
**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)
MINUTES FOR
MAY 11, 2016**

DIRECTORS

**MARK HOLDENER, PRESIDENT
SAM BEUKELMAN
RICK MARTINEZ
DAVID VIGUIE**

DIXON RCD STAFF

**JOHN S. CURREY, DISTRICT MANAGER
JANICE BEAMAN, OFFICE MANAGER**

OTHER ATTENDEES

**WENDY RASH, DISTRICT CONSERVATIONIST, NATURAL RESOURCE
CONSERVATION SERVICES (NRCS)
JIM CAMPBELL, ASSOCIATE DIRECTOR**

1. Call the Meeting to Order

President Holdener called the May 11, 2016, Regular Board meeting to order at 6:05 p.m. at 1170 North Lincoln Street, Suite 110, Dixon, CA.

Present: Beukelman, Martinez, Viguie, Holdener
Absent: None

2. Establish a Quorum

A quorum was established.

3. Approve the Agenda

There was no discussion on this item.

A motion was made by Director Martinez, seconded by Director Viguie, to approve the agenda. The motion passed as follows:

Ayes: Beukelman, Martinez, Viguie, Holdener
Noes: None
Abstain: None
Absent: None

MEETING MINUTES

4. **Comments from the Public** - None
5. **Presentations** – None
6. **DRCD/Solano RCD Water Quality Coalition (Irrigated Lands Regulatory Program) – Monthly Reports**
 - a. **Approval of Expenses** - None
 - b. **Activities Reports** – None

Mr. Currey noted that the Regional Board protest hearing was extended for one month.

Director Martinez noted he hosted the lunch after the Regional Board tour. He felt those in attendance were receptive and informative. He emphasized hope that the data they receive provides opportunity to reduce future reporting. He hoped with the tour, the Regional Board staff can put a name and face together with our Coalition.

The Board discussed the Regional Board employees' role of who attended the tour, a judge's tentative ruling, insufficiencies in the order, and Regional Board inspections in Solano County and appeal process.

This item was filed.

7. **Natural Resources Conservation Service (NRCS) Report**

Ms. Rash noted that their Soil Conservationist position will be advertised for five days and there are 11 vacant positions throughout the State. She discussed Sally Negroni's transition from Soil Conservationist to retirement and that she hopes to work until the end of September. She also discussed the EQIP Program is accepting applications until the middle of June and encouraged signing up. She is working with the Dixon RCD Program Manager on sediment erosion plans.

Mr. Currey noted several staff members will be attending a two day training in Modesto regarding preparing sediment erosion plans.

Director Martinez discussed an article using the EQIP Program positively to fix problems in Chesapeake Bay.

Mr. Campbell discussed spending millions of dollars relating to water pollution.

This item was filed.

8. **DRCD Consent Calendar**
 - a. **Approval of Minutes for the Regular Board Meeting dated April 13, 2016.**

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b. Approval of Expenses from April 14, 2016, to May 11, 2016, and review of the 2015 / 2016 Budget Update.

There was no discussion on these items.

A motion was made by Director Martinez, seconded by Director Viguie, to approve the Consent Calendar. The motion passed as follows:

Ayes: Beukelman, Martinez, Viguie, Holdener
Noes: None
Abstain: None
Absent: None

9. Old Business

10. New Business

a. Operational Agreement – Review and consider approving the Operational Agreement between Dixon RCD and USDA Natural Resources Conservation Service.

Mr. Currey noted that the current agreement is still sufficient to cover the partnership.

A motion was made by Director Martinez, seconded by Director Viguie, to approve the Operational Agreement. The motion passed as follows:

Ayes: Beukelman, Martinez, Viguie, Holdener
Noes: None
Abstain: None
Absent: None

b. Accounting Systems – Review and consider authorizing staff to purchase and configure an internal accounting system (QuickBooks).

Mr. Currey discussed the need to automate several financial documents. The cost would include purchasing the software, setting up the structure and training staff.

A motion was made by Director Martinez, seconded by Director Viguie, to approve purchasing of Quickbooks software as recommended by staff. The motion passed as follows:

Ayes: Beukelman, Martinez, Viguie, Holdener
Noes: None
Abstain: None
Absent: None

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c. HD Ranch Dairy – Review and Consider Solano County Use Permit Amendment for the Dairy Expansion (Formerly Heritage Dairy).

Mr. Currey reported he will review the Comprehensive Management Plan and will check on their drainage management.

Director Viguie noted under the prior owner the pump had failed, fixing it was required and they were fined by the Regional Board for a discharge.

Mr. Campbell noted that under the prior owner the elevation of the pump was at the height of the water, which allows the spill to happen.

This item was filed

d. 2016 3rd Quarter Budget Review – Receive staff report on year-to-date expenditures and year end projections.

Mr. Currey reviewed the third quarter budget and year end projections. He discussed upcoming billing, irrigated lands bills and projected revenue.

This item was filed.

11. DRCD Staff Reports

a. District Manager's Report

Mr. Currey discussed:

- The hiring process at Reclamation District 2068;
- That the year-end figures do not include the funds at First Northern Bank;
- The Ditch Rate Study and noted that eight (8) protests have been received;
- The upcoming Sustainable Groundwater meeting;
- The Yolo County boundaries not approved;
- The Joint Powers Authority (JPA) presentation relating to the detention pond has been postponed to June and it was suggested that the presentation be made to all boards. Mr. Currey noted the cost is unknown and grant funding will need to be applied for. He will be meeting with the City Manager, City Engineer, and RD 2068 on the matter, and Director Martinez noted he was unclear what is expected from the Districts;
- The request to discharge in Tremont 3 and to RD 2068 must be clarified in the preliminary detention pond designed;
- The hearing relating to the ditch rate increase will be held at the next Board Meeting on June 8th in Room 109 and will start at 6:00 pm.

b. District Engineer's Report – None

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12. Directors Report - None

13. Communications - None

14. Upcoming Events - None

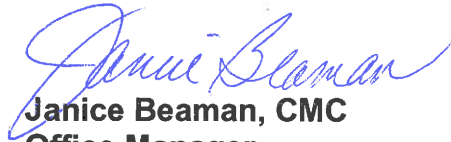
- a. State Regional Board Tour on Tuesday May 10, 2016.

15. Announcements

The next Dixon RCD Business Meeting will be on Wednesday, June 8, 2016, at 6:00 p.m.

16. Adjourn Meeting

The Dixon RCD Board meeting adjourned at the hour of 7:45 p.m.



**Janice Beaman, CMC
Office Manager
Dixon Resource Conservation District**