



**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)
MINUTES FOR
JANUARY 14, 2015**

DIRECTORS

**MARK HOLDENER, PRESIDENT
SAM BEUKELMAN
RICK MARTINEZ
DAVID VIGUIE**

DIXON RCD STAFF

**JOHN S. CURREY, DISTRICT MANAGER
JANICE BEAMAN, OFFICE MANAGER
KELLY HUFF, PROJECT MANAGER**

OTHER ATTENDEES

**CHRIS ROSE, SOLANO RESOURCE CONSERVATION DISTRICT,
EXECUTIVE DIRECTOR**

1. Call the Meeting to Order

President Holdener called the January 14, 2015, Regular Board meeting to order at 12:00 noon at 1170 North Lincoln Street, Suite 110, Dixon, CA.

Present: Beukelman, Martinez, Viguie, Holdener
Absent: None

2. Establish a Quorum

A quorum was established.

3. Approve the Agenda

There was no discussion on this item.

A motion was made by Director Martinez, seconded by Director Viguie, to approve the agenda. The motion passed as follows:

MEETING MINUTES

Ayes: Beukelman, Martinez, Viguie, Holdener
Noes: None
Abstain: None
Absent: None

4. **Comments from the Public - None**

5. **Presentations – None**

6. **Yolo Bypass Wildlife Area – Monthly Reports**

a. **Approval of Expenses – December 11, 2014, to January 14, 2015.**

Mr. Currey reviewed the expenses and noted there will be one more fund distribution in April and the Duck Clubs will be given their last bill.

A motion was made by Director Martinez, seconded by Director Viguie, to approve expenses for the Yolo Bypass Wildlife Area. The motion passed as follows:

Ayes: Beukelman, Martinez, Viguie, Holdener
Noes: None
Abstain: None
Absent: None

b. **Activities Report – Monthly Summary of Staff's Activities.**

Mr. Currey discussed the Request for Proposal (RFP) process and noted there were 25 participants and eight proposals (3 rice and 5 grazing).

Director Martinez discussed his participation in the RFP process and felt the Department of Fish and Wildlife was responsive to suggestions. He discussed the criteria, ranking and competitiveness of the process.

This item was filed.

7. **DRCD/Solano RCD Water Quality Coalition (Irrigated Lands Regulatory Program) – Monthly Reports**

a. **Approval of Expenses – None**

b. **Activities Reports – Monthly Summary of Staff's Activities**

Mr. Currey noted that expenses will be approved in February.

Ms. Huff discussed outreach activities with the farm evaluation and nitrogen plan workshops and office hours, the forms, and working with members and tenants. She also noted that the Regional Board is sending out letters and the cost now is \$17.30 per acre.

This item was filed.

MEETING MINUTES

8. **Natural Resources Conservation Service (NRCS) Report - None**

9. **DRCD Consent Calendar - (ACTION)**

- a. **Approval of Minutes for the Board Meeting dated December 10, 2014.**
- b. **Approval of Expenses from December 11, 2014, to January 14, 2015, and review of the 2014 / 2015 Budget Update.**

Mr. Currey discussed DRCD's cash position year-to-date and with Capital Improvement Projects. He responded to Board questions.

A motion was made by Director Martinez, seconded by Director Beukelman, to approve the Consent Calendar. The motion passed as follows:

Ayes: Beukelman, Martinez, Viguie, Holdener
Noes: None
Abstain: None
Absent: None

10. **Old Business**

- a. **Office Lease – Receive report and select preferred lease option for office space.**

Mr. Currey noted that the Farm Service Agency (FSA) will probably move in July. He discussed the significant cost difference between the building in Vacaville and the existing location. He noted that it would be great to be together with FSA, NRCS, and the Solano County Water Agency, but the question is, would the cost of over \$100,000 over five years be worth it.

Mr. Rose reported that the Solano RCD Board thought that both RCDs need to stay together, but sees the move as a professional step up and discussed the needs with the existing building. He expressed concern that Solano RCD may want to move.

Director Martinez recommended Mr. Rose tell the Solano RCD Board that this is what Dixon RCD is doing and he agreed that the two RCDs should stay, especially with the Irrigated Lands Program.

A motion was made by Director Martinez, seconded by Director Viguie, for Dixon RCD to stay in its current location. The motion passed as follows:

Ayes: Beukelman, Martinez, Viguie, Holdener
Noes: None
Abstain: None
Absent: None

Director Martinez recommended the landlord be asked to make improvements to this building.

MEETING MINUTES

Mr. Currey thought the landlord reduced the rent so no maintenance work would be done.

11. New Business

a. Election of Board Officers – President, Vice-President, Secretary and Treasurer.

A motion was made by Director Martinez, seconded by Director Viguie, to keep the same officers: Mark Holdener as President, Rick Martinez as Vice President, John Currey as Secretary, and Solano County Treasurer as Treasurer. The motion passed as follows:

Ayes: Beukelman, Martinez, Viguie, Holdener
Noes: None
Abstain: None
Absent: None

b. Committee Assignments for 2015 – Consider Board Members' Assignments to the Policy Review, Ditch Maintenance, Insurance and Safety, Personnel, and Budget Committees.

A motion was made by Director Viguie, seconded by Director Martinez, to keep the same Committee appointments as attached. The motion passed as follows:

Ayes: Beukelman, Martinez, Viguie, Holdener
Noes: None
Abstain: None
Absent: None

c. Yolo Bypass Wildlife Area – Provide direction to Staff regarding Proposed Service Agreement for Lease Management Services to the Yolo Bypass Wildlife Area.

Mr. Currey discussed the proposed options to provide assistance to Yolo RCD by being a Dixon RCD employee or as an independent consultant through his business, Currey Ranch Consulting.

Director Martinez preferred the assistance be provided by Currey Ranch Consulting.

A motion was made by Director Martinez, seconded by Director Viguie, for Dixon RCD to no longer provide Lease Management Services to the Yolo Bypass Wildlife Area, effective March 1, 2015. The motion passed as follows:

MEETING MINUTES

Ayes: Beukelman, Martinez, Viguie, Holdener
Noes: None
Abstain: None
Absent: None

Director Martinez requested that when the final separation happens, that a letter be sent to landowners informing them of the change that Dixon RCD is no longer working with Yolo Bypass.

d. Legal Counsel – Consider proposal from Best, Best and Krieger to provide General Counsel Representation.

Mr. Currey noted that since preparation of this staff report, a proposal was received from Downey Brand.

Director Martinez discussed having difficulty getting representation for the RCD and thinks highly of Harriet Steiner from Best Best & Krieger (BBK), and would strongly consider her recommendation. He felt if there was a disagreement between Dixon RCD and the parties to the Joint Powers Authority, that BBK would be better suited to address the situation.

Mr. Currey noted that BBK has done a good job and that he will ask them for a general services contract. He will also ask them for a proposal to do a fee study.

e. Ditch Maintenance – Review and discuss current ditch maintenance activities.

Mr. Currey noted that fall ditch spraying was not done and asked the Board how long should it be delayed.

Director Martinez suggested the end of February or beginning of March because of possible rain in February.

Director Holdener noted a ditch has a couch, chair and tumbleweeds on Pedrick Road.

This item was filed.

f. Board Appointments – Discuss upcoming board appointment and open position.

Mr. Currey noted that Leo Soukeris is interested in serving on the Board and that he is here once a month. He discussed the possibility of the County appointing a person to the Board, if the vacancy is not filled.

This item was filed.

MEETING MINUTES

12. DRCD Staff Reports

a. District Manager's Report

Mr. Currey reported that relating to:

Ditch Fees - \$35,000 has been received;

Staffing needs - He is still working on it;

Irrigated lands is still dominating staff time, farm evaluations are progressing, and was unsure if deadlines will be met next year;

Ditch maintenance – He will bring back and will ask the Committee what level of maintenance is wanted to prepare costs;

Long Range Plan – He will look at the last plan and bring back edits;

JPA – The District Engineer's time has been spent with JPA work. Offer letter were sent, no counter offer have been received, and he discussed the letter from Wineman's attorney. He also discussed the upcoming meetings and process for the condemnation proceedings.

Mr. Currey thinks the Eastside Drain project is the right project and hoped to combine it with the Dixon Main Drain / V-drain Project, and hoped grant funding will be available;

Director Martinez discussed the offers being fair and equitable and asked if there is any other way to proceed other than condemnation. Mr. Currey replied if construction is to happen this year, condemnation is the only way.

b. District Engineer's Report - None

13. Directors Report - None

14. Closed Session

The Dixon Resource Conservation District (DRCD) Board of Directors recessed into Closed Session at 2:45 p.m. for the purpose of meeting in Closed Session pursuant to Government Code Section 54957.6(f):

CONFERENCE WITH LABOR NEGOTIATORS:

District Negotiators: DRCD Board of Directors Mark Holdener, Sam Beukelman, Rick Martinez, and David Viguie

MEETING MINUTES

Unrepresented Employees: District Manager, Project Manager, Office Manager and District Engineer

Reconvene to Open Session

The Board reconvened into Open Session at 3:28 p.m. and announced there was no reportable action.

15. Communications
None

16. Upcoming Events

- Ethics Training on January 21, 2015, 6:00 pm at City of Dixon City Hall, Council Chambers, 600 East A Street.
- Water Quality Coalition Meetings: January 20, February 4, February 10, February 19 and February 25.
- Dixon Regional Watershed Joint Powers Authority (JPA) Board Meeting on January 26, 2015, 6:00 pm, in the Dixon RCD Conference Room;
- Dixon Watershed Real Property Acquisition JPA Board Meeting on January 26, 2015, 6:00 pm, in the Dixon RCD Conference Room.
- Dixon Watershed Real Property Acquisition JPA Board Meeting on January 28, 2015, 6:00 pm, in the City of Dixon City Hall, Council Chambers. 600 East A Street.

17. Announcements

The next Dixon RCD Business Meeting will be on Wednesday, February 11, 2015.

18. Adjourn Meeting

The Dixon RCD Board meeting adjourned at the hour of 3:30 p.m.



Janice Beaman, CMC
Office Manager
Dixon Resource Conservation District

**DIXON RESOURCE CONSERVATION DISTRICT
DIRECTOR ASSIGNMENTS**

January 14, 2015

DRCD Committees

Budget	1) Rick Martinez 2) David Viguie
Personnel	1) David Viguie 2) Mark Holdener
Ditch Maintenance	1) Mark Holdener 2) Sam Beukelman
Policy Review	1) David Viguie 2) Sam Beukelman
Insurance & Safety	1) David Viguie 2) Sam Beukelman

DRCD Representatives on other Boards

Dixon Regional Watershed JPA	1) Rick Martinez 2) Mark Holdener
Dixon/Solano RCD Water Quality Coalition	1) Rick Martinez 2) David Viguie
Solano County Water Agency Flood Control Advisory Committee	1) Mark Holdener