

**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)
MINUTES FOR
JANUARY 8, 2014**

DIRECTORS

**MARK HOLDENER, PRESIDENT
SAM BEUKELMAN
RICK MARTINEZ
DAVID VIGUIE**

DIXON RCD STAFF

**JOHN S. CURREY, DISTRICT MANAGER
JANICE BEAMAN, OFFICE MANAGER
KELLY HUFF, PROGRAM MANAGER
LIZ COLBY, DISTRICT ENGINEER**

OTHER ATTENDEES

**JIM CAMPBELL, ASSOCIATE MEMBER
WENDY RASH, DISTRICT CONSERVATIONIST
ANDREA MUMMERT, CONSERVATION PROGRAM MANAGER
DANYAL KASAPLIGIL, DELLAVALLE LABORATORY, INC.
CRAIG GNOS
ROY GILL
ANNE COLLINS**

1. Call the Meeting to Order

President Holdener called the January 8, 2014, Regular Meeting to order at 12:00 p.m. at 1170 North Lincoln Street, Suite 110, Dixon, CA.

Present: President Holdener, Directors Sam Beukelman, Rick Martinez, David Viguie

Absent: None

2. Establish a Quorum

A quorum was established.

MEETING MINUTES

3. Approve the Agenda

There was no discussion on this item.

A motion was made by Director Martinez, seconded by Director Beukelman, to approve the agenda. The motion passed as follows:

Ayes: Beukelman, Martinez, Viguie, Holdener
Noes: None
Abstain: None
Absent: None

4. Comments from the Public

None

5. Presentations

- a. **Presentation – Receive presentation from Crop Data Management Systems (CDMS) regarding the Agronomic Management System “Advisor” by Scott Mueller.**

Mr. Mueller made a presentation regarding their web-based program entitled “Advisor – The Next Generation – Agronomy Management System” that related to crop, soil and pest management. He showed the capabilities of the program and map layers.

This item was filed.

6. **Matters Relating to the Yolo Bypass Wildlife Area:**

- a. **Approval of Expenses from December 12, 2013 – January 8, 2014, and review of the 2013 / 2014 Budget.**
b. **Activities Report – Monthly Summary of Staff’s Activities.**

Mr. Currey reported that he would be meeting with Jeff Stoddard to discuss the future contracts and to start the leasing package. In addition, the quarterly tenant meeting is coming up and he reviewed the expenses.

A motion was made by Director Martinez, seconded by Director Viguie, to approve the Yolo Bypass expenses and filed the report. The motion passed as follows:

Ayes: Beukelman, Martinez, Viguie, Holdener
Noes: None
Abstain: None
Absent: None

MEETING MINUTES

7. Matters relating to the DRCD/Solano RCD Water Quality Coalition (Irrigated Lands Regulatory Program):

a. Approval of Expenses – December 12, 2013 – January 8, 2014, and review the 2013 / 2014 Budget Update.

Mr. Currey reviewed the expenses to the Water Quality Control Board, the cost per acre, monitoring costs, and the vendor claim. He noted the available fund balance and that the budget has been reconciled.

A motion was made by Director Martinez, seconded by Director Viguie, to approve the Coalition expenses and filed the report. The motion passed as follows:

Ayes: Beukelman, Martinez, Viguie, Holdener
Noes: None
Abstain: None
Absent: None

b. Activities Report – Monthly Summary of Staff's Activities.

Mr. Currey discussed the final draft Order to be completed by March, hopeful that the Order will be as flexible as possible, the growers will be the responsible party and noted signing their reports will be under penalty/perjury.

Director Viguie recommended that it be made clear to the growers that they are responsible.

Ms. Huff distributed the East San Joaquin draft beta test document that will be turned in by growers in March 2015.

Director Martinez suggested holding workshops to help growers to complete forms, to have the forms available electronically, and to include a map and Assessor Parcel Numbers.

The discussion continued regarding requirements from the new Order and recommendations and templates to be adopted for uniformity by the Regional Board.

Director Martinez recommended checking with growers to possibly get a group license to use CDMS.

Mr. Currey noted he would follow up about a group license and the cost for templates from CDMS, and their compatibility with the Sacramento Valley Coalition.

This item was filed.

MEETING MINUTES

8. Natural Resources Conservation Service (NRCS) Report

Ms. Rash provided an update regarding EQIP and the Bay Delta Initiative noting that Mr. Currey provided a review of the Bay Delta Initiative, and that \$750,000 has been requested from the Bay Delta Initiative funding. She also noted that she has been working through a leadership program and she requested the Board complete the Conservation Effects Assessment Program (CEAP) Survey when they receive it.

This item was filed.

9. DRCD Consent Calendar:

- a. **Approval of Minutes for the Board Meeting dated December 11, 2013.**
- b. **Approval of Expenses from December 12, 2013 – January 8, 2014, and review of the 2013 / 2014 Budget Update.**

There was not discussion on these items.

A motion was made by Director Martinez, seconded by Director Viguie, to approve the DRCD Consent Calendar. The motion passed as follows:

Ayes: Beukelman, Martinez, Viguie, Holdener
Noes: None
Abstain: None
Absent: None

10. Old Business

- a. **Northeast Dixon Ag Service Area: Button Transportation Project – Receive Staff Report and consider future actions.**

Mr. Currey reported that he received a revised report relating to the Button Transportation Project and that he has a proposal for updating the Regional Watershed Management Plan. He felt addressing this issue was a priority for the Board of Supervisors, but that Solano County staff has been unresponsive. He reported that Solano County staff did not attend a scheduled meeting to discussed this matter, that they requested the meeting scheduled with elected officials be cancelled, that he has requested dates to meet, and has not received a response.

This item was filed.

11. New Business

- a. **Election of Board Officers – President, Vice-President, Secretary and Treasurer.**

MEETING MINUTES

Mr. Currey identified the current officers.

A motion was made by Director Martinez, seconded by Director Viguie, to continue with the same officers: Mark Holdener, President; Rick Martinez, Vice President; John Currey, Secretary, and Solano County Treasurer, Treasurer. The motion passed as follows:

Ayes: Beukelman, Martinez, Viguie, Holdener
Noes: None
Abstain: None
Absent: None

b. Digital Archives – Consider proposal to scan and create a searchable Adobe PDF based archive of the Dixon RCD Minutes from 1952 through 2013.

Mr. Currey reported that Board minutes have been the focus for this project, the documents have been reviewed, and he discussed the proposals received. Mr. Currey and Ms. Colby responded to the Board's questions.

A motion was made by Director Martinez, seconded by Director Viguie, to accept the proposal from 95814 Digital. The motion passed as follows:

Ayes: Beukelman, Martinez, Viguie, Holdener
Noes: None
Abstain: None
Absent: None

c. National Pollutant Discharge Elimination System (NPDES) Permit for Aquatic Pesticides – Review and consider the Aquatic Pesticide Application Plan and submittal of a Notice of Intent for Algae and Aquatic Weed Control Applications.

Mr. Currey reported that the NPDES Permit expired in November 2013, Blankenship and Associates has prepared the Application Plan and Notice of Intent for submittal. He noted that before the next budget cycle, he would be comparing the costs between consultants and in-house staff to do the monitoring and reporting for the program.

A motion was made by Director Viguie, seconded by Director Martinez, to approve submittal of the Aquatic Pesticide Application Plan and Notice of Intent. The motion passed as follows:

Ayes: Beukelman, Martinez, Viguie, Holdener
Noes: None
Abstain: None
Absent: None

MEETING MINUTES

- d. Operations and Maintenance Agreement between Dixon Regional Watershed Joint Powers Authority (JPA) & Dixon RCD for Lateral 1 - Review and consider approval of the form and intent.**

Mr. Currey noted that the JPA owes Dixon RCD for Lateral 1. If the Board approves the agreement, the agreement will be submitted to the JPA Board for approval.

A motion was made by Director Viguie, seconded by Director Martinez, to approve the Operations and Maintenance Agreement. The motion passed as follows:

Ayes: Beukelman, Martinez, Viguie, Holdener
Noes: None
Abstain: None
Absent: None

- e. Dixon Ditch Assessment Map & working copy of Tremont 1 GIS layer for review and direction.**

Mr. Currey requested input and feedback from the Board about the Ditch Assessment Map as it serves as the basis of other maps. He discussed the process of the assessment and the future needs of these maps.

Ms. Colby reviewed the background information, details of the map, and identified ditches, culverts, and structures.

Mr. Currey and Ms. Colby responded to the Board's questions.

This item was filed.

- f. Committee Assignments for 2012 – Consider Board Members Assignments to the Policy Review, Ditch Maintenance, Insurance and Safety, Personnel, and Budget Committees.**

Mr. Currey reviewed the current Committee assignments and noted that in addition to any changes the Board may want to make, a replacement is needed to replace Director Bors on the Policy Committee.

Director Beukelman volunteered to serve on the Policy Committee.

A motion was made by Director Martinez, seconded by Director Viguie, to continue with the same appointments to the Committees and for Director Beukelman to replace Director Bors on the Policy Committee. The motion passed as follows:

MEETING MINUTES

Ayes: Beukelman, Martinez, Viguie, Holdener
Noes: None
Abstain: None
Absent: None

12. DRCD Staff Reports

a. District Engineer's Report – Receive an update from the District Engineer regarding projects.

Ms. Colby reported on her work in the following areas:

- Records research, ditch maintenance and GIS Mapping relating to ditch maintenance
- Non-Ditch GIS Mapping for Dixon RCD and Yolo Bypass Wildlife Area;
- JPA assistance relating to the Northeast Ag Service Area;
- Review of the new Draft Order from the Regional Board; and
- Other assignments as requested.

b. District Manager's Report – Review Staff Report

Mr. Currey reported on the following:

- Reading the new Draft Order;
- The addition of the Acquisition JPA and staff to three Boards;
- Over half (\$50,000) has been received from Ditch billing;
- Weed spraying in ditches the end of last December; and
- Review if there is any trash removal necessary.

Director Viguie noted he would like to build a dam in the Tremont 1 / Rowe property area and requested the size during in winter.

13. Director's Report

None

14. Communications

None

15. Upcoming Events

The next Dixon Regional Watershed Authority Board Meeting will be determined.


16. Announcements

The next Dixon RCD Business Meeting will be held on February 12, 2014, at 12:00 noon.

17. Adjournment

The Dixon RCD Board meeting adjourned to the hour of 3:30 p.m.

MEETING MINUTES



Janice Beaman
Office Manager
Dixon Resource Conservation District