

**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)
MINUTES FOR
AUGUST 12, 2015**

DIRECTORS

**MARK HOLDENER, PRESIDENT
SAM BEUKELMAN
RICK MARTINEZ
DAVID VIGUIE**

DIXON RCD STAFF

**JOHN S. CURREY, DISTRICT MANAGER
JANICE BEAMAN, OFFICE MANAGER
KELLY HUFF, PROGRAM MANAGER**

OTHER ATTENDEES

**WENDY RASH, DISTRICT CONSERVATIONIST, NATURAL RESOURCE
CONSERVATION SERVICES (NRCS)
JIM CAMPBELL, ASSOCIATE DIRECTOR
LEO SOUKERIS, ASSOCIATE DIRECTOR**

1. Call the Meeting to Order

Vice President Martinez called the August 12, 2015, Regular Board meeting to order at 6:05 p.m. at 1170 North Lincoln Street, Suite 110, Dixon, CA.

Present: Martinez, Beukelman, Viguie
Absent: Holdener*

President Holdener arrived at 7:35 p.m.

2. Establish a Quorum

A quorum was established.

3. Approve the Agenda

There was no discussion on this item.

A motion was made by Director Viguie, seconded by Director Beukelman, to approve the agenda. The motion passed as follows:

MEETING MINUTES

Ayes: Martinez, Beukelman, Viguie
Noes: None
Abstain: None
Absent: Holdener

4. Comments from the Public - None

5. Presentations – None

6. DRCD/Solano RCD Water Quality Coalition (Irrigated Lands Regulatory Program) – Monthly Reports

- a. **Approval of Prior Year Expenses from July 8, 2015, to August 12, 2015, and review of the 2015 / 2016 Budget Update - None**
- b. **Activities Reports – Quarterly Summary of Staff's Activities.**

Mr. Currey noted that there were no Coalition expenses for this month, Ms. Huff will provide an update on the Program and the budget will be provided next month.

Ms. Huff discussed a cost neutral proposal to the Regional Board to hopefully satisfy the Delta Regional Monitoring Program requirements, the Farm Evaluation Summary Report due to the regional Board by August 1, 2015, and a draft template for those areas with high vulnerability relating to sediment and erosion control.

Mr. Currey discussed the responses from the Regional Board regarding sediment control. He also discussed the self-certification process and training and management practices program responsibilities.

Ms. Huff also discussed the new rules for the Coalition relating to Nitrogen Reports and groundwater assessment that is under review by the Regional Board.

This item was filed.

7. Natural Resources Conservation Service (NRCS) Report

Ms. Rash noted they moved last week. She reported the last EQIP funding was about \$900,000 in Solano County and they are processing applications to distribute funding. She noted that fire damage property funding is still available through NRCS.

Director Martinez asked if someone from NRCS would be coming to the RCD office on a regular basis. Ms. Rash thought possibly some office hours could be held and she would work on something.

MEETING MINUTES

Ms. Rash thought they would hold the local workgroup meetings together and have an open house possibly the third week of September.

Director Martinez asked about the name sequence on Farm Service Agency and NRCS EQIP applications. Ms. Rash responded that because of transparency of records, they now require all name sequences to be the same on all applications.

This item was filed.

8. DRCD Consent Calendar

- a. **Approval of Minutes for the Board Meeting dated July 8, 2015.**
- b. **Approval of Prior Year Expenses from July 8, 2015, to August 12, 2015, and review of the 2015 / 2016 Budget Update.**

Mr. Currey noted that the minutes and expenses to be paid were distributed.

A motion was made by Director Viguie, seconded by Director Beukelman, to approve the Consent Calendar. The motion passed as follows:

Ayes: Martinez, Beukelman, Viguie
Noes: None
Abstain: None
Absent: Holdener

9. Old Business - NONE

10. New Business

- a. **Engineering Services – Review and Consider Approving the West Yost July 21, 2015, Proposal to Use the Dixon Wastewater Treatment Ponds for Stormwater Detention Storage.**

Mr. Currey discussed the possibility to use the current City of Dixon Wastewater Treatment ponds (WWTP) for stormwater detention ponds. Once the City's new facility is built, some of the ponds at the old treatment plant will no longer be used. This option has only become available because the City is building a new plant. West Yost will provide a draft report for review in early September that will discuss the viability of using the WWTP as an alternative to Full Detention in the Northeast Quadrant or the Eastside Drain.

Mr. Currey discussed the tasks that West Yost will be doing and that he felt the work needed to be expedited. He discussed the flow of water if the WWTP could be used and possible alignment options that would reduce the distance by half because the City of Dixon owns the property.

This item was filed.

MEETING MINUTES

- b. **Vegetated Ditch and Hedgerow Project – Review and Consider Dixon RCD’s role in the proposed project adjacent to and including Lateral 4A for Property Owner Doug Leach and Tenant Reveille Farms. (APN 0114-010-040).**

Mr. Currey discussed Reveille Farms wanting to do a hedgerow project. The District would do routine cleaning before the project if approved. Loretta Fletcher wants her property surveyed so she has accurate information about her property. He felt it would be a good project.

A motion was made by Director Holdener, seconded by Director Viguie, authorizing the site be surveyed and the ditch be cleaned. The motion passed as follows:

Ayes: Martinez, Beukelman, Viguie, Holdener
Noes: None
Abstain: None
Absent: None

- c. **Office Lease – Receive Staff Report on the USDA relocation and the RCD Office Lease.**

Mr. Currey reported that the phone system has changed, the server will be moved Monday, and carpet cleaning has been scheduled.

Director Martinez asked that Mr. Currey follow-up with USDA about having office hours and a drop box located at this office.

This item was filed.

11. DRCD Staff Reports

a. **District Manager’s Report**

Mr. Currey:

- Discussed soil sterlents that might be available for ditch maintenance and the elimination of Diuron from the spray program may be the reason for weed pressure in the ditches;
- Asked if anyone knows a right-of-way agent. Mr. Campbell suggested Bill Hall;
- Reported that two ditch sprayings are budgeted this year;
- Reported 102.7% in ditch fees have been received for Fiscal Year 2014-15;
- Reported that the presentation relating to the Habitat Conservation Plan (HCP) and Regional General Permit has been delayed because the reviewing Agency has a new employee that must review the HCP documents

MEETING MINUTES

- Discussed Solano County, Solano Irrigation District and Solano County Water Agency are discussing managing groundwater and that he is attending the Groundwater Sustainability meetings.
- Reported that the public records act request has been completed.

b. District Engineer's Report - None

12. **Closed Session** – The Board recessed into Closed Session at 8:20 p.m. relating to the following:

Conference with Legal Counsel—Anticipated Litigation (Gov't. Code Sec. 54956.9(d)(4))

- a. Initiation of Litigation: one case

Reconvene into Open Session:

The Board reconvened into Open Session at 8:53 p.m. and there was no reportable action.

13. **Directors Report**
None

14. **Communications**
None

15. **Upcoming Events**
None

16. **Announcements**
The next Dixon RCD Business Meeting will be on Wednesday, September 9, 2015, at 6:00 p.m.

17. **Adjourn Meeting**
The Dixon RCD Board meeting adjourned at the hour of 8:55 p.m.



**Janice Beaman
Office Manager
Dixon Resource Conservation District**