

**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)
MINUTES FOR
MAY 14, 2014**

DIRECTORS

**MARK HOLDENER, PRESIDENT
SAM BEUKELMAN
RICK MARTINEZ
DAVID VIGUIE**

DIXON RCD STAFF

**JOHN S. CURREY, DISTRICT MANAGER
JANICE BEAMAN, OFFICE MANAGER**

OTHER ATTENDEES

WENDY RASH, DISTRICT CONSERVATIONIST

1. Call the Meeting to Order

President Holdener called the May 14, 2014, Regular Meeting to order at 6:00 p.m. at 1170 North Lincoln Street, Suite 110, Dixon, CA.

Present: President Holdener, Directors Sam Beukelman, Rick Martinez, David Viguie

Absent: None

2. Establish a Quorum

A quorum was established.

3. Approve the Agenda

There was no discussion on this item.

A motion was made by Director Martinez, seconded by Director Viguie, to approve the amended agenda. The motion passed as follows:

MEETING MINUTES

Ayes: Beukelman, Martinez, Viguie, Holdener
Noes: None
Abstain: None
Absent: None

4. **Comments from the Public - None**
5. **Presentations - None**
6. **Matters Relating to the Yolo Bypass Wildlife Area:**
 - a. **Approval of Expenses – NONE**

- b. **Activities Report – Monthly Summary of Staff's Activities.**

Mr. Currey noted he and the Program Manager are working on the Request for Proposal (RFP) and hoped it would be released for bidding in about 45 days. He discussed the Department of Fish and Wildlife requested a Scope of Work for Dixon RCD contract services. The term of the contract would be five years, the same as the leases.

Director Martinez felt the Scope of Work is equitable for both agencies and supported it as long as there was no risk for Dixon RCD. He thought a termination clause might need to be included.

This item was filed.

- c. **Memorandum of Understanding (MOU) with the Solano County Auditor-Controller – Approve MOU for Yolo Bypass Wildlife Area financial services.**

Mr. Currey reported the Yolo Bypass will still have an account at Solano County and the County requires a service agreement be approved. The cost is based on the number of transactions and last year's cost was \$90.00.

A motion was made by Director Martinez, seconded by Director Viguie, to approve the MOU with the Solano County Auditor-Controller. The motion passed as follows:

Ayes: Beukelman, Martinez, Holdener, Viguie
Noes: None
Abstain: None
Absent: None

7. **Matters relating to the DRCD/Solano RCD Water Quality Coalition (Irrigated Lands Regulatory Program):**
 - a. **Approval of Expenses – NONE**

MEETING MINUTES

b. Activities Report – Monthly Summary of Staff’s Activities.

Mr. Currey reported that the new Order has been approved and the Sacramento Valley Water Quality Coalition has submitted their application to serve as the representing Coalition, but it has not been approved yet. Until the Coalition application is approved, the timeline for implementation of the new Order is on hold.

Mr. Currey discussed groundwater planning and noted he is on a committee to review documents relating to groundwater monitoring in Northern California. He discussed the possible need for additional nitrate monitoring and that Solano and Yolo Counties have a high potential of elevated levels of nitrates. He discussed types of mercury, Total Maximum Daily Load (TMDL) for pollutants, and looking for sampling sites to determine if irrigated agriculture is contributing to the methyl mercury load.

This item was filed.

c. Memorandum of Understanding (MOU) with the Solano County Auditor-Controller – Approve MOU for DRCD/Solano RCD Water Quality Coalition financial services.

There was no discussion on this item.

A motion was made by Director Martinez, seconded by Director Viguie, to approve the MOU with the Solano County Auditor-Controller. The motion passed as follows:

Ayes: Beukelman, Martinez, Holdener, Viguie
Noes: None
Abstain: None
Absent: None

d. 2013 / 2014 Budget Adjustments – Review the Third Quarter Budget Projections and consider Budget Adjustments for Fund 017, Department 8817, Dixon / Solano RCD Water Quality Coalition.

Mr. Currey reported that the State fee increased \$.75 an acre and that office expenses and mailing are also higher.

A motion was made by Director Martinez, seconded by Director Viguie, to approve third quarter budget adjustment for Dixon/Solano RCD Water Quality Coalition Budget. The motion passed as follows:

Ayes: Beukelman, Martinez, Holdener, Viguie
Noes: None
Abstain: None
Absent: None

MEETING MINUTES

This item was filed.

8. Natural Resources Conservation Service (NRCS) Report

Ms. Rash reported that the applications submitted are being processed and that most likely more livestock programs will be funded because they are a higher priority. She discussed the new Farm Bill, allocating funding, no funding deadlines and ranking. She responded to Board questions.

She noted the office lease at this location has been extended to March 2015 and that the General Services Administration has leased a facility in Vacaville.

This item was filed.

9. DRCD Consent Calendar:

- a. **Approval of Minutes for the Board Meeting dated April 9, 2014.**
- b. **Approval of Expenses from April 9, 2014 – May 14, 2014, and review of the 2013 / 2014 Budget Update, as amended.**

Mr. Currey noted an amended Financial Report was distributed due to an incorrect amount for the Washburn vendor claim.

A motion was made by Director Viguie, seconded by Director Martinez, to approve the Consent Calendar, as amended. The motion passed as follows:

Ayes: Beukelman, Martinez, Holdener, Viguie
Noes: None
Abstain: None
Absent: None

10. Old Business

- a. **Northeast Dixon Ag Service Area: Button Transportation Project – Receive update and consider future action.**

Mr. Currey noted that there was no notification about the Button Project building permit. He stated a letter was received from Solano County that they hired an Engineer and discussed the information requested in the letter.

Director Martinez noted there may not be any changes with the Button Project, but hoped that communication with Solano County is better.

Mr. Currey felt the County is moving toward a better relationship based on two projects they referred to the District, but he is still concerned with the Button Project.

This item was filed.

MEETING MINUTES

- b. 2013 / 2014 Budget Adjustments – Review the Third Quarter Budget Projections and consider Budget Adjustments for Fund 024, Department 9823, Dixon Resource Conservation District.**

Mr. Currey discussed the five proposed changes to the budget, that the budget includes year-end projections, with a projected net position of \$2,500, and noted that managing several agency budgets have become more difficult.

A motion was made by Director Viguie, seconded by Director Martinez, to approve the Budget adjustments. The motion passed as follows:

Ayes: Beukelman, Martinez, Holdener, Viguie
Noes: None
Abstain: None
Absent: None

- c. Aquatic Weed Maintenance – Consider Reclamation District (RD) 2068's request for payment of maintenance cost for control of Sago and Horned Pondweed.**

Mr. Currey discussed the agreement with RD 2068, the percentage of the maintenance obligation of the District more for some areas during the summer and winter and in some areas during the winter only.

Director Martinez expressed concern that the District was not causing the summer water/weed control and this it is being asked to pay for it. He suggested the water be diverted differently and possibly renegotiate the agreement. If the District is responsible for part, then it should pay, but others who are using the ditches for irrigation should be responsible. He felt the cost should be prorated amongst landowners or a method be developed to tie to irrigation funds.

Mr. Currey noted who is definitively responsible is not known. After the District Engineer returns, she will review all irrigators and agreements.

A motion was made by Director Martinez, seconded by Director Viguie, to pay the \$1,900 invoice for cascade treatments, but to review the obligation of the District and/or property owner for the other invoice. The motion passed as follows:

Ayes: Beukelman, Martinez, Holdener, Viguie
Noes: None
Abstain: None
Absent: None

MEETING MINUTES

11. New Business

- a. **Service Agreement – Consider approving the agreement between Dixon RCD and Dixon Watershed Real Property Acquisition Joint Powers Authority (JPA) for management and board secretary services.**

Mr. Currey noted the wording for this agreement is the same as the Dixon Regional Watershed JPA.

A motion was made by Director Viguie, seconded by Director Martinez, to approve the Service agreement with the Dixon Watershed Real Property Acquisition JPA. The motion passed as follows:

Ayes: Beukelman, Martinez, Holdener, Viguie
Noes: None
Abstain: None
Absent: None

- b. **Memorandum of Understanding (MOU) with the Solano County Auditor-Controller – Approve MOU for Dixon RCD financial services.**

Mr. Currey noted the cost is based on actual costs and last year's cost was \$1,988.

A motion was made by Director Martinez, seconded by Director Viguie, to approve the MOU with the Solano County Auditor-Controller. The motion passed as follows:

Ayes: Beukelman, Martinez, Holdener, Viguie
Noes: None
Abstain: None
Absent: None

12. RCD Staff Reports

- a. **District Manager's Report**

Mr. Currey reported:

- That ditch spaying has been completed, but rye grass has been a problem;
- About the vegetated ditch planting on Casey Road and working with Solano Resource Conservation District weed control efforts this year and next year;
- About pipe replacement on Hackman Road; Director Viguie thought the bottom of the pipe was higher;

MEETING MINUTES

- That Mike Kett will be picking up debris;
- Approximately 97% of the Ditch fees have been received;
- About a rumor that Mr. Wineman might be willing to settle regarding his property. A letter was sent repeating the final offer and his attorney responded that they reject the offer and submitted a list of documents they want copies of. In June, a last offer letter will go out from the Dixon Watershed Property Acquisition JPA and the appraisal will be ordered.

b. District Engineer's Report - None

13. Director's Report - None

14. Communications - None

15. Upcoming Events

- a. A DRCD Budget Committee Meeting will be scheduled in May or June.
- b. The next Dixon Regional Watershed Authority Board Meeting will be determined.

16. Announcements

The next Dixon RCD Business Meeting will be June 11, 2014, at 6:00 p.m.

17. Adjournment

The Dixon RCD Board meeting adjourned to the hour of 8:45 p.m.



Janice Beaman
Office Manager, CMC
Dixon Resource Conservation District