

MINUTES
DIXON REGIONAL WATERSHED
JOINT POWERS AUTHORITY (JPA)
JANUARY 25, 2023

1. Call to Order

The Regular Board Meeting of the Dixon Regional Watershed Joint Powers Authority was called to order by Vice-Chairman Bird at 6:06 p.m. at the Dixon Resource Conservation District Office Conference Room, 1170 N. Lincoln Street, Dixon, California, on January 25, 2023.

Present: Jim Ernest (Vice-Mayor), City of Dixon - Voting
 Steve Bird (Mayor), City of Dixon - Voting
 Eric Schene Alt., Dixon Resource Conservation District – Voting
 Sam Beukelman, Dixon Resource Conservation District - Voting
 Sean Favero, Maine Prairie Water District – Voting
 Dale Crossley, RD2068 District - Voting

Absent: Spencer Bei, Dixon Resource Conservation District
 Gene Robben, Maine Prairie Water District
 Luke DeTar, RD2068 District
 Pat Negroni, Member at Large

Member Agencies Staff: Kelly Huff, Dixon Resource Conservation District
 Joanna Yac, DRCD

Guests: Kevin Jacobs, RD2068
 Deborah Barr, City of Dixon (Virtual)
 Meda Benefield, MP
 Doug Moore, West Yost Associates
 Misty Kaltreider, Solano County Resource Management (Virtual)

2. Public Comments – None

3. Approval of Agenda

There was no discussion on this item.

A motion was made by Director Crossley, seconded by Director Favero, to approve the agenda. The motion passed as follows:

Ayes: Ernest, Bird, Schene, Beukelman, Favero, Crossley
 Nays: None
 Abstain: None

Absent: Bei, Robben, DeTar, Negroni

4. Election of Officers

a. Oath of Office – (ACTION)

Secretary Huff mentioned that some changes were made which included the appointment of Director Bogue as Alternate Board Member for City of Dixon.

A motion was made by Director Schene, seconded by Director Beukelman, to approve the Oath of office for newly appointed Directors. The motion passed as follows:

Ayes: Ernest, Bird, Schene, Beukelman, Favero, Crossley
Nays: None
Abstain: None
Absent: Bei, Robben, DeTar, Negroni

b. Election of JPA Officers – Chairman and Vice Chairmen (ACTION)

Secretary Huff mentioned that former Chairman, Scott Pederson is no longer a JPA member. The Joint Powers Authority chose to elect Dixon Mayor Steve Bird as Chairman. For the Vice Chairman, previously Steve Bird, Spencer Bei was elected to allow a director from a different agency to serve.

A motion was made by Director Crossley, seconded by Director Schene, to approve the election of Steve Bird as Chairman. A motion was also made by Director Favero, second by Director Beukelman, to approve the election Spencer Bei as Vice Chairman. The motion passed as follows:

Ayes: Ernest, Bird, Schene, Beukelman, Favero, Crossley
Nays: None
Abstain: None
Absent: Bei, Robben, DeTar, Negroni

c. Finance Committee Election – 2 positions (ACTION)

A motion was made by Director Favero, seconded by Director Schene, to elect Steve Bird and re-elect Sam Beukelman and Dale Crossley to the Finance Committee. The motion passed as follows:

Ayes: Ernest, Bird, Schene, Beukelman, Favero, Crossley
Nays: None
Abstain: None
Absent: Bei, Robben, DeTar, Negroni

5. Consent Calendar (ACTION)

- a. Approval of JPA Board Meeting Minutes for June 22, 2022
- b. Approval of JPA Financial Committee Minutes for July 14, 2022
- c. Approval of JPA Financial Committee Minutes for November 16, 2022
- d. Fund 062, Department 9620, General and Administration – Review budget and approve claims for November 17, 2022 – January 25, 2023
- e. Fund 063, Division 9631, Lateral 1 Operation and Maintenance – Review budget and approve claims for November 17, 2022 – January 25, 2023
- f. Fund 064, Division 9641, Project Development – Review budget. No claims from November 17, 2022 – January 25, 2023
- g. Review Updated Brown Act Virtual Meeting Requirements effective January 1, 2023 (AB 2449)

A motion was made by Director Crossley, seconded by Director Ernest, to approve the consent calendar (5a-5g). The motion passed as follows:

Ayes:	Ernest, Bird, Schene, Beukelman, Favero, Crossley
Nays:	None
Abstain:	None
Absent:	Bei, Robben, DeTar, Negroni

6. Presentations – None

7. Old Business – None

8. New Business

- a. Audit – Consider Accepting the Independent Auditor’s Report of Fiscal Years ending June 30, 2021 and June 30, 2022 **(ACTION)**

Secretary Huff confirmed that board members were in agreement, that a formal presentation from the auditor was not necessary after reviewing the audit, which did not identify any issues. No further discussion was made.

A motion was made by Director Favero, seconded by Director Ernest, to accept the Auditor’s Report. The motion passed as follows:

Ayes:	Ernest, Bird, Schene, Beukelman, Favero, Crossley
Nays:	None
Abstain:	None
Absent:	Bei, Robben, DeTar, Negroni

- b. Fund 062, Department 9620, General & Administration – Review and Approve Final Corrected 2021-2022 Budget **(ACTION) by Supermajority**

Secretary Huff explained that Dixon RCD discovered that they had not included the RCD staff hours for Quarter 3 2021-2022 in the JPA final 2021-2022 invoice. Thus, the \$1,803.25 was not charged back to the member agencies instead it was paid from the fund balance for fund 062 which changed the fund balance from \$12,506.63 to \$10,703.38. Since the fund balance is still above

\$10,000 there should be sufficient funds for cash flow purposes, but the board can consider charging the \$1,803.25 back to member agencies to reimburse the fund balance. Director Crossley asked if it was to be billed back to the member agencies how it would work. Ms. Huff stated that it would be included at the end of the year in the final JPA invoice for 2022-2023. Director Crossley thought that should be done. Kevin Jacobs from RD2068 asked how the amount would be split up. Ms. Huff stated it would be broken up equally between the member agencies, 25% each between Dixon RCD, Maine Prairie, City of Dixon, and RD 2068.

A motion was made by Director Crossley, seconded by Director Schene, to direct staff to invoice member agencies for the 2021-2022 \$1,803.25 charge this year. The motion passed as follows:

Ayes:	Ernest, Bird, Schene, Beukelman, Favero, Crossley
Nays:	None
Abstain:	None
Absent:	Bei, Robben, DeTar, Negroni

c. Review Lateral 1 Operations and Planned Maintenance. Provide Direction to JPA Secretary **(ACTION)**

Ms Huff explained that through Solano County Water Agency, Dixon RCD has the opportunity to work with Yolo County Flood Control (YCFCD) to conduct maintenance on Lateral 1 at a reduced cost this year. The current 2021-2022 maintenance budget assumed only spot cleaning of the system, but this opportunity would allow for an expanded cleaning, identified as a need during releases from Pond A during the January storm events. In addition, YCFCD may be able to conduct bank repairs near the Binghampton Cemetary crossing. After much discussion with Director Crossley's and Director Favero's input and the current uncertainty about the potential costs, the JPA board decided until the next meeting to keep a cap of \$15,000 for the system cleaning, leaving \$5,000 for spraying.

A motion was made by Director Crossley, seconded by Director Schene, to revisit the budget for maintenance on Lateral 1 at the next meeting. The motion passed as follows:

Ayes:	Ernest, Bird, Schene, Beukelman, Favero, Crossley
Nays:	None
Abstain:	None
Absent:	Bei, Robben, DeTar, Negroni

d. Receive Update on Tremont 3 Watershed Project Alternatives and Provide Direction **(ACTION)**

Ms. Huff explained that Solano County Water Agency has re-started the Tremont 3 Watershed Project and they are wanting to focus on one or two of

the projects for further modeling from the five project alternatives list. This is due to the City's alternative option of their 4-Basin Alternative that they had been working on was not viable. Ms. Huff mentioned that the intention for the JPA board members was to go through the list and select 1 or 2 options to move forward. After much discussion on all 5 alternatives, with the questions from the Board and responses from Doug Moore, the JPA could not come up with a preferred options with questions still being unanswered. The Directors recommendation is to request a joint workshop with the Solano County Water Agency Board so that everyone involved in the Tremont 3 Watershed Project could get more information in order to decide on an option to move forward with.

A motion was made by Director Crossley, seconded by Director Schene, to approve the recommended communication with partners regarding regional drainage in Tremont 3. The motion passed as follows:

Ayes:	Ernest, Bird, Schene, Beukelman, Favero, Crossley
Nays:	None
Abstain:	None
Absent:	Bei, Robben, DeTar, Negrone

9. Secretary's Report-

- a. 012523 Secretary's Report- None

10. Announcements

- a. Please remember to keep the 4th Wednesday of each available should a JPA Board Meeting be called.
- b. The next JPA meeting date will be determined.

11. Adjournment

The Dixon Regional Watershed Joint Powers Authority Board meeting adjourned at the hour of 8:13 p.m.

Attest:

Kelly Huff
Secretary



Steve Bird
Chairman