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**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)  
MINUTES FOR  
SEPTEMBER 14, 2016**

**DIRECTORS**

**MARK HOLDENER, PRESIDENT  
SAM BEUKELMAN  
RICK MARTINEZ  
DAVID VIGUIE**

**DIXON RCD STAFF**

**JOHN S. CURREY, DISTRICT MANAGER  
JANICE BEAMAN, OFFICE MANAGER  
KELLY HUFF, PROJECT MANAGER**

**OTHER ATTENDEES**

**JIM CAMPBELL, ASSOCIATE DIRECTOR**

**1. Call the Meeting to Order**

President Holdener called the September 14, 2016, Regular Board meeting to order at 6:00 p.m. at 1170 North Lincoln Street, Suite 110, Dixon, CA.

Present: Beukelman, Martinez, Viguie, Holdener  
Absent: None

**2. Establish a Quorum**

A quorum was established.

**3. Approve the Agenda**

There was no discussion on this item.

A motion was made by Director Viguie, seconded by Director Beukelman, to approve the agenda. The motion passed as follows:

## **MEETING MINUTES**

Ayes: Beukelman, Martinez, Viguie, Holdener  
Noes: None  
Abstain: None  
Absent: None

4. **Comments from the Public - None**
5. **Presentations - None**
6. **DRCD/Solano RCD Water Quality Coalition (Irrigated Lands Regulatory Program) – Monthly Reports.**
  - a. **Approval of Prior Year Expenses – None**
  - b. **Activities Reports – None**
7. **Natural Resources Conservation Service (NRCS) Report - None**
8. **DRCD Consent Calendar**
  - a. **Approval of Minutes for the Board Meeting dated August 10, 2016.**
  - b. **Approval of Expenses from August 11, 2016, to September 14, 2016, and review of the 2016 / 2017 Budget Update.**
  - c. **Biennial Notice for 2016 Conflict of Interest Code – Review and file Notice for 2016.**

Mr. Currey noted that the Membership Coordinator has been changed to an hourly employee due to family health issues.

A motion was made by Director Martinez, seconded by Director Viguie, to approve the Consent Calendar. The motion passed as follows:

Ayes: Beukelman, Martinez, Viguie, Holdener  
Noes: None  
Abstain: None  
Absent: None

9. **Old Business – None**
10. **New Business**
  - a. **Dixon / Solano RCD Water Quality Coalition – Review and Consider Approving the Budget for the Dixon / Solano RCD Water Quality Coalition for 2016/2017, Budget Fund 017, including setting 2016-2017 Per Acre Member Fee & Revising Associated Membership.**

Ms. Huff discussed the 2x2 Committee meeting held, proposed changes to the membership policies and reviewed the budget. She noted there were three members that were non-compliant this year.

## MEETING MINUTES

A motion was made by Director Viguie, seconded by Director Martinez, to approve the 2016/2017 Budget, keeping the rate at \$3.00 an acre, and to approve the proposed policy changes. The motion passed as follows:

Ayes: Beukelman, Martinez, Viguie, Holdener  
Noes: None  
Abstain: None  
Absent: None

**b. Fall Maintenance – Consider priorities and options for fall and winter maintenance activities.**

Mr. Currey noted that there are not many contractors who will take on small jobs. He discussed last year's experience with prevailing wage contractors, hoped to talk to two local people that may work for the District and rent an excavator. He noted the lowest cost would be hiring a responsible contractor, especially one that is owner/operator.

Director Martinez supported hiring Brett Atkinson as a temporary employee and renting equipment. He thought most government agencies internally train employees and they are not as stringent as farms.

Mr. Campbell asked who is liable. Mr. Currey responded that the employee would be covered by the District and there would be no separately liability cost.

Mr. Currey discussed spraying trees and tules on the Bulkley property and will offer the cow pasture, excavation and spraying.

A motion was made by Director Martinez, seconded by Director Viguie, to stay within budget and try to work with Atkinson. Also, try working with Mike Kett. The motion passed as follows:

Ayes: Beukelman, Martinez, Viguie, Holdener  
Noes: None  
Abstain: None  
Absent: None

**c. Pond C – Review and consider supporting the City of Dixon's grant application to implement a vegetation plan for Pond C to filter stormwater and provided wildlife habitat.**

Mr. Currey discussed partnering with the City of Dixon to finish Lateral 2. He noted the grant is for almost \$500,000 and the District is not requesting reimbursement for labor, unless the Board requests to do so. He thought the in kind is consistent with the District objective to support the storm water and drainage systems of the District and City.

A motion was made by Director Martinez, seconded Director Viguie, to adopt staff recommendation. The motion passed as follows:

## **MEETING MINUTES**

Ayes: Beukelman, Martinez, Viguie, Holdener  
Noes: None  
Abstain: None  
Absent: None

**d. Yolo Basin Foundation – Consider Annual Support for the Yolo Basin Foundation.**

Mr. Currey noted that he had budgeted money for the Yolo Basin Foundation when the District administered the Yolo Bypass contract, but no money was budgeted this year. The Board may choose to contribute and set the amount.

A motion was made by Director Martinez, seconded by Director Viguie, to contribute \$500. The motion passed as follows:

Ayes: Beukelman, Martinez, Viguie, Holdener  
Noes: None  
Abstain: None  
Absent: None

**e. California Association of Resource Conservation Districts (CARCD) Annual Conference "Urban and Rural: Tying the Partnership Together" – Consider attendance at the upcoming annual conference at the Double Tree Hotel in Ontario, from November 16-19, 2016.**

Mr. Currey noted that he and Ms. Huff would be participating at the CARCD Conference and he hoped a Director would also attend.

A motion was made by Director Martinez, seconded by Director Viguie, for staff to register and attend. The motion passed as follow:

Ayes: Beukelman, Martinez, Viguie, Holdener  
Noes: None  
Abstain: None  
Absent: None

**f. District Planning – Consider key priorities and goals for programs and operations in preparation to update the District's Long Range Plan.**

Mr. Currey noted that the Implementation Plan from 2002 was attached and stated that he values the Board's focus and wants to do what the Board wants him to do. He asked the Board for any changes to provide an update. Mr. Currey requested that the Board members consider the District's prior plans and bring any ideas to the October and November meetings.

Director Martinez thought an update in outline form would help the Board. He requested Mr. Currey to provide the outline.

## **MEETING MINUTES**

This item was filed.

- g. **Recess meeting into Closed Session at 8:50 p.m.**
1. **CONFERENCE WITH LABOR NEGOTIATORS (Pursuant to Government Code Section 54954.5(f))**  
**Agency Designated Representatives: Dixon RCD Board of Directors Sam Beukelman, Mark Holdener, Rick Martinez, and David Viguie**  
**Unrepresented Employee: District Manager**
  2. **Pursuant to Government Code Section 54957(e):**  
**PUBLIC EMPLOYEE PERFORMATIONS EVALUATION:**  
**Title: District Manager**

The Board reconvened into Open Session at 9:20 p.m.

Director Holdener reported out that a motion was made by Director Martinez, seconded by Director Viguie, to authorize payout of Accrued Annual Leave and Compensating Time Off, to John Currey, in the amount of \$11,449.20, with a portion applied to his Health Savings Account.

11. **DRCD Staff Reports**  
**District Manager's Report - None**
12. **Directors Report - None**
13. **Communications - None**
14. **Upcoming Events - None**
15. **Announcements**  
**The next Dixon RCD Business Meeting will be October 12, 2016, at 6:00 p.m.**
16. **Adjourn Meeting**  
**The Dixon RCD Board meeting adjourned at the hour of 9:30 p.m.**



**Janice Beaman, CMC**  
**Office Manager**  
**Dixon Resource Conservation District**