

**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)  
MINUTES FOR  
JULY 8, 2015**

**DIRECTORS**

**MARK HOLDENER, PRESIDENT**

**SAM BEUKELMAN**

**RICK MARTINEZ**

**DAVID VIGUIE**

**DIXON RCD STAFF**

**JOHN S. CURREY, DISTRICT MANAGER**

**JANICE BEAMAN, OFFICE MANAGER**

**1. Call the Meeting to Order**

President Holdener called the July 8, 2015, Regular Board meeting to order at 6:10 p.m. at 1170 North Lincoln Street, Suite 110, Dixon, CA.

Present: Martinez, Holdener, Beukelman  
Absent: Viguié

**2. Establish a Quorum**

A quorum was established.

**3. Approve the Agenda**

There was no discussion on this item.

A motion was made by Director Martinez, seconded by Director Beukelman, to approve the agenda. The motion passed as follows:

Ayes: Martinez, Holdener, Beukelman  
Noes: None  
Abstain: None  
Absent: Viguié

**4. Comments from the Public - None**

**5. Presentations – None**

## **MEETING MINUTES**

6. **DRCD/Solano RCD Water Quality Coalition (Irrigated Lands Regulatory Program) – Monthly Reports**
- a. **Approval of Prior Year Expenses from June 11, 2015, to July 1, 2015, and review of the 2014 / 2015 Budget Update.**

Mr. Currey discussed the year-end balance for Irrigated Lands and noted that the staff costs were reduced by the NRCS grant. He also noted that the Program Manager will be attending the September Board Meeting and provide a program and budget update.

A motion was made by Director Martinez, seconded by Director Beukelman, to approve the Irrigated Lands expenses. The motion passed as follows:

Ayes: Martinez, Holdener, Beukelman  
Noes: None  
Abstain: None  
Absent: Viguié

- b. **Activities Reports – Quarterly Summary of Staff’s Activities - None**

7. **Natural Resources Conservation Service (NRCS) Report**

Mr. Currey reported that the NRCS office construction is ongoing and the estimated completion for them to move is the last week of July or first week of August.

This item was filed.

8. **DRCD Consent Calendar**

- a. **Approval of Minutes for the Board Meeting dated June 10, 2015.**  
b. **Approval of Prior Year Expenses from June 11, 2015, to July 1, 2015, and review of the 2014 / 2015 Budget Update.**  
c. **Approval of New Year Expenses from July 1 2015, to July 8, 2015 and review of the 2015 / 2016 Budget Update.**

Mr. Currey noted the Prior Year expenses were distributed tonight, reviewed the overall budget, the year end totals, and new year budget. He discussed the legal fee expenses, including review of a 1994 challenge letter to the City relating to rights to drainage. This will most likely be on the next agenda for discussion.

A motion was made by Director Martinez, seconded by Director Beukelman, to approve the Consent Calendar. The motion passed as follows:

Ayes: Martinez, Holdener, Beukelman  
Noes: None  
Abstain: None  
Absent: Viguié

## **MEETING MINUTES**

9. **Old Business - NONE**

10. **New Business**

- a. **Office Sharing & Management Agreement – Review and Consider Approval of the Office Sharing & Management Agreement for Office Management at 1170 N. Lincoln Street Office.**

Mr. Currey noted that Legal Counsel provided a template agreement for this agreement.

Mr. Currey mentioned that Director Martinez recommended the Chairman of each RCD be the members of the Management Committee, but was not included at Solano RCD's request.

A motion was made by Director Martinez, seconded by Director Beukelman, to approve the Office Sharing and Management Agreement and appoint Mark Holdener to serve on the Management Committee. The motion passed as follows:

Ayes: Martinez, Holdener, Beukelman  
Noes: None  
Abstain: None  
Absent: Viguie

- b. **Dixon RCD Fiscal Year (FY) 2015-2016 Budget, Fund 024 – Review and Consider Approval for Dixon RCD FY 2015-2016 Budget for Fund 024.**

Mr. Currey noted there are a few changes since the budget workshop. He discussed salary changes, staffing, and the Program Manager's hours. He noted the budget was reduced for ditch spraying and asked the Board what and where ditch spraying is most beneficial.

Director Martinez suggested reducing the budget from \$40,000 to \$25,000 for spraying and preferred to leave the decision up to Mr. Currey.

A motion was made by Director Martinez, seconded by Director Beukelman, to approve the FY 2015 – 2016 Budget for Fund 024, as amended. The motion passed as follows:

Ayes: Martinez, Holdener, Beukelman  
Noes: None  
Abstain: None  
Absent: Viguie

## **MEETING MINUTES**

### **c. Call Service Agreements – Review and Consider Approving the Modification to the On-Call Service Agreement Template.**

Mr. Currey noted that District services must be paid Prevailing Wage for operations and maintenance jobs that exceed \$1,000 or face new liabilities. He discussed the Prevailing Wage and Union pay scale.

A motion was made by Director Martinez, seconded by Director Beukelman, to approve the modifications to the On-Call Service Agreement. The motion passed as follows:

Ayes: Martinez, Holdener, Beukelman  
Noes: None  
Abstain: None  
Absent: Viguie

### **d. Infrastructure Improvements – Review and Consider Authorizing Staff to Seek Proposals for Infrastructure Improvement Projects for Tremont 1 (Fahn Project) and Tremont 2 (Malitz Project).**

Mr. Currey noted that the District wants to move the road to be able to spray and maintain the ditch for the eastside of the ditch, but wants Board authorization.

By Consensus, the Board agreed to Mr. Fahn's proposal.

## **11. DRCD Staff Reports**

### **a. District Manager's Report**

Mr. Currey discussed:

- No official determination was made on the spray drift issue, but it appears to have been resolved;
- Having a list of Irrigated Lands who have not paid and those that have not enrolled;
- JPA was preparing grant but decided to not apply for it at this time.

### **b. District Engineer's Report - None**

## **13. Directors Report**

**None**

## **14. Communications**

**None**

## **15. Upcoming Events**

## **MEETING MINUTES**

**16. Announcements**

The next Dixon RCD Business Meeting will be on Wednesday, August 12, 2015, at 6:00 p.m.

**17. Adjourn Meeting**

The Dixon RCD Board meeting adjourned at the hour of 8:00 p.m.

**Janice Beaman  
Office Manager  
Dixon Resource Conservation District**