

**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)
MINUTES FOR
JUNE 11, 2014**

DIRECTORS

**MARK HOLDENER, PRESIDENT
SAM BEUKELMAN
RICK MARTINEZ
DAVID VIGUIE**

DIXON RCD STAFF

**JOHN S. CURREY, DISTRICT MANAGER
JANICE BEAMAN, OFFICE MANAGER**

OTHER ATTENDEES

WENDY RASH, DISTRICT CONSERVATIONIST

1. Call the Meeting to Order

President Holdener called the June 11, 2014, Regular Meeting to order at 6:00 p.m. at 1170 North Lincoln Street, Suite 110, Dixon, CA.

Present: President Holdener, Directors Rick Martinez, David Viguie

Absent: Director Sam Beukelman

2. Establish a Quorum

A quorum was established.

3. Approve the Agenda

There was no discussion on this item.

A motion was made by Director Martinez, seconded by Director Viguie, to approve the agenda. The motion passed as follows:

MEETING MINUTES

Ayes: Martinez, Viguie, Holdener
Noes: None
Abstain: None
Absent: Beukelman

4. **Comments from the Public - None**

5. **Presentations - None**

6. **Matters Relating to the Yolo Bypass Wildlife Area:**

a. **Approval of Expenses from May 15, 2014 – June 11, 2014, and review of the 2013 / 2014 Budget Update.**

Mr. Currey reviewed the expenses to be paid.

A motion was made by Director Viguie, seconded by Director Martinez, to approve the Yolo Bypass expenses. The motion passed as follow:

Ayes: Martinez, Viguie, Holdener
Noes: None
Abstain: None
Absent: Beukelman

b. **Activities Report – Monthly Summary of Staff’s Activities.**

Mr. Currey noted he and the Program Manager are working on the Request for Proposal (RFP) and discussed the proposed schedule and review process. He noted that the Department of Fish and Wildlife is reducing the summer habitat water use and that they have sent letters to the neighboring duck clubs to inform them that agricultural activities on the Wildlife Area are their priority in terms of water use.

This item was filed.

7. **Matters relating to the DRCD/Solano RCD Water Quality Coalition (Irrigated Lands Regulatory Program):**

a. **Approval of Expenses – NONE**

b. **Activities Report – Monthly Summary of Staff’s Activities.**

Mr. Currey noted that Mark Holdener and Craig Gnos have volunteered their property to conduct mercury monitoring/samplings. He reported that on July 21st, requirements of the new order and process will be provided and discussed the process for farm evaluation, use of the database, and timeline for enrollment and reporting. He also discussed the proposed fines on five Central Valley landowners related to the San Joaquin order.

This item was filed.

MEETING MINUTES

8. Natural Resources Conservation Service (NRCS) Report

Ms. Rash reported that contracts for this year are being prepared. She discussed the new Regional Conservation Partnership Program (RCCP) where RCD's (or others) can apply for funding for outreach, planning agriculture, and program implementation for NRSC practices.

Mr. Currey discussed how the Sacramento Valley Water Coalition might be the RCCP lead and that the coordination of the Coalition's monitoring and funding for practices can improve the water quality. He discussed Luana Kiger, NRCS, seeking a cooperative agreement with Solano and Dixon RCD to further coordinate efforts for outreach and planning services within Solano County in order to increase the number of practices implemented. Mr. Currey discussed a similar program for Migratory Birds Initiative that was jointly staffed to identify and coordinate planning and practices amongst different funding opportunities.

Ms. Rash discussed the Cooperative Extension starting a small farm advisory group and is looking for various types of growers. She also noted the Cooperative Extension is being consolidated, but still supporting the Boost Program.

This item was filed.

9. DRCD Consent Calendar:

- a. Approval of Minutes for the Board Meeting dated May 14, 2014.**
- b. Approval of Expenses from May 15, 2014 – June 11, 2014, and review of the 2013 / 2014 Budget Update, as amended.**

There was no discussion on this item:

A motion was made by Director Martinez, seconded by Director Viguie, to approve the Consent Calendar, as amended. The motion passed as follows:

Ayes:	Martinez, Holdener, Viguie
Noes:	None
Abstain:	None
Absent:	Beukelman

10. Old Business

- a. Northeast Dixon Ag Service Area: Button Transportation Project – Receive update and consider future action.**

Mr. Currey noted he has responded to Solano County and will follow-up with them.

This item was filed.

MEETING MINUTES

11. New Business

- a. **District Engineer – Receive Budget Committee Report and Consider Renewing the District Engineer Position for Fiscal Year (FY) 2014-2015 Schedule.**

Directors Martinez and Viguie noted a limited-term position for District Engineer was discussed during the Budget meeting and recommended continuing the District Engineer position for one year at half-time.

Mr. Currey noted that the position will be primarily working on tasks for Dixon RCD, JPAs and some hours will be irrigated lands and Yolo Bypass mapping projects.

A motion was made by Director Viguie, seconded by Director Martinez, to approve one part-time District Engineer position for one year. The motion passed as follows:

Ayes: Martinez, Holdener, Viguie
Noes: None
Abstain: None
Absent: Beukelman

- b. **Office Rental – Receive Report and Consider authorizing District Manager to enter into a Commercial Lease with Star Rentals for 1170 N. Lincoln Street, Suite 106A, and to purchase the necessary office equipment.**

Mr. Currey discussed the lack of available space and requested to rent a portion of Suite 106A and authorize \$5,500 for furniture and office equipment needed.

A motion was made by Director Martinez, seconded by Director Viguie, to authorize the District Manager to sign the commercial lease agreement for Suite 106A and approved one-time funding of \$5,500. The motion passed as follows:

Ayes: Martinez, Holdener, Viguie
Noes: None
Abstain: None
Absent: Beukelman

- c. **Billable Rates – Receive Budget Committee Report and Consider approving the Fiscal Year (FY) 2014-2015 Billable Rates Schedule.**

Mr. Currey asked for approval of the billable rates. It was noted the salary of the District Engineer was higher than the District Manager.

MEETING MINUTES

A motion was made by Director Martinez, seconded by Director Viguie, to approve the billable rates. The motion passed as follows:

Ayes: Martinez, Holdener, Viguie
Noes: None
Abstain: None
Absent: Beukelman

d. Dixon RCD FY 2014-2015 Budget, Fund 024 – Receive Budget Committee Report and Consider approving the Dixon RCD FY 2013-2014 Budget, Fund 024.

Mr. Currey reviewed the Dixon RCD budget discussing the projected income, expense summary, and allocation of hours for each employee.

A motion was made by Director Martinez, seconded by Director Viguie, to approve the FY 2014-2015 Dixon RCD Budget, Fund 024. The motion passed as follows:

Ayes: Martinez, Holdener, Viguie
Noes: None
Abstain: None
Absent: Beukelman

e. Water Quality Study – Consider Granting Access to DRCD Ditches for a Nitrate Study by UC Davis.

Mr. Currey discussed the request from Rachel Long, UC Cooperative Extension and Alex Klein, UC Davis grad student, to conduct sampling of regional drains for nitrogen movement with vegetated vs. non-vegetated waterways. They have identified 40 potential locations. He supports the project because it will provide the Coalition a better understanding about nitrogen in surface water, but he thinks the sampling should be done off county roads instead of private property.

The Board agreed that the sampling should be conducted off county roads and not on private property.

f. Water Diversion – Review and Consider Staff’s approval of a Temporary Water Diversion for the Hilarides property, located on Tremont 3, to address their well failure.

Mr. Currey discussed the temporary approval and request from Mr. Hilarides to reactivate the water diversion on his property. Mr. Currey noted his concern is that Reclamation District 2068 closely monitors inflows of water into their District and the inflows allow RD 2068 to sell water to growers that are outside their primarily service area. Mr. Currey met with Mr. Hardesty about Mr. Hilarides

MEETING MINUTES

request and the new screen placed in Tremont 3 drain by the Jones property should help with the aquatic weed problem.
This item was filed.

12. RCD Staff Reports

a. **District Manager's Report**

Mr. Currey reported that it seems very likely that NRCS will be relocating to Vacaville in summer 2015.

b. **District Engineer's Report - None**

13. Director's Report

Director Viguie discussed meeting with Daniel Sonka of Campbell Soup and individuals from Community Alliance for Family Farms (CAFF) and UC Davis to discuss nutrient management.

14. Communications - None

15. Upcoming Events

a. The next Dixon Regional Watershed Authority Board Meeting will be determined.

16. Announcements

The next Dixon RCD Business Meeting will be July 9, 2014, at 6:00 p.m.

17. Adjournment

The Dixon RCD Board meeting adjourned to the hour of 8:35 p.m.



Janice Beaman
Office Manager, CMC
Dixon Resource Conservation District