

**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)
MINUTES FOR
DECEMBER 13, 2017**

DIRECTORS

**DAVID VIGUIE, PRESIDENT
SPENCER BEI
SAM BEUKELMAN
ROBERT CHOPE GILL**

DIXON RCD STAFF

**JOHN S. CURREY, DISTRICT MANAGER
BROOK ROSENBERGER, OFFICE MANAGER**

OTHER ATTENDEES

CHRIS ROBBINS – NRCS

1. Call the Meeting to Order

Director Viguie called the December 13, 2017, Board meeting to order at 12:00 noon at 1170 North Lincoln Street, Suite 110, Dixon, CA.

Present: Bei, Beukelman, Viguie
Absent: Gill

2. Establish a Quorum

A quorum was established.

3. Approve the Agenda

There was no discussion on this item.

A motion was made by Director Beukelman, seconded by Director Bei, to approve the agenda. The motion passed as follows:

Ayes: Bei, Beukelman, Viguie
Noes: None
Abstain: None
Absent: Gill

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4. Comments from the Public – None

5. DRCD Consent Calendar

- a. **Approval of Minutes for the Board Meeting dated November 8, 2017.**
- b. **Approval of Minutes for the Special Board Meeting dated November 8, 2017.**
- c. **Approval of Expenses from November 9, 2017, to December 13, 2017, and review of the 2016 / 2017 Budget Update.**

There was no discussion on these items.

A motion was made by Director Bei, seconded by Director Beukelman, to approve the Consent Calendar. The motion passed as follows:

Ayes: Bei, Beukelman, Viguie
Noes: None
Abstain: None
Absent: Gill

6. Natural Resources Conservation Service (NRCS) Report

Mr. Robbins gave an update on Ms. Rash and her temporary detail at the State Office. Mr. Robbins also informed the Board that there is an Emergency Watershed Program (EWP) in the “Hungry Horse” area of Solano County that was effected by the wildfire in October and Point of Contact is Liz Colby.

7. Presentations - None

8. DRCD/Solano RCD Water Quality Coalition (Irrigated Lands Regulatory Program)

- a. **Approval of Expenses from November 9, 2017 to December 13, 2017- and review of the 2017/2018 Budget Update.**
- b. **Activities Reports – None**

Mr. Currey explained the budget.

A motion was made by Director Beukelman, seconded by Director Bei, to approve the Consent Calendar. The motion passed as follows:

Ayes: Bei, Beukelman, Viguie
Noes: None
Abstain: None
Absent: Gill

9. Old Business – None

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10. New Business

- a. **Workers Compensation Insurance – Review and consider Special Districts Risk Management Authority’s (SDRMA) information regarding workers compensation coverage for Board Members and consider approving resolution – (ACTION) (Director’s Prep)**

Mr. Currey explained that Board Members currently have Workers Compensation Coverage from SDRMA and an annual cost of \$106. Due to changes from SDRMA “excess carrier” the Board must decide if they want to continue coverage and/or cover any future volunteers/interns.

The Board discussed the available options.

A motion was made by Director Viguie, seconded by Director Bei, to approve Resolution #2017-003 declaring that the Board and volunteers shall be deemed employees of the District for the purpose of providing workers’ compensation coverage.

The motion passed as follows:

Ayes: Bei, Beukelman, Viguie
Noes: None
Abstain: None
Absent: Gill

- b. **Ditch Maintenance – Review completed ditch maintenance activities and consider additional ditch cleaning for Tremont 2 Lateral E – (ACTION) (Director’s Prep)**

Mr. Currey reviewed the ditch maintenance for Tremont 2 Lateral E. Due to the excessive amount of sedimentation from livestock it seems as though clean out maintenance should be done ahead of schedule, if approved it will add an estimated \$11,000 overage to the budget (approximate 15% over the previously adjusted budget excavation budget of \$64,700).

The Board discussed the history of livestock impacts and that future action by the landowners to reduce livestock’s impacts should be encouraged.

A motion was made by Director Bei, seconded by Director Beukelman, to authorize staff to clean Tremont 2 Lateral E this Fall as weather permits, recognizing that a future budget adjustment may be needed.

The motion passed as follows:

Ayes: Bei, Beukelman, Viguie
Noes: None
Abstain: None
Absent: Gill

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11. DRCD Staff Reports

District Manager's Report

Mr. Currey reported about the following:

Ditch Maintenance:

Spraying: Phil Washburn has everything ready to make his herbicide application; however, due to the extended dry spell and no significant rain in the forecast he has delayed the application.

Ditch Cleaning: See item 10b.

Spoil Leveling and Debris Removal: There is a location on Tremont 3 south of Hackman and west of Runge Road (see item 10e), where Mr. Currey has authorized Mike Kett to remove the spoils pile in exchange for leveling out of the access road.

Other Maintenance Issues:

On Friday December 8, Caltrans staff stopped by to inquire as to the ownership of a culvert on Highway 113, a ½ mile south of Binghamton Road. Mr. Currey has confirmed that the 1961 Dixon RCD Westside Relief Project and the Dixon Regional Watershed JPA's project did not involve this culvert (see attached correspondence). The culvert is failing and Caltrans wants to determine who might be responsible for its repair.

Ditch Fees:

The 2018 Ditch Maintenance Fee invoices were mail on December 1, 2017. Per the Board's action the rate was set at \$3.00 per acre. As of December 11, we have deposited \$33,183.20 or 28.2% of the budget (\$117,668).

EIR and Project Reviews:

Northeast Quadrant:

Dixon Indoor Farming Properties LLC, and Emerald Capital Holdings LLC:

The City is in the process of approving a development agreement with Dixon Indoor Farming Properties LLC and Emerald Capital Holdings LLC (collectively, the "Developers"). The Developers plan to improve and ultimately develop approximately 7.2 acres of industrially zoned real property located at 725 and 855 Vaughn Road, Assessor's Parcel Numbers 0111-080-230 and 0111-080-070 (the "Property") to operate a vertically integrated cannabis business. Mr. Currey will be working with the City to review the drainage plans as the conditional use permits are prepared for this development.

Agricultural Industrial Service Area:

Pedrick Road Development: Our inquiries to the County about additional construction activities have gone unanswered.

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Other Items:

Audit:

We are currently reviewing the draft audit report and we are preparing the Management's Discussion and Analysis section. Mr. Currey hopes to have these finalized by Friday and expects the Board to receive the Audit at the January Board meeting.

Groundwater short course:

Mr. Currey attended the UC Davis groundwater short courses on November 14 & 15 to gain a better understanding of groundwater and the upcoming Groundwater Sustainability Plan.

California Resource Conservation District Annual Conference:

Mrs. Huff & Mr. Currey participated in the annual conference in Sacramento, by attending education events and giving 2 presentations. Furthermore, Brook and Martha assisted the CARCD staff with setup during the conference.

Cover Crops: for groundwater recharge and storm runoff reduction:

Over the past month, Mr. Currey has continued to do some research and meet with Erik Ringelberg to scope Freshwater Trust's staff research efforts in January and February.

Groundwater Sustainability Agency (GSA):

The California Department of Water Resources (DWR) Sustainable Groundwater Planning (SGWP) Grant Program application has been submitted for the maximum amount of \$1,000,000.

The next JPA meeting will be either in January or February.

Regional Drainage Projects (Dixon Regional Watershed JPA):

We have made no progress towards a resolution with the County on the drainage issues with the County. Most recently, the City Mayor reached out to John Vasquez who referred us to SCWA. Roland Sanford, General Manager, has since reached out to County staff, but has no significant information. Mr. Currey is working with City Staff to determine what course of action may be next.

12. **Directors Report - None.**

13. **Communications - None**

14. **Upcoming Events - None**

15. **Announcements**

The next Dixon RCD Business Meeting will be January 10, 2017, at Noon.

16. **Adjourn Meeting**

The Dixon RCD Board meeting adjourned at the hour of 1:20 p.m.

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Brook Rosenberger
Office Manager
Dixon Resource Conservation District

Brook Rosenberger