

**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)  
MINUTES FOR JULY 13, 2022**

**DIRECTORS**

**DAVID VIGUIE**

**SAM BEUKELMAN**

**SPENCER BEI**

**ERIC SCHENE**

**DANIEL JONES**

**ASSOCIATE DIRECTORS**

**LEO SOUKERIS**

**JIM CAMPBELL**

**DIXON RCD STAFF**

**KELLY HUFF, DISTRICT MANAGER**

**JOANNA YAC, OFFICE MANAGER**

**MARTHA MCKEEN, PROGRAM COORDINATOR**

**OTHER ATTENDEES**

**DREW MATHER, NRCS (Virtual)**

**DEBORAH BARR, CITY OF DIXON**

## MEETING MINUTES

**JORDAN SANTOS, CITY OF DIXON**

**MATT TUGGLE, SOLANO COUNTY**

**FRANCES NEADE, SOLANO COUNTY**

**CHRIS ROSE, SOLANO RCD**

**DALE CROSSLEY, RD2068 (Virtual)**

### 1. Call the Meeting to Order

Director Viguie called the July 13, 2022 Board meeting to order at 12:02 p.m. at 1170 North Lincoln Street, Dixon, CA for DRCD staff and Board Members.

Roll call was taken:

Present: Viguie, Beukelman, Schene, Bei, Jones

Absent: None

### 2. Establish a Quorum

A quorum was established.

### 3. Approve the Agenda

There was no discussion on this item.

A motion was made by Director Bei, seconded by Director Jones, to approve the agenda. The motion passed as follows:

Yeas: Viguie, Beukelman, Schene, Bei, Jones

Nays: None

Abstain: None

Absent: None

### 4. Presentations – None

### 5. Comments from the Public- None

### 6. DRCD Consent Calendar

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- a. Approval of Minutes from the Board Meeting dated **June 08, 2022**
- b. DRCD- Approval of Prior Year Expenses from **June 9, 2022 to June 30, 2022** and review of the 2021 / 2022 Budget **\*NOTE:** A Vendor Claim was added to the PY expenses for an invoice from LanTech of \$67.50 which was received just prior to the board meeting. This addition caused the ending and starting balance of the budget to change by \$67.50.
- c. DRCD- Approval of **New Year Expenses from July 1 to July 13, 2022**, and review of the 2022-2023 budget
- d. Office Management - Approval of Prior Year Expenses from **June 1 to June 30, 2022**, and review of the 2021 / 2022 Budget
- e. Dixon/Solano RCD Water Quality Coalition – Approval of Prior Year Expenses from **April 21 to June 30, 2022**, and review of the 2021 / 2022 Budget
- f. Adopt Resolution to Allow Board Participation by Remote Meeting through **August 2022**
- g. Biennial Notice for **2022** Conflict of Interest Code – Review and file Notice for 2022

A motion was made by Director Schene, seconded by Director Bei, to approve the Consent Calendar items 6a-6g. The motion passed as follows:

Yeas:           Viguie, Beukelman, Schene, Bei, Jones  
Nays:           None  
Abstain:       None  
Absent:         None

### **7. Natural Resources Conservation Service (NRCS) Report –**

Mr. Drew Mather gave a brief update on NRCS. He is currently filling in for Ms. Teri Knight while she is helping out other NRCS offices in Northern California. Many positions are open right now waiting to be filled with the addition of a new engineering position open in Vacaville. Since many positions are vacant, currently musical chairs are being played to help one another. There are six applications pre-approved and are waiting for the

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contracts to be obligated by the end of the month. Currently 25,000 acres are contracted within 42 contracts total in Vacaville.

### **8. Old Business - None**

### **9. New Business-**

- a. Provide input to Solano County and City of Dixon staff regarding Transportation and Drainage within the District (**ACTION**)

**NOTE: Since the guests for this agenda item arrived later in the meeting, this agenda item was moved to the end of New Business.** We had two staff members from the County of Solano and two staff members from the City Dixon to hear out Dixon RCD Board's feedback and concerns on drainage and transportation within the District. Three maps of the District were posted as visual aids for the discussion.

The conversation started with a quick presentation by Deborah Barr, City of Dixon's Engineer of the status of development and drainage in the City of Dixon. Regarding drainage, the City's drainage standards have recently been updated to increase basin storage requirements due to climate change and to allow for the City Engineer to specify compliance with downstream capacity limitations. In addition a lot of development is happening in the Tremont 3 and Lateral 2 and 3 area. Ms. Barr mentioned that since there is a lot being developed they are trying to work closely with the developers to help with the transportation and drainage in the City.

Regarding transportation, board members brought up that Pedrick Road's overpass is very unsafe for farm equipment and that it should be looked into for updates for safety. The board provided suggestions to make this area better such as updates to the overpass or improvements to alternative overpasses and extensions of roads. Ms. Barr explained the developments will all include a traffic impact analysis as part of the project review. Pedrick Road was the main topic of discussion for this agenda item therefore not much time was left to bring up other problem

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areas. The City of Dixon's engineer offered to come back to finish up the conversation and suggested for the Board to circle the areas of concerns on the map to talk about prior to the board meeting to keep the conversation more focused.

Matt Tuggle from Solano County presented a list of 2022 Public Works Capital Improvement Plan Options and discussed several of the programs that the County administers or helps to administer. He encouraged the District to provide him with a list of priority areas and to work with Solano County Water Agency.

\*Note: A motion was not necessary since it was input given by the board.

- b. Consider letter of support for Solano/Yolo County funding request to California Department of Water Resources for the Yolo-Solano Agricultural Advancement Fund **(ACTION)**

Ms. Huff explained that Dixon RCD's support for the Yolo-Solano Agriculture Advancement Fund should be beneficial because it could provide opportunities to improve transportation and drainage within the District.

A motion was made by Director Bei, seconded by Director Schene, to approve the Draft Letter. The motion passed as follows:

Yeas:           Viguie, Beukelman, Schene, Bei, Jones

Nays:           None

Abstain:       None

Absent:        None

- c. Approve addition of two columns to ILRP annual reporting form to track percentage of groundwater used. **(ACTION)**

The board continues to support decision to add tracking of groundwater use to the ILRP 2022 crop year reporting in the DMT. Since outside funding to offset the costs for collecting this information will not be available until it is too late to begin the database edits and because there is always a learning curve with collection of new data, staff recommends that ILRP moves forward

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with the lower cost option to the DMT for the 2022 crop year. The estimated fiscal impact was \$1,500. No budget adjustments would have to be made due to its slight impact to the overall budget. Ms. Huff mentioned the \$1,500 would be the low level amount to get the information in this upcoming year. Director Bei mentioned that we should bump the amount to up to \$2,500 in case the costs end up being more than anticipated and to show that we are doing our part to help out the GSA.

A motion was made by Director Bei, seconded by Director Beukelman, to approve the addition of two columns to the ILRP annual reporting to track percentage of groundwater used up to the amended amount \$2,500. The motion passed as follows:

Yeas:       Viguie, Beukelman, Schene, Bei, Jones

Nays:       None

Abstain:   None

Absent:     None

d. 2022-2023 DRCD Annual Work Plan Review and Consider Adoption (**ACTION**)

Ms. Huff explained the change of format for the annual work plan from bullet points to the way the previous District Manager had it. The Dixon RCD's staff's highlights are in blue to highlight the points we are most focused on during this fiscal year 2022-2023. Director Viguie asked about the annual tour of the drainage system and whether it is realistic. Ms. Huff explained that the prior annual plans included two tours per year and that there is still interest from board members for the tour. The board discussed scheduling it for the end of October and Director Bei suggested November would be better because it would be a slow period for them. Therefore a tour of the system will be planned and scheduled in the fall.

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A motion was made by Director Beukelman, seconded by Director Jones, to approve the adoption of the Annual Work Plan. The motion passed as follows:

Yeas:       Viguie, Beukelman, Schene, Bei, Jones  
Nays:       None  
Abstain:   None  
Absent:     None

- e. Consider sharing cost of transportation for Solano County Farm Bureau Ag Education Foundation tour of agriculture for Solano County Supervisors & Staff **(ACTION)**

Ms. Huff mentioned that Solano County Farm Bureau has been diligently working with Solano County to set up a tour for elected officials and agency staff. The tour is to provide input on the changes to the land use policies. It would take place throughout many areas of the county on July 28<sup>th</sup>. In addition they have asked Dixon RCD's contribution by hosting the regional drainage related stop. Director Bei mentioned that he wouldn't mind if they stopped at one of his places or whatever they wanted and he would gladly accommodate them. Ms. Huff mentioned to them that another spot that would be helpful is to meet at one of the Ponds to show joint projects that are providing multiple benefits. The board agreed to participate in the tour in any kind way they needed and are willing to contribute \$500 towards the cost of transportation.

A motion was made by Director Bei, seconded by Director Beukelman, to approve Dixon RCD's participation and contribution for the tour. The motion passed as follows:

Yeas:       Viguie, Beukelman, Schene, Bei, Jones  
Nays:       None  
Abstain:   None  
Absent:     None

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### **DRCD Staff Reports:**

- a. **District Manager's Report-** Ms. Huff gave an update on ditch maintenance, planned summer excavation work is being started when possible. Locations such as Lateral 3 south of Midway, Tremont 3 from Sikes to Midway, and Lateral 1 from Atkinson shop to Jang shop. That being said, there are slight changes being made to the original Ditch Plan. During a spray by Phil a ditch member approached him saying he didn't want the spraying of herbicide in the ditch. Ms. Huff reached out to the landowners offering them further information and a site visit, but have yet to get a response. Associate Director Campbell asked if the owners reside on the property, Ms. Huff responded no. Ms. Huff also mentioned she was going to reach out to them again and hoped not to have to make things more formal. Director Viguie mentioned that they will have to provide a buffer since they don't want the spraying near the organic almonds. In addition, Director Bei mentioned it is important to be upfront and straightforward to them about the District's obligations for maintaining the ditches.
  
- b. **Water Quality Coalition Update-** None

### **10. Director's Report –**

Associate Director Campbell mentioned that he has received a letter from the GSA stating the fees that had been approved for funding and that will apply to the whole subbasin. The letter did not sit well with him since it seemed as if they used the state stepping in as a scaring tactic and did not mention any information on where all the money was going towards. Director Bei and Dale Crossley who serve on the GSA board mentioned to him that they had limited time to do extensive research on the fees since the rate study was done in 4 months. A rate study usually is done within 2 years therefore the process was rushed. This led to a fee having to be adopted to get funding before the state comes in, which would be more expensive. Ms. Huff mentioned that the GSA



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has a full engineering report posted to their website with more information on what the money is being used for.

### **11. Communications – None**

### **12. Upcoming Events –None**

### **13. Announcements – A Reminder that the next board meeting will be Wednesday, August 10, 2022 at 12:00pm.**

### **14. Adjourn Meeting**

A motion was made by Director Schene, seconded by Director Beukelman, to close the meeting. The motion passed as follows:


Yeas:       Viguie, Beukelman, Schene, Bei, Jones

Nays:       None

Abstain:   None

Absent:     None

**The Dixon RCD Board meeting adjourned at the hour of 2:36 p.m.**



**Kelly Huff, District Manager  
Dixon Resource Conservation District**