



DIXON RESOURCE CONSERVATION DISTRICT (DRCD)
MINUTES FOR
February 14, 2018

DIRECTORS

DAVID VIGUIE, PRESIDENT
SPENCER BEI
SAM BEUKELMAN
ROBERT CHOPE GILL

DIXON RCD STAFF

JOHN S. CURREY, DISTRICT MANAGER
BROOK ROSENBERGER, OFFICE MANAGER

OTHER ATTENDEES

JIM CAMPBELL – ASSOCIATE MEMBER
CHRIS ROBBINS – NRCS

1. Call the Meeting to Order

Director Viguie called the February 14, 2018, Board meeting to order at 12:00 noon at 1170 North Lincoln Street, Suite 110, Dixon, CA.

Present: Bei, Gill, Beukelman, Viguie
Absent:

2. Establish a Quorum

A quorum was established.

3. Approve the Agenda

Mr. Currey made a request to move the discussion for item 10b to the end of the meeting to avoid a conflict of interest discussion with one of board members.

A motion was made by Director Viguie, seconded by Director Beukelman, to approve the agenda as amended moving item 10b to be discussed at the end of the meeting, after the manager's report. The motion passed as follows:

Ayes: Bei, Gill, Beukelman, Viguie
Noes: None

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Abstain: None

Absent: None

4. Comments from the Public – None

5. DRCD Consent Calendar

a. **Approval of Minutes for the Board Meeting dated January 10, 2018.**

b. **Approval of Expenses from January 11, 2018 to February 14, 2018, and review of the 2016 / 2017 Budget Update.**

There was no discussion on these items.

A motion was made by Director Viguie, seconded by Director Beukelman, to approve the Consent Calendar. The motion passed as follows:

Ayes: Bei, Gill, Beukelman, Viguie

Noes: None

Abstain: None

Absent: None

6. Natural Resources Conservation Service (NRCS) Report

Mr. Robbins gave an update on the current EQIP projects, he stated that there were tons of applicants but a very small amount were approved, so far.

Mr. Robbins gave an update on the current batching process, and that the number of applicants is up from last year.

7. Presentations –

a. **Biennial Audit for Dixon Resource Conservation District and Dixon-Solano RCD Water Quality Coalition –**

Mr. Currey Reported that the Auditors from Parry Bunch and Johnston completed the audit and that it was a "clean audit" with no conditions. Mr. Currey provided the Board with the Auditor's explanation for the adjustments to employee's services on pages 9 and 12, in comparison to the year in County financial reports. These adjustments were made to reflect transfers of funds to the Payroll Services account and to record the changes to accrued leave liabilities. Mr. Currey will be invite PB&J and to the next board meeting on March 14, 2018 if the Board request.

The consensus of the Board was that as it was a clean audit and explanations for the auditors' adjustments were sufficient, no additional follow-up was needed.

MEETING MINUTES

8. DRCD/Solano RCD Water Quality Coalition (Irrigated Lands Regulatory Program) – Monthly Reports
a. **Approval of Expenses**

There was no discussion on these items.

A motion was made by Director Viguie, seconded by Director Gill, to approve the Consent Calendar. The motion passed as follows:

Ayes: Bei, Gill, Beukelman, Viguie
Noes: None
Abstain: None
Absent: None

- b. **Activities Reports - None**

9. Old Business – None

10. New Business

- a. **Audit – Consider Accepting Biennial Audit for Dixon Resource Conservation District and Dixon-Solano RCD Water Quality Coalition for Fiscal Years ending June 30, 2017 and June 30, 2016 – (ACTION)**

A motion was made by Director Viguie, seconded by Director Beukelman, to accept both audits for the Dixon RCD and the Water Quality Coalition as presented. The motion passed as follows:

Ayes: Bei, Gill, Beukelman, Viguie
Noes: None
Abstain: None
Absent: None

- b. **** See after Managers Report ****

- c. **Solano County Redevelopment Agency Oversight Board – Review and consider nominees for the oversight board – (ACTION)**

Mr. Currey explained the guidelines and options available to the board. Simply stating, that the RCD board can vote or not.

No motion was required, Director Viguie said he would just choose someone to nominate for this appointment. Then notify Mr. Currey with his choice.

- d. **Insurance Coverage – Receive staff report on insurance liability and workers comp insurance options – (ACTION)**

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Mr. Currey informed the board about RCD's current insurance policy options, and after doing the due diligence he recommends staying with our current carrier Special Districts Risk Management Authority.

The Board consensus was there is no action required and no issues to discuss with this agenda item.

11. DRCD Staff Reports

District Manager's Report

Mr. Currey reported about the following:

Ditch Maintenance:

Spraying: The middle 60 % of the system has been completed

Ditch Cleaning: Tremont 2, Lateral E is almost complete.

Spoil Leveling and Debris Removal: None

Other Maintenance Issues: None

Ditch Fees:

Mr. Currey reported that as of February 13, 2018 we have deposited \$112,309.70 or 95.4% of the budget (\$117,668). Eighteen landowners are outstanding for their 2018 bill. Second notices will be sent out before 2/21/2018.

EIR and Project Reviews:

Northeast Quadrant: Nothing new to report

Innovation Village: Nothing new to report

TEC: Nothing new to report

Agricultural Industrial Service Area (AISA): Currently working with the county to meet about developing a scope of work to update the Dixon Regional Watershed Management Plan.

Other Items:

Fish Friendly Farming (FFF):

Mr. Currey reported that he was invited to participate on the Advisory Committee for FFF, in anticipation of developing a program from the Delta. Currently Mr. Currey will attend meetings and gather information to report back, as the project is in it's very early stages.

Grant Funding:

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Freshwater Trust: They have develop their model and are in a test phases to develop a preliminary estimate of groundwater recharge from winter flooding, cover crops, etc. In June Mr. Currey will convene the technical committee, at that time we can determine the next phase of the project

Conservation Plan (HCP) and the Regional General Permit (RGP): No report.

Groundwater Sustainability Agency (GSA): Mr. Currey reported that GSA was recently notified that it was recommended that the grant application be fully funded for the \$1,000,000. Mr. Currey also talked about one of our GSA partners receiving funding (\$490,000) to work with the “disadvantaged communities”. The board asked, what exactly is the defining criteria for a “disadvantaged community”.

These communities may include, but are not limited to:

- Areas disproportionately affected by environmental pollution and other hazards that can lead to negative public health effects, exposure, or environmental degradation.
- Areas with concentrations of people that are of low-income, high unemployment, low levels of home ownership, high rent burden, sensitive populations, or low levels of educational attainment.

Mr. Currey stated that over the next months the GSA committee will be working to refine the scope of work for the grants and the development of the Groundwater Sustainability Plan

California Eco Restore: Nothing new to report

Regional Drainage Projects (Dixon Regional Watershed JPA):

Mr. Currey reported that we have a board meeting scheduled for February 28, 2018.

Financial Items: None

Office and John’s Schedule:

Mr. Currey announced his recent appointment to the Solano Land Trust Board - Congratulations.

Item Taken Out of Order

10b. Ditch Surveys – Receive staff report regarding landowners concerns and consider requesting assistance from NRSC for surveying – (ACTION)

*This item was moved to the end of the meeting, per the approval of the board amending the agenda. The item was moved due to board member Gill wanting to recues himself from this discussion due to conflict of interest with this item.

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Mr. Currey discussed two different landowners issues;

1. Robben Orchard (Lateral 4A) – Mr. Robben has voiced concern about a vegetated ditch project that may have adversely affected the southeast corner of his orchard.
2. Raycraft vs Zuca – (Lateral 3) – Mr. Raycraft has voiced concern of a culvert impeding flow and causing disproportionate sharing of flood water.

Mr. Currey suggested that we seek NRCS assistance to survey these ditches and provide an independent assessment of the issues to develop possible resolution of both landowner issues.

In the meantime Mr. Bei suggested that we make an effort to clean out the ditches as a minimum good faith in showing that we are moving forward to find resolution.

A motion was made by Director Viguie, seconded by Director Bei, to approve the request for NRCS assistance. The motion passed as follows:

Ayes:	Bei, Gill, Beukelman, Viguie
Noes:	None
Abstain:	None
Absent:	None

12. Directors Report - None.

13. Communications - None

14. Upcoming Events - None

15. Announcements

The next Dixon RCD Business Meeting will be March 14, 2018, at 6:00 p.m.

16. Adjourn Meeting

The Dixon RCD Board meeting adjourned at the hour of 1:30 p.m.

Brook Rosenberger
Office Manager
Dixon Resource Conservation District

