



**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)  
MINUTES FOR  
OCTOBER 11, 2017**

**DIRECTORS**

**SPENCER BEI**

**SAM BEUKELMAN**

**ROBERT CHOPE GILL**

**DAVID VIGUIE**

**DIXON RCD STAFF**

**JOHN S. CURREY, DISTRICT MANAGER**

**JANICE BEAMAN, OFFICE MANAGER**

**BROOK ROSENBERGER, TRAINING OFFICE MANAGER**

**OTHER ATTENDEES**

**JIM CAMPBELL – ASSOCIATE DIRECTOR**

**WENDY RASH – NRCS (Natural Resource Conservation Service)**

**1. Call the Meeting to Order**

Director Viguie called the October 11, 2017, Regular Board meeting to order at 6:00 p.m. at 1170 North Lincoln Street, Suite 110, Dixon, CA.

Present: Bei, Beukelman, Gill, Viguie

Absent: None

**2. Establish a Quorum**

A quorum was established.

**3. Approve the Agenda**

There was no discussion on this item.

A motion was made by Director Gill, seconded by Director Beukelman, to approve the agenda. The motion passed as follows:

Ayes: Bei, Beukelman, Gill, Viguie,

Noes: None

Abstain: None

Absent: None

## **MEETING MINUTES**

4. **Comments from the Public – None**

5. **DRCD Consent Calendar**

- a. **Approval of Minutes for the Board Meeting dated September 13, 2017.**
- b. **Approval of Expenses from September 14, 2017, to October 11, 2017, and review of the 2017 / 2018 Budget Update.**

Mr. Currey noted an amended financial report was distributed due to a correction to our payment to the new payroll service provider.

A motion was made by Director Gill, seconded by Director Beukelman, to approve the Consent Calendar. The motion passed as follows

Ayes: Bei, Beukelman, Gill, Viguie  
Abstain: None  
Absent: None

6. **Natural Resources Conservation Service (NRCS) Report**

Mrs. Rash reported that the NRCS fiscal year just rolled over. NRCS is diligently trying to complete any open contracts, and staffing is stable. She announced that the EQIP applications are due by 12/08/17 and the due date was included in the water quality coalition newsletter. Mrs. Rash announced that as of November, she will be at the State Office serving as Acting State Resource Conservationist. Her temporary replacement will most likely be, Chris Robbins. Mrs. Rash stated that she will still attend the Irrigated Lands workshops.

7. **Presentations – None**

8. **DRCD/Solano RCD Water Quality Coalition (Irrigated Lands Regulatory Program)**

- a. **Approval of Expenses – None**
- b. **Activities Reports - None**

9. **Old Business – None**

10. **New Business**

## **MEETING MINUTES**

### **a. 2018 Ditch Fee Billing – Review and Consider Schedule for Voter Approved Ditch Maintenance Fee Increase and Review and Consider Adjustments to Outstanding Accounts**

Mr. Currey summarized the District's revenue, expenses and financial position in comparison to the rate study. Mr. Currey noted the rate increase can be deferred this year.

Director Viguie asked if the rate is not increased this year, then what rate will be acceptable next year. Mr. Currey said the rate can be increased up to \$3.50.

Mr. Currey noted the Governor signed a Senate Bill 231 defining term "sewer" to include both sanitary sewers and storm water. Therefore under Prop 218 protests only are necessary and no election needs to be held.

Mr. Currey reviewed the delinquent fee accounts. Mr. Currey said our staff can contact the few account holders in hopes to collect the current and prior year's invoices.

Director Viguie recommended that we leave the rate as it is this year and to not raise it.

Regarding Ditch Fee rate increase (Matter 1), motion was made by Director Bei, seconded by Director Gill, to keep the rate for Ditch Maintenance Fee for 2018 at \$3.00 per acre.

The motion passed as follows:

Ayes:	Bei, Beukelman, Gill, Viguie, Bei
Noes:	None
Abstain:	None
Absent:	None

Regarding Outstanding Accounts (Matter 2), motion was made by Director Beukelman, seconded by Director Bei, to waive interest charges for the two accounts (Cripe and Raycraft) that have paid in full less the interest fees, But not waive the interest for the remaining delinquent invoices.

The motion passed as follows:

Ayes:	Bei, Beukelman, Gill, Viguie
Noes:	None
Abstain:	None
Absent:	None

## **MEETING MINUTES**

**b. Pond C – Review and Consider Approving the Memorandum of Understanding Regarding the Pond C Biofiltration and Habitat Project Between the City of Dixon, Solano RCD and Dixon RCD**

Mr. Currey reviews the projects benefits to of flood control and water quality improvements to the DRCD drainage system. Mr. Currey went on to express that if SRCD was going to be working within the District with the City on a regional drainage project that DRCD should to be there to support it as well. Therefore Mr. Currey want the Board to reaffirm DRCD commitment to volunteer 200 hours over the next 4 years with services like planting days, some outreach within the community and demonstrations the project water quality benefits when the plantings are established..

A motion was made by Director Beukelman, seconded by Director Gill, to approve the MOU. The motion passed as follows

Ayes: Bei, Beukelman, Gill, Viguie  
Noes: None  
Abstain: None  
Absent: None

**c. Board Meeting Schedule – Review and Consider whether the date and time of the Board meeting needs to be adjusted**

Mr. Currey noted the policy for Board Meetings is to meet at noon from November to February rather than 6:00 pm, on the second Wednesday of the month. Mr. Currey wanted to confirm that meetings at noon are acceptable since there are new members on the Board.

By consensus of the Board, they agreed to fallow the policy and meet at noon.

### **11. DRCD District Manager's Report**

Mr. Currey reported about the following:

- Ditch cleaning on Tremont 2 in on going and he was coordinating with Mr. Bulkley's to clean DRCD's ditch.
- Director Viguie said that the eastern portion of Tremont 2 Lateral E in the cattle lane does not need cleaning.
- Fahn Property – Finalizing the Timothy Agreement for a pipe and flash board riser
- Met with county and they said they needed additional information to consider any regional drainage issues. West Yost prepared a scope of work to address their issues, which was sent to the County and that we are waiting for response.

## **MEETING MINUTES**

- SCWA is willing to help fund the scope of work, we hope the County will make a commitment to participate in the drainage planning.
  - Sacramento Valley Coalition approved their budget which is consistent with the approved Dixon/Solano RCD Water Quality Coalition Budget. The State Board has released its revised Eastern San Joaquin Water Quality Coalition's order. The State Board intends to adopt in April 2018. The roll out to the other Coalitions will likely take 18-24 months. Mr. Currey asked the board what kind of information they would like to receive and the board unanimously agreed on summary rather than detailed information.
  - Groundwater Sustainability Agency (GSA) meeting – The GSAs in the Solano Subbasin are preparing a grant proposal requesting 1 million dollars from the State to prepare the Groundwater Sustainability Plan (GSP). Only one grant will be awarded per Subbasin. The application reflects the goal to have on GSP for all of the Solano Subbasin.
  - Audit – Our audit is scheduled for next week October 17 & 18
  - Cover Crops for groundwater and storm flow reduction – Presentation is scheduled on Friday October 27 10:00 – 12:00.
12. **Director's Report** - Brief reports given by Directors on meetings attended on behalf of the Dixon RCD.
13. **Communications - None**
14. **Upcoming Events - None**
15. **Announcements**  
The next Dixon RCD Business Meeting will be November 8, 2017, at 12:00 p.m.
16. **Adjourn Meeting**  
The Dixon RCD Board meeting adjourned at the hour of 6:52 p.m.

**Brook Rosenberger**  
**Office Manager**  
**Dixon Resource Conservation District**

