

DIXON RESOURCE CONSERVATION DISTRICT (DRCD)
MINUTES FOR AUGUST 11, 2026

DIRECTORS

DAVID VIGUIE

SPENCER BEI

ERIC SCHENE

DANIEL JONES

ALEXIS HARVEY

DIXON RCD STAFF

KELLY HUFF, DISTRICT MANAGER

MARTHA MCKEEN, PROGRAM COORDINATOR

JOANNA YAC, OFFICE MANAGER

OTHER ATTENDEES

DAVID ELDRIDGE, LANDOWNER

MICHAEL MILLER, MEMBER OF THE PUBLIC (VIRTUAL)

1. Call the Meeting to Order

MEETING MINUTES

Director Viguie called the August 11, 2026, Board meeting to order at 12:07 p.m. at 1170 North Lincoln Street, Dixon, CA for DRCD staff and Board Members.

Roll call was taken:

Present: Viguie, Schene, Jones, Bei, Harvey

Absent: None

2. Establish a Quorum

A quorum was established.

3. Approve the Agenda

There was no discussion on this item.

A motion was made by Director Jones, seconded by Director Harvey, to approve the agenda. The motion passed as follows:

Yeas: Viguie, Schene, Jones, Bei, Harvey

Nays: None

Abstain: None

Absent: None

4. Presentations – None

5. Comments from the Public – None

6. DRCD Consent Calendar

- a. Approval of Minutes from the Board Meeting dated **July 14, 2026**
- b. DRCD- Approval of Expenses from **July 15, 2026, to August 11, 2026**, and review of the 2026 / 2027 budget
- c. Office Management - Approval of Expenses from **July 1 to July 31, 2026**, and review of the 2026 / 2027 Budget
- d. Dixon/Solano RCD Water Quality Coalition – **None**

A motion was made by Director Jones, seconded by Director Bei, to approve the Consent Calendar items 6a-6d. The motion passed as follows:

Yeas: Viguie, Schene, Jones, Bei, Harvey

Nays: None

Abstain: None

MEETING MINUTES

Absent: None

7. Natural Resources Conservation Service (NRCS) Report –

Acting DC, Rose Collins could not attend the August board meeting due to work obligations but sent a short written NRCS update. The update included an agency-wide reorganization beginning in the New Fiscal Year, October 1st, 2026. Carlos will soon go over details with partners. And lastly, NRCS is still working on obligating its latest EQIP contract, and no new funding has been made for Solano County currently.

Old Business- None

8. New Business-

- a. Acceptance of Ditch Maintenance Fees Election Results – Receive Staff Report and consider 1) adopting a Resolution accepting the Certificate of Election Results for the Ditch Maintenance Fees mailed ballot election on August 10, 2026, and 2) implementing the Ditch Maintenance Fee based on election results – **(ACTION)**

Ms. Huff discussed the Election Results from the Tabulation Proceeding the day prior. The certificate of results showed an election turnout by weight of 36.81% and the Yes/ No votes are shown below:

YES Votes by weight: 42,831.18 (21.96%)

NO Votes by weight: 28,890.78 (14.86%)

The votes showed that the Ditch Fee increase passed. The board then accepted the election results via Resolution No. 2026-006 and adopted the new ditch maintenance fee structure, which is shown below:

Rate Study Proposed Rates for Ditch Maintenance (\$ Per Acre):

	Current Rate	Proposed Rates (\$/Acre)				
		Dec. 1, 2026	Dec. 1, 2027	Dec. 1, 2028	Dec. 1, 2029	Dec. 1, 2030
Rate (\$/Ac)	\$4.00	\$6.00	\$7.00	\$8.00	\$8.00	\$8.00

A motion was made by Director Bei, seconded by Director Harvey, to adopt Resolution No. 2026-006 increasing the Ditch Fee rate to \$6.00 per acre, effective December 1, 2026. The motion passed as follows:

MEETING MINUTES

Yeas: Viguié, Bei, Schene, Jones, Harvey
Nays: None
Abstain: None
Absent: None

b. Regional Drainage – Receive staff update, provide direction (ACTION)

Note: No Action was taken on Agenda item 9b.

Ms. Huff mentioned she is still waiting for the meeting with the Solano County CAO to be rescheduled. There will be a meeting with the City of Dixon staff and Ms. Huff before the County meeting to discuss the agenda.

Director Viguié mentioned that if he wanted the Dixon RCD included in this process, Ms. Huff responded that she would be attending on behalf of the District and as the JPA Secretary, which he accepted.

The only other update is the City's release of their updated NOP for the Harvest Plan, Lombardo Plan, South Annexation, and General Plan Amendment projects, for which comments were due August 3rd.

c. Consider Dixon RCD Board Meeting Schedule (ACTION)

Ms. Huff mentioned it has been annual occurrence that the board has decided to cancel the September board meeting and hold a Financial Committee Meeting instead to approve financials. The board was informed they could choose to do so again this year; if so, the Financial Committee meeting would be held September 15th instead of September 8th because the District Manager is on vacation September 7th-11th. The board had no issue with the cancellation and the change of the Financial Committee date.

A motion was made by Director Viguié, seconded by Director Bei, to accept the changes to the Dixon RCD's September Board Meeting. The motion passed as follows:

Yeas: Viguié, Bei, Schene, Jones, Harvey
Nays: None

MEETING MINUTES

Abstain: None

Absent: None

9. DRCD Staff Reports:

a. **District Manager's Report-** Ms. Huff mentioned RD 2068 cleaned a portion of North Cross Drain and from Midway to the ends of Lateral 4 and 5. RD 2068 will also conduct debris removal in a few locations. Director Bei advised that we may want to conduct some spot spraying. Lastly, Ms. Huff mentioned she would send out Chris Lee's GM report. See the District Manager's Report for more details.

b. **Water Quality Coalition Update-** Ms. McKeen explained she is currently reconciling parcels and determining which ones should be enrolled. A few other items discussed were the no exceedances for water quality monitoring and the issuance of ACLs for non-responders that need to enroll from the Regional Water Quality Control Board in San Joaquin County. See the Program Coordinator's Report for more details.

10. **Director's Report –** Director Vigue mentioned he saw significant activity occurring out at the Realized Dreams project site and expressed concern. Ms. Huff said she would reach out to get clarity on the ongoing development project.

11. **Communications – None**

12. **Upcoming Events –None**

13. **Announcements –**

A Reminder that the next board meeting will be canceled and a Financial Committee Meeting will be held in place of our September board meeting.

A Reminder that the next board meeting will be Tuesday, October 13, 2026 at 12:00pm.

14. **Adjourn Meeting**

MEETING MINUTES

A motion was made by Director Viguie, seconded by Director Bei, to close the meeting. The motion passed as follows:

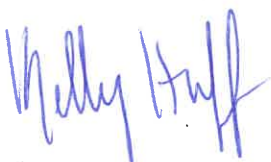
Yeas: Viguie, Bei, Schene, Jones, Harvey

Nays: None

Abstain: None

Absent: None

The Dixon RCD Board meeting adjourned at the hour of 12:48 p.m.



**Kelly Huff, District Manager
Dixon Resource Conservation District**