



**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)
MINUTES FOR MAY 10, 2023**

DIRECTORS

DAVID VIGUIE

SPENCER BEI

ERIC SCHENE

DANIEL JONES

SAM BEUKELMAN

DIXON RCD STAFF

KELLY HUFF, DISTRICT MANAGER

JOANNA YAC, OFFICE MANAGER

MARTHA MCKEEN, PROGRAM COORDINATOR

1. Call the Meeting to Order

Director Viguie called the May 10, 2023 Board meeting to order at 12:02 p.m. at 1170 North Lincoln Street, Dixon, CA for DRCD staff and Board Members.

Roll call was taken:

Present: Viguie, Schene, Bei, Jones, Beukelman

Absent: None

2. Establish a Quorum

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A quorum was established.

3. Approve the Agenda

There was no discussion on this item.

A motion was made by Director Bei, seconded by Director Schene, to approve the agenda. The motion passed as follows:

Yeas:	Viguie, Schene, Bei, Jones, Beukelman
Nays:	None
Abstain:	None
Absent:	None

4. Presentations – None

5. Comments from the Public- None

6. DRCD Consent Calendar

- a. Approval of Minutes from the Board Meeting dated **April 12, 2023**
- b. Approval of Minutes from the Ditch Committee dated **April 20, 2023**
- c. DRCD- Approval of Expenses from **April 13 to April May 10, 2023**, and review of the 2022-2023 budget
- d. Office Management - Approval of Expenses from **April 1 to April 30, 2023**, and review of the 2022 / 2023 Budget
- e. Dixon/Solano RCD Water Quality Coalition – **None**

A motion was made by Director Bei, seconded by Director Schene, to approve the Consent Calendar items 6a-6e. The motion passed as follows:

Yeas:	Viguie, Schene, Bei, Jones, Beukelman
Nays:	None
Abstain:	None
Absent:	None

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7. Natural Resources Conservation Service (NRCS) Report –

None

8. Old Business – None

9. New Business-

- a. Consider Ditch Maintenance Committee Recommendations for Remainder of 2022-2023 and 2023-2024 **(ACTION)**

Based on Ditch Maintenance Committee Recommendations the board decided to approve the recommendations for the remainder of 2022-2023 and proposed 2023-2024 which were as follows:

Remainder of 2022-2023

- RD 2068 excavation on the 7.0 miles of potential stretches, up to the current budget amount of \$15,000. **The Board was not supportive of a staff recommendation to increase this by \$5,000 at this time.**
- Mike spoil leveling on T3 (Hackman and Sikes), L3 (Robben Rd south of Midway)
- Phil's spring treatments, coordinated with Solano County Water Agency, (imazamox on tule patches and spot treatment with post emergent on Westside, Laterals 1-3, ask if we can use a different product on ryegrass) between May 15 – June 1.
- Work with Fletcher/Eldridge/Gill to remove northern crossing on Sikes Rd. that is no longer being used and is a perpetual issue for debris collection.

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- Send letters to property owners and tenants regarding maintenance and access issues, explaining that Dixon RCD will conduct work and invoice them, if they do not fix by certain dates.

Proposed 2023-2024

- Recommend updates to proposed 2023-2024 Maintenance Map (see map)
- On Call Maintenance Agreement 2023-2024 – Discuss with Mike Kett a 2nd one year extension with Dixon Tractor & Gravel at current rates or RFP for new bids.

Director Bei commented that Ms. Huff's partnership with RD2068's new General Manager, Justin Noutary, is helping us to complete excavation of many stretches at a reduced cost which will allow for more maintenance work to be done overall.

A motion was made by Director Jones, seconded by Director Schene, to approve the Ditch Committee Recommendations. The motion passed as follows:

Yeas: Viguie, Schene, Bei, Jones, Beukelman

Nays: None

Abstain: None

Absent: None

b. Consider On Call Ditch Maintenance Options for 2023-2024 (ACTION)

Ms. Huff discussed a one-year extension of the existing contract with Mike Kett and he is not interested in the extension with the current rates. Therefore, staff developed a Draft Request for Proposals to send to Contractors. A list of Contractors was compiled with the

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recommendations of board members and prior existing list. The board reviewed the RFP and agreed to the terms with the exception of making one adjustment. Director Viguie recommended that we clarify that the “on-call” services are only related to emergency wintertime debris removal and that all other services would be scheduled in advance.

A motion was made by Director Jones, seconded by Director Schene, to approve the DRAFT Request for Proposals (RFP) and Direct Staff to Release on Friday May 12th with stated adjustments. The motion passed as follows:

Yeas: Viguie, Schene, Bei, Jones, Beukelman
Nays: None
Abstain: None
Absent: None

- c. Regional Drainage Update – Receive staff update and provide direction regarding further Dixon RCD input (**ACTION**)

Mrs. Huff mentioned since the April Meeting more information on the City’s “interim” conceptual plan for drainage from the Northeast Quadrant has come to surface. Due to the concerning new information it will require DRCD to reiterate our bottom line and ensure RD 2068 is in agreement. This has led the board to agree to have a Special Joint Meeting with RD2068 and DRCD Ditch Maintenance Committees to review the points in the DRAFT Comment Letter to the City as soon as possible.

A motion was made by Director Bei, seconded by Director Schene, to approve to have RD2068 and DRCD Ditch Committees hold a Special Joint Meeting to review the Draft comment letter to the City. The motion passed as follows:

Yeas: Viguie, Schene, Bei, Jones, Beukelman
Nays: None

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Abstain: None

Absent: None

10. DRCD Staff Reports:

a. **District Manager's Report**- There was no discussion on this item.
See District Manager's Report for more details.

b. **Water Quality Coalition Update**- None

11. Director's Report –None

12. Communications – None

13. Upcoming Events –None

14. Announcements – A Reminder that the next board meeting will be Wednesday, June 14, 2023 at 12:00pm.

15. Adjourn Meeting

A motion was made by Director Viguie, seconded by Director Jones, to close the meeting. The motion passed as follows:

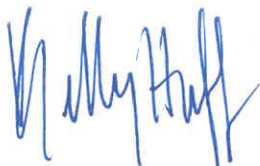
Yeas: Viguie, Schene, Bei, Jones, Beukelman

Nays: None

Abstain: None

Absent: None

The Dixon RCD Board meeting adjourned at the hour of 1:27 p.m.



Kelly Huff, District Manager

Dixon Resource Conservation District