



DIXON RESOURCE CONSERVATION DISTRICT (DRCD)

MINUTES FOR FEBRUARY 08, 2023

DIRECTORS

DAVID VIGUIE

SPENCER BEI (Virtual)

ERIC SCHENE

DANIEL JONES

SAM BEUKELMAN

ASSOCIATE DIRECTOR

LEO SOUKERIS

JIM CAMPBELL

DIXON RCD STAFF

KELLY HUFF, DISTRICT MANAGER

JOANNA YAC, OFFICE MANAGER

MARTHA MCKEEN, PROGRAM COORDINATOR

MEETING MINUTES

1. Call the Meeting to Order

Director Viguie called the February 08, 2023 Board meeting to order at 12:09 p.m. at 1170 North Lincoln Street, Dixon, CA for DRCD staff and Board Members.

Roll call was taken:

Present: Viguie, Schene, Bei, Jones, Beukelman

Absent: None

2. Establish a Quorum

A quorum was established.

3. Approve the Agenda

There was no discussion on this item.

A motion was made by Director Schene, seconded by Director Beukelman, to approve the agenda. The motion passed as follows:

Yeas: Viguie, Schene, Bei, Jones, Beukelman

Nays: None

Abstain: None

Absent: None

4. Presentations – None

5. Comments from the Public- None

6. DRCD Consent Calendar

- a. Approval of Minutes from the Board Meeting dated **January 11, 2023**
- b. Approval of Corrected Minutes from the Board Meeting dated **December 14, 2022**
- c. DRCD- Approval of Expenses from **January 12 to February 08, 2023**, and review of the 2022-2023 budget
- d. Office Management - Approval of Expenses from **January 1 to January 31, 2023**, and review of the 2022 / 2023 Budget

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- e. Dixon/Solano RCD Water Quality Coalition – Approval of Expenses from **January 12 to February 08, 2023**, and review of the 2022-2023 budget

A motion was made by Director Jones, seconded by Director Schene, to approve the Consent Calendar items 6a-6e. The motion passed as follows:

Yeas: Viguie, Schene, Bei, Jones, Beukelman
Nays: None
Abstain: None
Absent: None

7. Natural Resources Conservation Service (NRCS) Report – NONE

8. Old Business – None

9. New Business-

- a. Election of Board Officers – President, Vice-President, Secretary and Treasurer (**ACTION**)

The board voted to re-elect the current Board Officers. Currently standing is David Viguie as President, Spencer Bei as Vice-President, and Kelly Huff as Secretary. The present Board officers were willing and wanting to stay in their current positions.

A motion was made by Director Jones, seconded by Director Beukelman, to approve the re-election of Board Officers. The motion passed as follows:

Yeas: Viguie, Schene, Bei, Jones, Beukelman
Nays: None
Abstain: None
Absent: None

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b. Committee Appointments (**ACTION**)

Ms. Huff went over the current Committee Appointments and asked if anyone wanted to make any changes. The board was okay with their existing positions. She also mentioned that the only assignment that is currently vacant is the CARD Bay Delta Region Representative. Director Viguie confirmed that it can remain vacant until there is requirement for a board member to be assigned.

A motion was made by Director Schene, seconded by Director Jones, to approve the Committee Appointments. The motion passed as follows:

Yeas: Viguie, Schene, Bei, Jones, Buekelman
Nays: None
Abstain: None
Absent: None

c. Regional Drainage Update – Receive staff update and provide direction regarding further Dixon RCD input (**ACTION**)

Ms. Huff went over updates regarding the Regional Drainage. Many meetings relating to the Regional Drainage have happened since the January board meeting. City staff has requested for regional partners to review the five alternatives visited back in 2021 after their idea that they had been working on was not viable. The JPA felt as though they couldn't make a decision yet and requested a joint JPA/SCWA board workshop to get further information about these 5 alternatives. Ms. Huff gave the Dixon RCD board options on how Dixon RCD could move forward to focus our efforts moving forward. The Board voted to move forward with the staff recommendation to pursue joint efforts on behalf of agriculture districts, growers and landowners to choose a preferred regional drainage and ask jointly Solano County, City and SCWA to move it forward. After much discussion the board came up with a preferred regional option of locating a detention pond west of the railroad tracks, North of Campbell Soup to allow metered water to

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Tremont 3 and another one at Kidwell connecting with a canal to go to Putah Creek. The second option is to pursue any options that Solano County / Solano County Water Agency and/or the City of Dixon propose, as long as the runoff is appropriately managed prior to entering Dixon RCD systems.

A motion was made by Director Viguie, seconded by Director Schene, to approve recommendations to Dixon RCD staff on the next steps regarding regional drainage. The motion passed as follows:

Yeas: Viguie, Schene, Bei, Jones, Buekelman
Nays: None
Abstain: None
Absent: None

- d. December & January Flood Events – Receive staff update and provide direction regarding repair work (**ACTION**)

Ms. Huff explained that the Dixon RCD Drainage system functioned well over the series of rain events in December and January. Only a limited number of spots need necessary repairs immediately and she reviewed staff recommendations to deal with them. One being access road crossing on North Cross Drain. Ms. Huff has reached out multiple times to the operator who re-built the crossing without an encroachment permit and said he would fix it the week of February 6th. Staff recommendations were to remove it if it was not fixed by Mike Kett and bill the landowner after. Director Viguie recommended holding off on any Dixon RCD work as this is the landowner's responsibility and it is only impacting them. The second location is the V-Drain, Ms. Huff and Kevin Jacobs from RD 2068 did a site visit where the original crossing is failing. Kevin estimates it to cost \$15,000 for the repairs and per our agreement Dixon RCD would be responsible for 92% off the costs. Staff recommendations are to approve the repairs and move forward.

A motion was made by Director Jones, seconded by Director Beukelman, to approve the staff recommendations, with the board

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recommended changes for repairs and maintenance. The motion passed as follows:

Yeas: Viguie, Schene, Bei, Jones, Buekelman
Nays: None
Abstain: None
Absent: None

10. DRCD Staff Reports:

- a. **District Manager's Report**- Ms. Huff gave an update on vegetation management. Phil sprayed almost two thirds of the system the last week of January. He is scheduled to return to finish spraying the remaining system within the next two weeks. Ditch Fee 2nd invoices were sent Wednesday February 1st and we are approximately 88% paid. There was no discussion and the board had no questions for Ms. Huff. See District Manager's Report for more details.
- b. **Water Quality Coalition Update**- Ms. McKeen had to step out for a meeting, so she could not give a verbal update. See Program Coordinator's Report for more details.

11. Director's Report –None

12. Communications – None

13. Upcoming Events –None

14. Announcements – A Reminder that the next board meeting will be Wednesday, March 08, 2023 at 12:00pm.

15. Adjourn Meeting

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A motion was made by Director Schene, seconded by Director Beukelman, to close the meeting. The motion passed as follows:

Yeas: Viguie, Schene, Bei, Jones, Beukelman

Nays: None

Abstain: None

Absent: None

The Dixon RCD Board meeting adjourned at the hour of 1:58 p.m.



**Kelly Huff, District Manager
Dixon Resource Conservation District**