



**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)
MINUTES FOR
FEBRUARY 11, 2015**

DIRECTORS

**MARK HOLDENER, PRESIDENT
SAM BEUKELMAN
RICK MARTINEZ
DAVID VIGUIE**

DIXON RCD STAFF

**JOHN S. CURREY, DISTRICT MANAGER
JANICE BEAMAN, OFFICE MANAGER**

OTHER ATTENDEES

**WENDY RASH, DISTRICT CONSERVATIONIST
JIM CAMPBELL, ASSOCIATE DIRECTOR**

1. Call the Meeting to Order

President Holdener called the February 11, 2015, Regular Board meeting to order at 6:00 p.m. at 1170 North Lincoln Street, Suite 110, Dixon, CA.

Present: Beukelman, Martinez, Viguie, Holdener
Absent: None

2. Establish a Quorum

A quorum was established.

3. Approve the Agenda

There was no discussion on this item.

A motion was made by Director Martinez, seconded by Director Viguie, to approve the agenda. The motion passed as follows:

MEETING MINUTES

Ayes: Beukelman, Martinez, Viguie, Holdener
Noes: None
Abstain: None
Absent: None

4. **Comments from the Public - None**
5. **Presentations – None**
6. **Yolo Bypass Wildlife Area – Monthly Reports**
 - a. **Approval of Expenses – None**
 - b. **Activities Report – Monthly Summary of Staff's Activities.**

Mr. Currey noted that a closeout meeting will be held toward the end of the month.

This item was filed.

7. **DRCD/Solano RCD Water Quality Coalition (Irrigated Lands Regulatory Program) – Monthly Reports**
 - a. **Approval of Expenses – January 15, 2015 to February 11, 2015.**
 - b. **Activities Reports – Monthly Summary of Staff's Activities**

Mr. Currey noted the amended Financial Report corrects the hourly rate.

A motion was made by Director Martinez, seconded by Director Viguie, to approve paying the Irrigated Lands expenses. The motion passed as follows:

Ayes: Beukelman, Martinez, Viguie, Holdener
Noes: None
Abstain: None
Absent: None

8. Natural Resources Conservation Service (NRCS) Report

Ms. Rash noted she has been back two weeks and her focus has been the Irrigated Lands Program nitrogen plan presentations. She discussed EQUIP funding being available year round and that the number of applications received is low.

Mr. Currey discussed management practices meeting, the Coalition discussed developing the missing link of information to address what the leakage is, the nitrogen moving beyond their root zone. He discussed grant proposals submitted, an education component to help growers, what crop allowance the Regional Board is allowing, and regulation differences between Northern and Southern California. His concern is what will satisfy the Regional Board and doing something to satisfy growers. He discussed ranges of nitrogen plans and testing and wanting to educate farmers.

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This item was filed. Ms. Rash also announced that Jim Schneider will be retiring on February 26, 2015.

9. DRCD Consent Calendar

- a. **Approval of Minutes for the Board Meeting dated January 14, 2015.**
- b. **Approval of Expenses from January 15, 2015, to February 11, 2015, and review of the 2014 / 2015 Budget Update.**

There was no discussion on this item.

A motion was made by Director Viguie, seconded by Director Martinez, to approve the Consent Calendar. The motion passed as follows:

Ayes: Beukelman, Martinez, Viguie, Holdener
Noes: None
Abstain: None
Absent: None

10. Old Business

- a. **Legal Counsel – Consider proposal from Best, Best and Krieger to provide General Counsel Representation.**

Mr. Currey discussed the proposed contract with Best, Best and Krieger for the District representation, including relating to the Ag Service area and advice about a rate study.

A motion was made by Director Viguie, seconded by Director Martinez, to approve a contract for legal services with Best, Best and Krieger. The motion passed as follows:

Ayes: Beukelman, Martinez, Viguie, Holdener
Noes: None
Abstain: None
Absent: None

- b. **Office Lease – Receive report and discuss possible tenant improvements for the new lease at 1170 N. Lincoln Street, Suite 110.**

Mr. Currey reported that Solano RCD will be remaining in this building. He discussed meeting with the building manager and proposed improvements. Nothing will be done until NRCS knows when they are moving. He noted the price is good for three years and that he will revisit ADA compliance to make sure the building manager is aware of it.

This item was filed.

MEETING MINUTES

11. New Business

a. Board Appointment for Associate Directors – consider appointing Leo Soukeris as an Associate Director.

Mr. Currey noted that Mr. Soukeris saw in the newsletter that there was a need for a Director. A Director needs to be a landowner and resident or be an Associate Director for two years.

Mr. Soukeris saw Director Holdener's name on the Board of Director's list and felt he should help. He has a real estate business and that brings him to Dixon. He discussed possibly being a liaison between farmers and government.

Mr. Currey discussed the policy of being an Associate Director for two years.

A motion was made by Director Viguie, seconded by Director Martinez, to approve Mr. Soukeris as an Associate Director. The motion passed as follows:

Ayes: Beukelman, Martinez, Viguie, Holdener
Noes: None
Abstain: None
Absent: None

b. Staffing – Consider creating a part-time Membership Coordinator position for the Irrigated Lands Program and authorize District Manager to fill the position.

Mr. Currey discussed the information gathered in researching the Membership Coordinator position, the itemized tasks and salary range of the position. He hoped to develop the position to understand the program and would like to hire and train the person so they would stay a few years. If authorized, he would like to recruit for the position immediately and would work to meet the April 15, 2015, reporting deadline.

Mr. Campbell discussed changes in Federal benefit requirements. Mr. Currey noted he would check the Affordable Care Act.

Mr. Currey noted the Board has always been cautious with new employees being at the expected experience level so he proposes to have three skills test for each applicant.

A motion was made by Director Martinez, seconded by Director Viguie, authorizing Mr. Currey to recruit and fill the Membership Coordinator position. The motion passed as follows:

Ayes: Beukelman, Martinez, Viguie, Holdener
Noes: None
Abstain: None
Absent: None

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12. DRCD Staff Reports

a. District Manager's Report

Mr. Currey provided an update for:

- Ditch spraying;
- Dixon Watershed Real Property Acquisition Joint Powers Authority (A-JPA) progress with condemnation proceedings and pursuing financing options;
- Meeting with Solano County to discuss drainage design because the City of Dixon is updating their impact fees;
- Director Martinez to deliver the white paper to Board of Supervisors;
- To attend Maine Prairie Board meeting on February 17, 2015, to discuss their share of costs for Engineering and Attorney services relating to the Solano County Ag Service area;

b. District Engineer's Report - None

13. Directors Report

Brief reports given by Directors on meetings attended on behalf of DRCD.

14. Communications

None

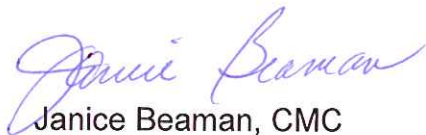
15. Upcoming Events

16. Announcements

The next Dixon RCD Business Meeting will be on Wednesday, March 11, 2015.

17. Adjourn Meeting

The Dixon RCD Board meeting adjourned at the hour of 7:45 p.m.



Janice Beaman, CMC
Office Manager
Dixon Resource Conservation District