



**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)
MINUTES FOR NOVEMBER 10, 2021**

DIRECTORS

DAVID VIGUIE

SAM BEUKELMAN

SPENCER BEI

ERIC SCHENE

ASSOCIATE DIRECTORS

LEO SOUKERIS (Virtual)

DIXON RCD STAFF

KELLY HUFF, DISTRICT MANAGER

JOANNA YAC, OFFICE MANAGER

MARTHA MCKEEN, PROGRAM COORDINATOR (Virtual)

OTHER ATTENDEES

TERI KNIGHT, NRCS (Virtual)

1. **Call the Meeting to Order**

MEETING MINUTES

Director Viguie called the November 10, 2021 Regular Board meeting to order at 12:05 p.m. at 1170 North Lincoln Street, Dixon, CA for DRCD staff and Board Members.

Roll call was taken:

Present: Viguie, Beukelman, Bei, Schene

Absent: Jones

2. Establish a Quorum

A quorum was established.

3. Approve the Agenda

There was no discussion on this item.

A motion was made by Director Bei, seconded by Director Schene, to approve the agenda. The motion passed as follows:

Yeas: Viguie, Beukelman, Bei, Schene

Nays: None

Abstain: None

Absent: Jones

4. Presentations –

- a. Introduction to Deborah Barr, City of Dixon Engineer

This item was postponed to January Board Meeting.

5. Comments from the Public – None

6. DRCD Consent Calendar

- a. Approval of Minutes from the Board Meeting dated **October 13, 2021**
- b. DRCD- Approval of Expenses from **October 14 to November 10, 2021**, and review of the 2021 / 2022 Budget.
- c. Office Management - Expenses from **October 1 to October 31, 2021**
- d. Dixon/Solano RCD Water Quality Coalition – Approval of Expenses from **October 14 to November 10, 2021**

MEETING MINUTES

- e. Adopt Resolution to Allow Board Participation by Remote Meeting through December.

The Following Corrections were made to the Consent Calendar items:

6b. Budget code 2170 (Membership - Farm Bureau) of \$1,665 needs to be moved to (Membership - CSDA) within the same code.

6c. Agenda date for the Office Management expenses went through **October 30**, but was changed to the correct date of **October 31**.

6d. Agenda date for D/S RCD Water Quality Coalition expenses changed to begin **October 14** not **October 1**.

A motion was made by Director Schene, seconded by Director Beukelman, to approve the Consent Calendar items 6a-6e with the added corrections. The motion passed as follows:

Yeas: Viguie, Beukelman, Bei, Schene

Nays: None

Abstain: None

Absent: Jones

7. Natural Resources Conservation Service (NRCS) Report –

Ms. Teri Knight gave an update on NRCS being up by 1 contract from last year, leading to an increase in their monetary numbers. FY22 has begun, their first batch period is due to close December 10th. Some retirements are to be anticipated at the end of the year in the Area 2 San Francisco Bay Delta Region thus introduction to new employees can be expected starting the New Year. Look at the chart below for highlights of NRCS 2021 Fiscal Year.

	Number of Contracts	Dollars Invested
Solano County	19	\$ 1,502,900
Area 2 San Francisco Bay Delta	408	\$ 22,919,800
State wide	1845	\$127,353,800

MEETING MINUTES

8. Old Business

a. Receive Solano Subbasin GSP Update **(NO ACTION)**

Ms. Huff added that there was a lot of talk about fees during the November 9th Virtual Town Hall Meeting. The fees are due to be collected starting 2023 following the rate study that is due to be completed in June of 2022. In addition some budget numbers were released estimating \$750,000 dollars for the combined costs of GSP implementation and individual GSA costs over the next 5 years. Drafts of the Executive Summary as well as Section 9 Plan Implementation are available online visit solanogsp.com for more information.

9. New Business

a. Annual Report (Newsletter) – Review and provide input on the Draft Annual Newsletter. **(ACTION)**

There wasn't much discussion on this item other than the staff member's screenshot of the website could be bigger to become more legible and to finish adding the remaining staff pictures and descriptions needed.

A motion was made by Director Viguie, seconded by Director Schene, to approve the DRAFT DRCD Newsletter. The motion passed as follows:

Yeas: Viguie, Beukelman, Bei, Schene

Nays: None

Abstain: None

Absent: Jones

b. Receive Staff Presentation of Dixon RCD Drainage System in October 24, 2021 Storm Event. **(NO ACTION)**

MEETING MINUTES

Overall the Dixon RCD drainage system did well considering the magnitude of the October 24, 2021 storm which was said to be 50 to 75 year event according to the Solano County Water Agency. Most systems, with the exception of Tremont 3, were relieved in the two days following the event. Drone footage did show some access road washouts and erosion in specific areas. Mike Kett cleared debris that accumulated at culverts and will haul away when they are dry. Ms. Huff received landowner concerns from Tremont 3 flooding as well as Lateral 5 down Sikes Road. And lastly, the ponds in Dixon captured a lot of rainwater, thus showing the importance and impact the ponds have in this area.

DRCD Staff Reports:

- a. **District Manager's Report-** Ms. Huff explained that PG&E has requested to conduct exploratory potholing at two of the three locations on their encroachment permit near Robben to determine their needs for correct fittings for the replacement pipes. Ms. Huff didn't see the need to ask for a new permit. See DRCD District Manager's Report for details.

 - b. **Water Quality Coalition Update-** Ms. McKeen went over details of her report, stating that 47% of the invoices have been paid thus far. She also brought up a new Groundwater Management Practices Implementation Report (MPIR) requirement this year that has been incorporated into the online Data Management Tool (DMT). Lastly, The Regional Board made a determination to exempt exclusively managed wetlands from ILRP. This means that 1,100 acres have been removed from the D/S RCD WQC. See WQC Program Coordinator Report for more details and example of the MPIR.
10. **Director's Report** – Brief reports given by Directors on meetings attended on behalf of DRCD. There was no discussion on this item.

11. Communications – None

MEETING MINUTES

12. Upcoming Events –None

13. Announcements – A Reminder that the next board meeting will be Wednesday, December 08, 2021 at 12:00pm.

14. Adjourn Meeting

A motion was made by Director Bei, seconded by Director Beukelman, to close the meeting. The motion passed as follows:

Yeas:	Viguie, Beukelman, Bei, Schene
Nays:	None
Abstain:	None
Absent:	Jones

The Dixon RCD Board meeting adjourned at the hour of 1:34 p.m.



**Kelly Huff, District Manager
Dixon Resource Conservation District**