



**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)  
MINUTES FOR FEBRUARY 14, 2024**

**DIRECTORS**

**DAVID VIGUIE**

**SPENCER BEI**

**ALEXIS HARVEY**

**ASSOCIATE DIRECTOR**

**LEO SOUKERIS (VIRTUAL)**

**DIXON RCD STAFF**

**KELLY HUFF, DISTRICT MANAGER**

**JOANNA YAC, OFFICE MANAGER**

**MARTHA MCKEEN, PROGRAM COORDINATOR**

**OTHER ATTENDEES**

**TERI KNIGHT, NRCS**

**ALLEN CURREY, NRCS (VIRTUAL)**

**RYAN HOOPER, ALTERRA PROPERTY GROUP (VIRTUAL)**

**JAMES FREEMAN, ALTERRA PROPERTY GROUP (VIRTUAL)**

**JON CORDINGLEY, ALTERRA PROPERTY GROUP (VIRTUAL)**

**JUSTIN NOUTARY, RD2068 (VIRTUAL)**

## MEETING MINUTES

### 1. Call the Meeting to Order

Director Viguie called the February 14, 2024, Board meeting to order at 12:04 p.m. at 1170 North Lincoln Street, Dixon, CA for DRCD staff and Board Members.

Roll call was taken:

Present: Viguie, Bei, Harvey

Absent: Schene, Jones

### 2. Establish a Quorum

A quorum was established.

### 3. Approve the Agenda

There was no discussion on this item.

A motion was made by Director Bei, seconded by Director Harvey, to approve the agenda. The motion passed as follows:

Yeas: Viguie, Bei, Harvey

Nays: None

Abstain: None

Absent: Schene, Jones

### 4. Presentations – None

### 5. Comments from the Public- None

### 6. DRCD Consent Calendar

- a. Approval of Minutes from the Board Meeting dated **January 10, 2024**
- b. DRCD- Approval of Expenses from **January 11, 2024, to February 14, 2024**, and review of the 2023-2024 budget
- c. Office Management - Approval of Expenses from **January 1 to January 31, 2024**, and review of the 2023 / 2024 Budget
- d. Dixon/Solano RCD Water Quality Coalition – Approval of Expenses from **January 11, 2024, to February 14, 2024**, and review of the 2023 / 2024 Budget

A motion was made by Director Bei, seconded by Director Viguie, to approve the Consent Calendar items 6a-6d. The motion passed as follows:

## **MEETING MINUTES**

Yeas: Viguie, Bei, Harvey  
Nays: None  
Abstain: None  
Absent: Schene, Jones

### **7. Natural Resources Conservation Service (NRCS) Report –**

Ms. Teri Knight reported that there is a problem with the processing tool that is processing EQIP applications, but that they are still going to take them. Act Now deadline is now March 6<sup>th</sup> and ranking selection will be at the end of March.

Mr. Allen Currey wanted to mention he is grateful for the collaboration the RCD has had with NRCS. Currently NRCS is working on staffing the office and processing cooperative agreements. He also mentioned that if the RCD had any ideas that could benefit Area 2 to talk with Teri and is looking forward to seeing what can be done in the future.

### **8. Old Business –**

- a. Encroachment Permit – Consider applicant request to remove condition on encroachment permit application for 6734 Midway RD Auto Storage Facility Project (**ACTION**)

Alterra Property Group advocate Ryan Hooper mentioned that the measures they have taken have addressed the issues/concerns already and they are requesting the elimination of the water sampling requirement. The condition of water sampling was not incorporated into the landowner's agreement/ lease with their tenants. Measures were taken to mitigate contamination and water contamination on the site by avoiding disturbing the contamination area, by routing the storm drain system west and more. After much discussion whether to allow the removal of the water quality sampling condition on the encroachment permit the board felt comfortable approving the permit with the condition removed. This was based on all the modifications made and the design of the storm water detention basin going above and beyond with mitigation measures that minimize the risk of contamination.

A motion was made by Director Harvey, seconded by Director Bei, to approve the amendment to the encroachment permit to remove the sampling condition. The motion passed as follows:

## MEETING MINUTES

Yeas:       Viguie, Bei, Harvey  
Nays:       None  
Abstain:   None  
Absent:     Schene, Jones

### 9. New Business-

- a. Consider type(s) of agreement(s) Dixon RCD will require for future proposed subdivisions and landowner proposals to modify Dixon RCD facilities. **(ACTION)**

Ms. Huff mentioned that she has become aware of upcoming proposals for subdivisions and would like to confirm the procedures and forms that Dixon RCD will require to consider these types of plans into the future. Dixon RCD's encroachment permit is not a perfect fit but can be modified to work. Director Viguie explained that if they know what and where plans are relative to RCD facilities and easements the use of our existing encroachment permit with the addition of conditions should suffice. Another point that was brought up by Ms. Huff that the board should consider whether to add any permit fees to the existing schedule of rates. Director Viguie agreed this is something that should be considered and would be an appropriate thing to include in our future rate study. In conclusion the board agreed that the use of the existing encroachment permit process and form for proposals for subdivisions and/or modifications to DRCD facilities is appropriate.

A motion was made by Director Viguie, seconded by Director Spencer, to approve the use of existing encroachment permit for future proposed modifications to Dixon RCD facilities. The motion passed as follows:

Yeas:       Viguie, Bei, Harvey  
Nays:       None  
Abstain:   None  
Absent:     Schene, Jones

## **MEETING MINUTES**

### **b. Regional Drainage Update – Receive Staff Update, Provide Direction (ACTION)**

Ms. Huff explained that she asked SCWA if Dixon RCD's input on the January 18<sup>th</sup> Memo could be provided after our board meeting instead of February 2<sup>nd</sup> to allow the board to give input on the additional measures proposed by the City for Tremont 3 mitigation. West Yost put together the Memo on Task 4 with possible City Facilities Mitigation Measures and would like Dixon RCD's thoughts. After reviewing all of the mitigation measures Dixon RCD chose their top 3 options which are below.

Dixon RCD's prioritization (1-3 highest to lowest priority) for City Mitigation Measure projects to pursue:

1. Option #7 (Direct Dixon 257 discharge through SID pipeline to Pond B), assuming that Solano Irrigation District is in agreement and that some of the South Upper Watershed flow would be addressed in this option. Explore tying into existing JPA and SCWA projects - Pond A – Lateral 1 / Ulatis Creek.
2. Option #8 (Direct Dixon 257 discharge through Fitzgerald Drive to Pond B, then to Lateral 2?). We assume this option would direct flows from Pond B, to Pond C, and then to Lateral 2 and would abide by the current flow restriction of 125 cfs. Explore tying into existing JPA and SCWA projects - Pond A – Lateral 1 / Ulatis Creek.
3. Option #6 Explore Putah Creek Option.

A motion was made by Director Bei, seconded by Director Viguie, to approve the provided input on the "additional measures" proposed by City for Tremont 3 mitigation. The motion passed as follows:

Yeas: Viguie, Bei, Harvey

Nays: None

Abstain: None

Absent: Schene, Jones

## MEETING MINUTES

10. DRCD Staff Reports:

a. District Manager's Report- There were no comments made. See District Manager's Report for more details.

b. Water Quality Coalition Update- None

11. Director's Report –None

12. Communications – None

13. Upcoming Events –None

14. Announcements –

A Reminder that the next board meeting will be Wednesday, March 13, 2024, at 11:00am.

15. Adjourn Meeting

A motion was made by Director Bei, seconded by Director Viguie, to close the meeting. The motion passed as follows:

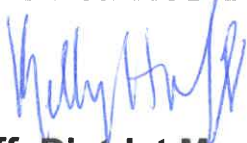
Yeas: Viguie, Bei, Harvey

Nays: None

Abstain: None

Absent: Schene, Jones

The Dixon RCD Board meeting adjourned at the hour of 2:11 p.m.



Kelly Huff, District Manager

Dixon Resource Conservation District