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1170 N. Lincoln Street, Ste. 110, Dixon, CA 95620

**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)
MINUTES FOR
MAY 09, 2018**

DIRECTORS

**DAVID VIGUIE, PRESIDENT
SPENCER BEI
SAM BEUKELMAN
ROBERT CHOPE GILL**

DIXON RCD STAFF

**JOHN S. CURREY, DISTRICT MANAGER
BROOK ROSENBERGER, OFFICE MANAGER**

OTHER ATTENDEES

NONE

1. Call the Meeting to Order

Director Viguie called the May 9, 2018, Board meeting to order at 6:03 pm at 1170 North Lincoln Street, Suite 110, Dixon, CA.

Present: Bei, Gill, Beukelman, Viguie
Absent:

2. Establish a Quorum

A quorum was established.

3. Approve the Agenda

There was no discussion on this item.

A motion was made by Director Viguie, seconded by Director Bei, to approve the agenda. The motion passed as follows:

Ayes: Bei, Gill, Beukelman, Viguie
Noes: None
Abstain: None

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Absent: None

4. Comments from the Public – None

5. DRCD Consent Calendar

- a. Approval of Minutes for the Board Meeting dated April 11, 2018.
- b. Approval of Expenses from April 12, 2018 to May 9, 2018 and review of the 2017/2018 Budget Update

There was no discussion on these items.

A motion was made by Director Beukelman, seconded by Director Gill, to approve the Consent Calendar as well as the amended Financial Report. The motion passed as follows:

Ayes: Bei, Gill, Beukelman, Viguie
Noes: None
Abstain: None
Absent: None

6. Natural Resources Conservation Service (NRCS) Report

Mrs. Rash was unable to attend, but sent over a handout to go over for NRCS.

- ❖ 2018 EQIP final batching date will be in June, Application deadline is 5/25/2018.
- ❖ There are currently 8 active projects, with total financial of \$725,806. Projects included are for irrigation efficiency, cropland projects to include hedgerow, cover crops and reduce tillage.
- ❖ Intend to collaborate on Wildlife Conservation Board (WCB) grant proposal for hedgerow projects with SRCD
- ❖ Intend to collaborate on Fertilizer Research and Education Program (FREP) grant proposal for on-farm quick water quality assessments
- ❖ Attended a site visit with Kelly from DRCD on sediment and erosion control
- ❖ Attended a scheduled farm tour with CalCAN and some invited legislators. Both farms were NRCS cooperators.
- ❖ Still holding a photo contest. Email any farm/land pictures to Mrs. Rash (wendy.rash@ca.usda.gov). Winners picture will be hung in the NRCS and RCD offices.
- ❖ Also, it was Public Service Recognition Week (5/6-5/11)

7. Presentations – None

8. DRCD/Solano RCD Water Quality Coalition (Irrigated Lands Regulatory Program) – Monthly Reports

- a. Approval of Expenses from February 15, 2018 to May 09, 2018, and review of the 2017/2018 Budget Update
- b. **Activities Reports – None**

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There was no discussion on these items.

A motion was made by Director Beukelman, seconded by Director Bei, to approve the Consent Calendar/Expenses as well as the Financial Report. The motion passed as follows:

Ayes: Bei, Gill, Beukelman, Viguie
Noes: None
Abstain: None
Absent: None

9. Old Business – None

10. New Business

a. Encroachment Permit – Tremont 1 Culvert Installation – Receive staff report and provide directions to staff regarding Nancy and John Schwarz’s request to install a culvert in Tremont 1

Mr. Currey gave an overview of the events addressing and related to the encroachment permit request by the Schwarz family. After the board discussed the pros/cons of this permit being approved, it was decided that no official board action was required at this time. However, Mr. Currey was asked to generate a checklist of requirements that he could then take to talk with the effected parties.

Per the board, this will not work and could cause some potential problems in the future if it is not crafted correctly. It was suggested that the checklist/requirements include;

- All parties need to agree
- Ditch maintenance is first priority
- Seasonal use

Other items were expressed, and the board determined that they would discuss in more detail once the requirements list is created.

b. Office Management: Lease Renewal – Receive staff report on and consider approving the landlords terms for a 3 year lease renewal and proposed tenant improvements

Mr. Currey reported that he had a meeting with our landlord and said that the landlord is in favor of our request, providing that we sign a 3 year lease agreement.

Included in the new lease agreement will be a few upgrades to the appliances in the office.

A motion was made by Director Beukelman, seconded by Director Viguie, to approve the new terms of the agreement for a 3 more year lease at our current location:

Ayes: Bei, Gill, Beukelman, Viguie

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Noes: None
Abstain: None
Absent: None

- c. Grant Proposal: Wildlife Conservation Board's (WCB) Climate Adaptation and Resilience Program – Receive staff report and consider supporting and/or co-sponsoring an application by Solano RCD for implementation of hedgerows and other permanent vegetation practices that can sequester carbon**

Mr. Currey said the DRCD is willing to help in any way we are available. He has already committed to doing outreach in the DRCD and Coalition newsletters.

Deadline for pre-proposal applications are 5/18/2018, if we are invited to submit a full proposal, it will be due by 8/15/2018 and implemented between 2019 – Winter of 2023.

A motion was made by Director Viguie, seconded by Director Bei, to accept/support DRCD assisting in regards to the newly submitted climate grant.

Ayes: Bei, Gill, Beukelman, Viguie
Noes: None
Abstain: None
Absent: None

- d. 2017-18 Budget Year-End Projections – Receive staff report for the Year-End Projection for Fiscal Year 2017/18**

Mr. Currey announced that due to scheduling issues, we are not ready to present this item. We will table this until the next meeting. The board agreed.

- e. Ditch Repairs: Tremont 3 – Consider Director Gill's request to restore Tremont 3 ditch profile by filling in an off channel sump**

Mr. Currey gave an overview of Mr. Gills' request to repair Tremont 3. Mr. Currey the goal is to return this section of ditch to its original configuration. .

Mr. Bei voiced concern with continued drainage after the repairs would be made. So Mr. Bei and Mr. Gill agreed to meet out at the potential site and check it out together.

Both Mr. Bei and Mr. Gill abstained from voting on this action.

A motion was made by Director Viguie, seconded by Director Beukelman, to allow Mr. Gill along with the neighboring landowners and tenants work together to restore the Tremont 3 ditch.

Ayes: Beukelman, Viguie
Noes: None

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Abstain: Bei, Gill
Absent: None

f. Culvert Replacement: Tremont 3 – Consider Director Gill’s request to replace 2 - 36” x 24’ side by side pipes

Mr. Currey discussed Mr. Gill’s request to replace the 2 side by side culverts in order to create a wider crossing. John just went over what would be changed out.

Mr. Gill abstained from voting on this action.

A motion was made by Director Viguie, seconded by Director Beukelman, to allow Mr. Gill to replace the existing pipes with single 64” x 43” arch corrugated metal pipe (ACMP).

Ayes: Beukelman, Viguie, Bei
Noes: None
Abstain: Gill
Absent: None

11. DRCD Staff Reports

District Manager’s Report

Mr. Currey reported about the following:

Ditch Maintenance:

Spraying: Entire system is to be sprayed by May 21st. Mr. Viguie requested that the Tremont 1, Lateral C get sprayed because of tree suckers coming up. Mr. Currey stated that he could work with Solano Resource Conservation District to spot spray the suckers if they re-sprout.

Ditch Cleaning: None planned until Fall.

Other Maintenance Issues:

Mr. Currey will be meeting with NRCS during the week of May 29th to finalize findings on Laterals 3 & 4A.

Ditch Fees:

Mr. Currey reported that as of May 18, 2018 we have deposited \$118,732.45 or 100.9% of the budget (\$117,668). Included in the board packet is a list of all outstanding accounts.

EIR and Project Review:

County Project Reviews:

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- 1) Conditional Use Permit: Tremont Group at 8034 Schroeder Rd. for equipment storage and arm equipment, Staff has no concerns with this projects
- 2) Grading Permit: Arco at 7864 Schroeder Rd. is increasing it parking area. The proposed detention pond appears to provide for the new runoff based on a course estimate. Runoff from this area passes through the City of Dixon drainage system, thus I have no concerns for this project.
- 3) Grading Permit: Steve Dutra at 8060 Pedrick Road is building a hay barn. The grading application indicates some storage will be created. I intend to follow-up with Steve and the County. To be discussed at next meeting.

Agricultural Industrial Service Area (AISA):

Mr. Currey reported that the latest meeting on 4/26 had been postponed. Mr. Currey raised his concern for the County's response in regards to the scope of work. The city is working on their response. There was some discussion about if there may be possible legal action, Mr. Viguie asked that Mr. Currey stay current on all ongoing actions in related to AISA.

Other Items:

Healthy Soils:

Mr. Currey gave status that we helped a local farm successfully submit their application to CDFA.

In addition to the farm tour that DRCD & SRCD hosted had a great turnout. Chris Rose was able to represent both RCD's as Mr. Currey had some personal business to attend to.

Fish Friendly Farming:

Mr. Currey reported that on May 3, the Implementation of Best Management Practices in the Delta: A Comprehensive Pesticide Management Project to Improve Water Quality, has been approved by the State Water Resources Control Board Executive Director for the 2018 CWA 319(h) NPS Grant Program with funding for the amount requested of \$399,407. The grant will be in addition to the current work to refine the Fish Friendly Farming program for the top 10 crops in the Delta.

Freshwater Trust:

Our April conference call was focused on refining practical practices that could increase groundwater recharge and those which might have implementation interest here in Solano County. Our next call will be on May 17. Preliminary model runs have been completed we will continue to refine the practice, cost and benefits. The objective is to have a report to our technical committee this summer.

On April 26, Mr. Currey meet with Erik to review elements of our joint projects, the CIG grants, and GSP efforts. At this time he presented Mr. Currey with a Plaque for the 2017 Conservation Partner.

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Groundwater Sustainability Agency (GSA):

The Solano Sub-basin GSA will likely have a workshop during the summer to start the development process.

Regional Drainage Projects (Dixon Regional Watershed JPA):

Maine Prairie Water District (MPWD) / Highway 113 pipe replacement:

The project has been completed and the contractor who was chosen for the project estimated the cost at \$72,500+/- . Per Mr. Currey's conversation with MPWD he suggested that the JPA would be willing to consider a partial funding if the request included a significant recognition of the importance of the project for the summer irrigation. We anticipate receiving a request that the JPA be requested to pay half. If the total bill is \$72,500; The JPA would be responsible for \$36,500, which is then divided between DRCD 15% - \$5,562.50; MPRD 15%, \$5,562.50; and City of Dixon 70% - \$25,375. This is a preliminary breakdown. We are not sure when we will see the accrual request and if the City will have a concern with the proposed breakdown.

California Association of Resource Conservation District (CARCD):

The student that requested a sponsor has accepted a scholarship from Napa/Solano Cattleman's Association. So at this time the request was withdrawn, however, if the Board is interested on sponsoring future students the topic can be discussed as part of the Budget process next month.

Durable Collaboration Project:

On May 7, there was an all day workshop were we developed some key understanding of each other's programs, resources and needs. Over the next 30 days we will be developing a frame of work for collaboration. I anticipate mid-summer we will be asking 2 board member to review the document and participate in a conference call.

Office and John's Schedule:

Mr. Currey reported that he has had to utilize some unplanned time off due to family medical issues.

12. Directors Report - None.

13. Communications - None

14. Upcoming Events - None

15. Announcements

The next Dixon RCD Business Meeting will be June 13, 2018, at 6:00 p.m.

16. Adjourn Meeting

The Dixon RCD Board meeting adjourned at the hour of 7:35 p.m.

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**Brook Rosenberger
Office Manager
Dixon Resource Conservation District**