation and repair map. It also led to the addition of the Meeting minutes for the board to approve.

The board went over the locations that they have encountered and know they are clean and who is responsible for cleaning to eliminate those locations on the map. Phil got 2/3 of his spraying done and is expected to finish the rest Monday morning. Ms. Huff asked the board for their recommendations on spraying; they suggested spraying the areas impacted by ryegrass at a higher rate to ensure the effectiveness of the spray. As far as ditch repair and removal Mike Kett is continuing his areas of maintenance that his equipment can reach. For the locations he can't, the board suggested getting 3 bids to get a contractor that has long reach equipment to help with those areas.

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A motion was made by Director Beukelman, seconded by Director Schene, to approve the remaining ditch maintenance. The motion passed as follows:

Yeas:       Viguie, Beukelman, Bei, Schene, Jones  
Nays:       None  
Abstain:   None  
Absent:     None

### **DRCD Staff Reports:**

a. **District Manager's Report-** Ms. Huff gave an update on ditch maintenance, Phil is scheduled to spray March 7<sup>th</sup> specifically in the areas that were missed previously. In addition, Mike did repairs to the Tremont 2 crossing and more repairs are to be scheduled. Removal of debris has continued in multiple locations such as Casey Road and Tremont 1. As for the Ditch Fees we have deposited \$150,265.77 or 96% of the budget. The 3<sup>rd</sup> invoices were sent to get the remaining 4%. In regards to projects Ms. Huff asked the county for their drainage plans for the new development north of 80 Pedrick/Tremont Rd. See DRCD District Manager's Report for details.

b. **Water Quality Coalition Update-** Ms. McKeen gave an update on farm reporting, currently we are at 95% completion and conducting outreach for the other 5<sup>th</sup>. The Regional Board will be doing site visits this year after a 2 year pause due to the pandemic. There will be a total of 4 for the 2022 year, two being the two members who did not complete their 2020 crop year reporting and two others. See WQC Program Coordinator's Report for more details.

**10. Director's Report –** Brief reports given by Directors on meetings attended on behalf of DRCD. There was no discussion on this item.

## **MEETING MINUTES**

### **11. Communications – None**

### **12. Upcoming Events –None**

### **13. Announcements – A Reminder that the next board meeting will be Wednesday, April 13, 2022 at 12:00pm.**

### **14. Adjourn Meeting**

A motion was made by Director Schene, seconded by Director Beukelman, to close the meeting. The motion passed as follows:

Yeas:       Viguie, Beukelman, Bei, Schene, Jones  
Nays:       None  
Abstain:   None  
Absent:     None

**The Dixon RCD Board meeting adjourned at the hour of 1:07 p.m.**



**Kelly Huff, District Manager  
Dixon Resource Conservation District**