



**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)
MINUTES FOR AUGUST 21, 2024**

DIRECTORS

DAVID VIGUIE

ERIC SCHENE

DANIEL JONES

ALEXIS HARVEY

ASSOCIATE DIRECTOR

JIM CAMPBELL

LEO SOUKERIS

DIXON RCD STAFF

KELLY HUFF, DISTRICT MANAGER

JOANNA YAC, OFFICE MANAGER

MARTHA MCKEEN, PROGRAM COORDINATOR

OTHER ATTENDEES

TERI KNIGHT, NRCS

RICK MARTINEZ, LANDOWNER

MEETING MINUTES

1. Call the Meeting to Order

Director Viguie called the August 21, 2024, Special Board meeting to order at 12:10 p.m. at 1170 North Lincoln Street, Dixon, CA for DRCD staff and Board Members.

Roll call was taken:

Present: Viguie, Jones, Schene, Harvey

Absent: Bei

2. Establish a Quorum

A quorum was established.

3. Approve the Agenda

There was no discussion on this item.

A motion was made by Director Schene, seconded by Director Jones, to approve the agenda. The motion passed as follows:

Yeas: Viguie, Jones, Schene, Harvey

Nays: None

Abstain: None

Absent: Bei

4. Presentations - None

5. Comments from the Public - None

6. DRCD Consent Calendar

a. Approval of Minutes from the Board Meeting dated **July 10, 2024**

b. DRCD- Approval of Expenses from **July 11, 2024, to August 21, 2024**, and review of the 2024-2025 budget

c. Office Management - Approval of Expenses from **July 1 to July 31, 2024**, and review of the 2024 / 2025 Budget

d. Dixon/Solano RCD Water Quality Coalition – **None**

A motion was made by Director Jones, seconded by Director Harvey, to approve the Consent Calendar items 6a-6d. The motion passed as follows:

Yeas: Viguie, Jones, Schene, Harvey

Nays: None

Abstain: None

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Absent: Bei

7. Natural Resources Conservation Service (NRCS) Report –

Ms. Teri Knight gave an in-person update mentioning that NRCS is going to continue to obligate until September 30th. They are working on the high-ranking applications and most likely won't reach the medium and low-ranking applications. In Vacaville they have awarded 6 applications and in Area 2 so far have 29 million dollars awarded.

Director Viguie asked if Ms. Knight could give some examples of low-ranking applications to know examples of what are practices that are getting funding and what is not. She mentioned that it depends on how many resource concerns they are addressing that ranks their application high, medium, or low. This is the 1st year that NRCS is using this new ranking tool therefore Ms. Knight would love to come back after the tool has been refined a bit and give a presentation on more specifics of the ranking tool.

8. Old Business – None

9. New Business-

- a. Consider CARCD membership dues and changes & provide feedback on proposed changes to CARCD bylaws (**ACTION**)

Ms. Huff mentioned that in we learned in July that CARCD Board of Directors voted to increase the maximum membership dues from \$5,000 to \$7,500. Since Dixon RCD had already adopted our budget, the question would be if the board would like to continue our full membership dues which would require a budget adjusted (proposed under item 9b). Director Viguie asked, what are some things that we can't do if we become a contributing member. Ms. Huff mentioned DRCD is not eligible to vote or serve on the CARCD board everything else remains the same. Director Viguie mentioned he would be okay with being a contributing member this year and would want more information on benefits on becoming/being a full member. The rest of the board also agreed with becoming a contributing member and paying the amount we originally budgeted for and Ms. Huff would reach out to CARCD for more information.

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A motion was made by Director Schene, seconded by Director Viguie, to change Dixon RCD's membership from full to contributing and continue with the FY 24/25 budget \$5,000 amount with a \$500 advocacy contribution. The motion passed as follows:

Yeas: Viguie, Jones, Schene, Harvey
Nays: None
Abstain: None
Absent: Bei

Ms. Huff reported that she had reviewed and drafted potential comments to provide to CARCD, based on feedback that board members have provided in the past. She gave a quick summary of the changes and read the proposed comments. The board agreed with her recommendations and approved sending the feedback to CARCD.

A motion was made by Director Viguie, seconded by Director Schene, to approve the DM's recommendations for feedback on CARCD bylaws. The motion passed as follows:

Yeas: Viguie, Jones, Schene, Harvey
Nays: None
Abstain: None
Absent: Bei

b. Fiscal Year 2024/25 Budget – Review and consider budget adjustments for Dixon RCD Fund 024 (**ACTION**)

Ms. Huff explained that the proposed budget adjustments include grant revenue not taken into consideration when the budget was originally created. This grant revenue increased income of \$7,500 which allowed for expenses to increase by \$7,500. The proposed adjustments included \$3,000 increase to memberships (CARCD and CSDA), \$300 increase in accounting services, and the remaining \$4,200 to increase legal services. Since the Board opted to not continue with full CARCD membership, CARCD's membership budget will not increase by \$2,500. Instead legal services could be increased by \$6,700.

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The revised proposal for budget adjustments is to increase the following expense budgets: \$500 for memberships (CSDA), \$300 for accounting services, and \$6,700 for legal services. With these changes to the budget adjustments the board agreed to approve them.

A motion was made by Director Harvey, seconded by Director Jones, to approve the revised budget adjustments for Dixon RCD Fund 024. The motion passed as follows:

Yeas: Viguie, Jones, Schene, Harvey
Nays: None
Abstain: None
Absent: Bei

- c. Regional Drainage Update – Receive staff update and provide direction (**ACTION**)

Note: No Action was taken on this agenda item. Only feedback was given.

Ms. Huff explained that the review by Patrick Ho from MBK Engineers has not resulted in improved confidence in the West Yost modeling work. Patrick is still working on figuring out how the model is dealing with the overland flow and the impacts of proposed changes to the landscape. A memo will be provided by Patrick by the end of August to Dixon RCD with preliminary conclusions and the details of his review. Since there will be no meeting in September the board may want to hold a special meeting to review the memo, depending on the timing of any needs to provide additional feedback to the City.

Ms. Huff also mentioned that Scott Pederson, former City councilmember (and JPA chairman) has offered to organize a presentation regarding the potential planned community development (Harvest at Dixon) by the Lewis Group. The Lewis Group and the City of Dixon anticipate a proposal to LAFCO to annex new acreage Southwest of Dixon. The invitation for a presentation to the Lewis Group by Ms. Huff is to be extended for the October board meeting. Lastly, Ms. Huff mentioned the Draft Hold Harmless letter to the City, may need adjustments based on the conclusions of Patrick's review. Based on legal counsel we can put them on notice and not have the

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letter signed. But it would be best to wait for Patrick's memo to include information from it.

Mr. Rick Martinez brought good perspective to the meeting and mentioned that although this hasn't been the best situation the city has done some good work and has tried their best with certain situations in the past.

No formal action was taken on this agenda item, only feedback.

10. DRCD Staff Reports:

a. **District Manager's Report-** Ms. Huff mentioned there was an emergency plug situation on Lateral 3 (Robben Road), that was caused by algae and handled by Joanna and Spencer, when she was on vacation. A ditch committee is to be scheduled soon to go over new the status of ditch procedures based on contract changes. SID is cleaning a stretch and Ms. Huff is going to look into getting on the Notice of Intent (NOI) notification list to see if we can predict when algae issues will be likely and better prepare. See District Manager's Report for more details.

b. **Water Quality Coalition Update-** Ms. McKeen mentioned that a new monitoring location site is needed due to construction happening on the current location (Lookout Slough). The new location site is to follow the list of criteria given. Director Schene gave input on the possible location of the boat ramp where a new site could possibly work. Other ideas or input is to be given to Ms. McKeen. See Program Coordinator's Report for more details.

11. Director's Report –None

12. Communications – None

13. Upcoming Events –None

14. Announcements –

A Reminder that the September Dixon RCD Board Meeting has been canceled. The Financial Committee will meet in September to approve expenses.

The next Dixon RCD Board Meeting is Wednesday October 9, 2024 at 12:00 p.m.

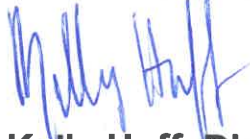
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15. Adjourn Meeting

A motion was made by Director Jones, seconded by Director Harvey, to close the meeting. The motion passed as follows:

Yeas: Viguie, Jones, Schene, Harvey
Nays: None
Abstain: None
Absent: Bei

The Dixon RCD Board meeting adjourned at the hour of 1:31 p.m.



**Kelly Huff, District Manager
Dixon Resource Conservation District**