



**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)
MINUTES FOR
APRIL 12, 2017**

DIRECTORS

SPENCER BEI

SAM BEUKELMAN

ROBERT CHOPE GILL

DAVID VIGUIE

DIXON RCD STAFF

JOHN S. CURREY, DISTRICT MANAGER

KELLY HUFF, PROJECT MANAGER

JANICE BEAMAN, OFFICE MANAGER

OTHER ATTENDEES

JIM CAMPBELL, ASSOCIATE DIRECTOR

**WENDY RASH, DISTRICT CONSERVATIONIST, NATURAL RESOURCE
CONSERVATION SERVICES (NRCS)**

1. Call the Meeting to Order

Director Viguie called the April 12, 2017, Regular Board meeting to order at 6:00 p.m. at 1170 North Lincoln Street, Suite 110, Dixon, CA.

Present: Bei, Beukelman, Gill, Viguie

Absent: None

2. Establish a Quorum

A quorum was established.

3. Approve the Agenda

There was no discussion on this item.

A motion was made by Director Bei, seconded by Director Gill, to approve the agenda. The motion passed as follows:

Ayes: Bei, Beukelman, Gill, Viguie

Noes: None

Abstain: None

Absent: None

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4. **Comments from the Public – None**
5. **Presentations – None**
6. **DRCD/Solano RCD Water Quality Coalition (Irrigated Lands Regulatory Program)**
 - a. **Approval of Expenses – Expenses from March 9, 2017, to April 12, 2017, and review of the 2016 / 2017 Budget Update.**

There was no discussion on this item.

A motion was made by Director Bei, seconded by Director Gill, to approve the Irrigated Lands expenses. The motion passed as follows

Ayes:	Bei, Beukelman, Gill, Viguié
Noes:	None
Abstain:	None
Absent:	None

- b. **Activities Reports – Receive Staff Report.**

Ms. Huff noted that water quality monitoring is only at Ulati Creek and hoped there would be some reporting changes as there have been no exceedances. Also Don Weston of UC Berkeley will be available to make a presentation regarding pesticide/toxicity research in Cache Slough.

Ms. Huff noted Mr. Currey is representative on the Management Advisory Committee and the Surface Water Management Plan is almost complete

Ms. Huff noted the final invoice for the Sacramento Valley Water Quality Coalition has not been received and discussed the revisions to the East San Joaquin order. She reviewed the statistics of membership, numbers of who paid and reported, and the four (4) whose membership was revoked. Ms. Huff noted the Regional Board's policy is that even though the landowner has paid, they are being fined because their Farm Evaluation was not turned in.

Ms. Huff noted she will be discussing with the Advisory Committee about a fee structure for those who do not comply with farm reporting. She also will be requesting 1 or 2 representatives per crop to review field study results. She reviewed the 2017-18 Outreach Program and asked for recommendations from the Board.

This item was filed.

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7. Natural Resources Conservation Service (NRCS) Report

Ms. Rash noted that the Land Evaluation and Site Assessment (LESA) are putting together a model and there will be four workshops including technical details. She anticipated that the Solano County Board of Supervisors would discuss this in June.

Ms. Rash noted that the Sediment Erosion Control Grant will continue for three years with both RCDs. She discussed a tentative partnership with a sheep ranch for a Carbon Farm Plan that would be climate beneficial, the next EQIP deadline is May 24, 2017, and a new staff member has been hired. In addition, she reported that Paul Lum will be presenting a water irrigation workshop in Spanish and announced there may be a government shutdown at the end of the month.

This item was filed.

8. DRCD Consent Calendar

- a. **Approval of Minutes for the Board Meeting dated March 8, 2017.**
- b. **Approval of Expenses from March 9, 2017, to April 12, 2017, and review of the 2016 / 2017 Budget Update.**

There was no discussion on these items.

A motion was made by Director Bei, seconded by Director Gill, to approve the Consent Calendar. The motion passed as follows

Ayes:	Bei, Beukelman, Gill, Viguie
Noes:	None
Abstain:	None
Absent:	None

9. Old Business

- a. **District Planning – Review and consider adopting the Dixon RCD 2017 – 2021 Long Range Plan and review the draft Annual Plan for Fiscal Year 2017 - 2018.**

Mr. Currey reviewed changes he made to the Plans and responded to Board questions. He requested both documents to be approved and noted these are guidance documents and are living documents.

Director Viguie requested the agencies in the Annual Plan be identified.

A motion was made by Director Viguie, to approve the 2017 – 2021 Long Range Plan and the Annual Plan, as amended, to define the agencies in the Annual Plan. Director Viguie noted that staff does not need to return to the Board with the changes made. The motion was seconded by Director Bei. The motion passed as follows

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Ayes: Bei, Beukelman, Gill, Viguie
Noes: None
Abstain: None
Absent: None

10. New Business

- a. **Sustainable Ground Water Management Act – Receive staff report on the Groundwater Sustainability Agency (GSA) formation process and consider adopting Resolution 2017-002 approving Joint Exercise of Powers Agreement establishing the Solano Subbasin Groundwater Sustainability Agency.**

Mr. Currey noted the Joint Exercise of Powers Agreement (JPA) is not the final document and discussed the concerns from Solano County and the City of Vacaville. One main concern is funding and that is a task of the JPA. He thought for Dixon it would be low risk and he will be reviewing to see if there will be any burden with funding.

He discussed the Solano Irrigation District being a non-member of this agreement and subsequent actions and decisions that need to be made and resolved before the June deadline. If unresolved by September, the whole subbasin would be on probation and or subject to the State's implementation.

This item was filed.

- b. **CARCD Updates – Receive update on the California Association of Resource Conservation District (CARCD) activities, review annual membership invoices and Consider Capacity Building Program opportunities for Board and staff trainings.**

Mr. Currey noted membership for CARCD has been \$4,000 and no funds were budgeted for Conservation Strategies Group (CSG). He reviewed the Association's advocacy on behalf of the local district and benefits of funding and training. He felt a contribution of \$1,500 would advance the Association's abilities to assist local districts,

Ms. Huff discussed how beneficial the leadership training and group networking was to her.

A motion was made by Director Viguie to contribute \$1,500 to the CSG.

A substitute motion was made by Director Bei to contribute \$500 to the CSG.

The Board continued their discussion and Director Viguie withdrew his motion.

Director Beukelman seconded the substitute motion. The substitute motion passed as follows

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Ayes: Bei, Beukelman, Gill, Viguie
Noes: None
Abstain: None
Absent: None

- c. Grant and Funding Opportunities – Receive report and review application submitted to the Department on Conservation RCD Financial Assistance Program and consider subsequent actions to accept funding.**

Mr. Currey thought the grant funding the District could receive would be approximately \$45,000. The District would match 25% of the funds. Some funds will be used for the overlap training of the new Office Manager.

This item was filed.

- d. Committee Appointments – Consider filling vacancies on boards and committees created by the recent resignation of a Board member.**

Mr. Currey noted the resignation of Director Holdener left vacancies on three committees/boards. The District's representative on the Flood Control Advisory Committee can be an appointed Board member or staff member. Other vacancies are on the Ditch Maintenance Committee and the Dixon Regional Watershed JPA.

Director Bei stated he would serve on the Ditch Maintenance Committee.

Mr. Campbell suggested someone outside of Board members serve on the Flood Control Advisory Committee.

Mr. Currey noted he will attend the next three Flood Control meetings and will check who can serve on this Committee.

Director Gill will serve on the JPA

- e. Solano County Regional Park and Open-Space District – Review and Consider Solano Local Agency Formation Commission's request for the District position on Senate Bill (SB) 365.**

Mr. Currey noted that the Board has not taken a stand of any legislative bills in the past.

The Board asked Mr. Currey to reply that the Board has not made up their mind about the SB Bill 365.

- f. Information Technology – Discuss and provide direction to staff regarding establishing Dixon RCD emails for Board members and using digital distribution of agenda materials.**

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Mr. Currey noted a discussion he had with Director Gill about the Public Records Act changes related to personal electronic devices. He discussed the past practice that the District's Attorney would determine what would be submitted for the request. With this change in the law, the Board may consider using a third party to review personal electronic devices for requested materials. A third party who has no employer/employee relationship could help preserve some personal privacy.

The Board unanimously agreed that the Public Records Act policy be amended to include a third party.

The Board also noted they would like to continue with hardcopy Board materials.

g. Natural Resources Conservation Service (NRCS) Vehicle Agreement – Review and consider approving Amendment No. 1 to Vehicle Agreement No. 120-405-02 between Dixon RCD and NRCS.

There was no discussion on this item.

A motion was made by Director Viguie, seconded by Director Beukelman, to approve the NRCS Vehicle Agreement. The motion passed as follows

Ayes: Bei, Beukelman, Gill, Viguie
Noes: None
Abstain: None
Absent: None

**11. DRCD Staff Reports
District Manager's Report**

Mr. Currey reported about the following:

- Approximately \$4,663.13 is still owed in Ditch Fees, however, 97.02% or \$114,161.20 of Ditch Fees have been collected;
- Ditch spraying will be mid-May or later;
- Ditch Excavation and spoils leveling is scheduled for the early May;
- Ditch – Other – He tried to contact Mr. Bains by phone and email regarding their gate;
- Received a letter from Cal OES regarding applying for funds for any storm damage from the February storms. He was not planning to participate;
- Proposed changes to prevailing wage for contractor registration from \$1,000 to \$25,000 for new construction, \$15,000 for maintenance; penalties would be \$100 per day up to \$10,000 for unregistered contractors and projects and he noted that Agencies who violate the prevailing wage requirements would be ineligible for any State funds for one year;
- Coalition Management – He is facilitating some discussion about our meetings and planning;
- Regarding USDA and Farm Bill Budget: He asked what the Board wants to know.

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12. **Directors Report - None**
13. **Communications - None**
14. **Upcoming Events - None**
15. **Announcements**
The next Dixon RCD Business Meeting will be May 10, 2017, at 6:00 p.m.
16. **Adjourn Meeting**
The Dixon RCD Board meeting adjourned at the hour of 8:20 p.m.



Janice Beaman, CMC
Office Manager
Dixon Resource Conservation District